

January 28, 2014

A work session meeting of the Port Jefferson School District Board of Education was held on January 28, 2014 at Edna Louise Spear Elementary School. Present at the 6:14 p.m. call to order by President Kathleen Brennan were Vice-President James Laffey, Board Members Ellen Boehm, Adam DeWitt, Mark Doyle, and Vincent Ruggiero, and District Clerk Janice Baisley. Board Member Robert Ramus was absent. Dr. Bossert and Mr. Leister were present at 7:15 p.m.

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 6-0 that the Board enter executive session to discuss a personnel matter.

At 7:34 p.m., the Board reentered general session.

REPORTS

Dr. Bossert explained the real property tax exemption for school districts to eligible veterans. Discussion ensued. Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 6-0 that a public hearing be held on February 11, 2014 at 7:00 p.m. in regard to the real property tax exemption for eligible veterans. Dr. Bossert indicated that he would confer with legal counsel on specifics of the exemption and report back to the Board; and, that notice of the public hearing would be advertised / publicized.

A budget update, state aid, and LIPA reduction model presentation was given by Assistant Superintendent for Business Sean Leister.

OTHER BUSINESS

Motion was made by Mr. DeWitt, seconded by Mr. Ruggiero and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve resolutions numbered 1-3 under the Other Business section of the January 28, 2014 Work Session Agenda. Mrs. Brennan acknowledged the negotiations and contract with the Port Jefferson Custodial Workers Unit.

1. Memorandum of Agreement – Port Jefferson Custodial Workers Unit

The Board hereby approves and ratifies a certain Memorandum of Agreement dated January 7, 2014 between the negotiating representatives of the Port Jefferson Custodial Workers Unit and the negotiating representatives of the Port Jefferson Union Free School District; and further, the Board authorizes the President of the Board of Education and Superintendent of Schools to prepare and execute a new collective bargaining agreement incorporating the terms of said Memorandum of Agreement.

2. Course Approval

The Board approves the addition of a new course entitled World of Technology, to be added to the high school course catalogue effective with the 2014-2015 school year.

3. Appointment – Senior Office Applications Specialist

The Board appoints Carol Jarski as Senior Office Applications Specialist, on a probationary basis effective February 18, 2014, in accordance with Suffolk County Civil Service and the negotiated agreement with the Port Jefferson Office Staff Association at a salary of \$44,749.

At 8:12 p.m., motion was made by Mr. Ruggiero, seconded by Mr. Laffey and carried 6-0 that the Board enter executive session to discuss personnel matters. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

Dr. Bossert left the meeting at 9:00 p.m.

At 9:55 p.m., the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mr. DeWitt, and carried 6-0 to adjourn.

January 14, 2014

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on January 14, 2014 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members, Ellen Boehm, Adam DeWitt, Mark Doyle, Robert Ramus and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the Board enter executive session to discuss personnel and legal matters.

At 7:45 p.m. the Board reentered general session.

RECOGNITION

The following students were recognized:

Kent Ueno – Intel Semifinalist

Nicholas Heide and Paul Cavanaugh – Service Academy Congressional Nominations

MINUTES

Motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 7-0 that the Board approve the minutes of the following meeting:

Regular Meeting held December 16, 2013

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Michael Laffey, reported on student achievements and school events.

The report from the Superintendent included:

- New Course Offering Proposal presentation by Executive Director of Curriculum and Instruction Maureen Hull
- Tax Cap Budget presentation by Assistant Superintendent for Business Sean Leister

Discussion followed each presentation.

The Board President extended thanks to staff for their work during winter weather conditions.

Dr. Doyle - reported on behalf of the Budget Advisory Committee

Mr. Laffey reported on behalf of the Facilities Committee.

Mr. Ramus reported on behalf of the Audit and Policy Committees.

Mr. Ruggiero reported on behalf of the Curriculum Committee.

PTSA representative, Diana Aronica, reported on PTSA activities and upcoming events.

Mrs. Brennan read a report of PTA activities, provided by the PTA.

CONSENT AGENDA

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-9 on the January 14, 2014 consent agenda. Mrs. Brennan acknowledged resolution numbered 6, the approved Memorandum of Agreement with the Port Jefferson Office Staff Association, and resolution numbered 9, the granting of tenure to Sean Leister.

Motion was made by Mr. Laffey, seconded by Mr. DeWitt, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-3 on the January 14, 2014 consent agenda. Mrs. Brennan acknowledged the scholarship donations received in resolutions B. 2 and 3.

Motion was made by Mrs. Boehm, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-2 on the January 14, 2014 consent agenda.

OLD BUSINESS

Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the following Board Policies presented for a second reading and adoption be accepted and adopted:

- Board Policy 5100, Attendance Monitoring
- Board Policy 5410, Concussion Management

NEW BUSINESS

Motion was made by Mr. Ramus, seconded by Dr. Doyle that Board Policy 5312.5, Use of Breathalyzers, be accepted for a first reading. Discussion ensued. Motion carried 7-0.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

K. Hanley – PJOS negotiations and contract.

ADJOURNMENT

At 8:45 p.m., motion was made by Mr. DeWitt, seconded by Mr. Laffey, and carried 7-0 to adjourn.

A. Personnel

1. Appointment – Substitutes

The Board approves the following substitute appointments for the 2013-2014 school year:

Teacher	Anthony Papalia (not to exceed 40 days)
Teaching Assistant	Anthony Papalia (not to exceed 40 days)
Custodial Worker II	Peter Colen

2. Appointment – Custodial Worker I

The Board approves the appointment of Michael Crisci as Custodial Worker I, on a probationary basis effective January 15, 2014, in accordance with Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Custodial Workers Unit at a base salary of \$27,400.

3. Appointment – Teaching Assistant

The Board approves the appointment of Sonia Pinero as a Teaching Assistant, on probationary basis, effective January 7, 2014, as recommended by the Committee on Special Education, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

4. Appointment – Substitute/Leave Replacement English Teacher

The Board approves the appointment of Rachel Allenger (for Kristyn Johnson) as a teacher of English, on a substitute basis for the period on or about January 17, 2014 to on or about March 10, 2014; and, on a leave replacement basis, effective on or about March 11, 2014 to on or about April 29, 2014, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Appointment Amendment

The Board rescinds the appointment of Linda Moran as a .5 FTE Business Teacher and substitute teacher for the 2013-2014 school year; and, appoints Linda Moran as a .5 FTE Business Teacher; and, the Board also appoints Linda Moran as a substitute teacher for the 2013-2014 school year.

6. Memorandum of Agreement – Port Jefferson Office Staff Association

The Board hereby approves and ratifies a certain Memorandum of Agreement dated December 17, 2013 between the negotiating representatives of the Port

Jefferson Office Staff Association and the negotiating representatives of the Port Jefferson Union Free School District; and further, the Board authorizes the President of the Board of Education and Superintendent of Schools to prepare and execute a new collective bargaining agreement incorporating the terms of said Memorandum of Agreement.

7. Extension of Leave – Teacher

The Board approves the request of Nancy Randazzo, teacher of Art Education, for an extension of her current leave of absence to on or about June 30, 2014, in accordance with Article IX.B.9 of the negotiated agreement with the Port Jefferson Teachers Association.

8. Leave Replacement Appointment – Teacher

The Board extends the leave replacement appointment of Nina Wood (for Nancy Randazzo) from January 17, 2014 to on or about June 30, 2014.

9. Tenure Recommendation

The Board grants tenure to Sean Leister as Assistant Superintendent for Business effective January 14, 2014.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of November 2013

Cash Flow Analysis - Month of November 2013

New Budget Transfers – None

November 2013 Warrants & Treasurer Reports

	<u>Fund Name</u>	<u>Warrant #</u>
a.	General Fund	29-32
b.	School Lunch Fund	6
c.	Federal Fund	10, 11
d.	Capital Fund	4
e.	Trust & Agency	None
f.	Payroll	10, 11
g.	Royal Fund	None
h.	Scholarship Fund	None

Trial Balance - July 2013 – November 2013

Revenue Budget Status - July 2013-June 2014

Appropriation Status Report - July 2013-June 2014

Budget Transfers - Month of November

2. Acceptance of Scholarship

The Board accepts award of the Andrew Golub Memorial Scholarship in the amount of \$500.00 to a seventh or eighth grade music/art student pursuing musical/artistic study throughout the summer.

3. Acceptance of Scholarship

The Board accepts award of the Michael Lewis Fallacaro Scholarship in the amount of \$250.00 to a high school senior pursuing a college/university degree in music.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for the period December 4, 2013 – December 18, 2013.

2. Summer Music Camp

The Board approves the Summer Music Camp to take place at the Port Jefferson Middle School from July 7 – July 24, 2014.