

**BOARD OF EDUCATION
AGENDA
October 14, 2014
Elementary School LGR**

6:00 p.m. Call to Order/Executive Session (ES Library)
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION – *HS Science Students*

IV. MINUTES

The Board approves the minutes of the following meetings:

Regular Meeting held September 9, 2014

Special Meeting/Work Session held September 23, 2014

V. PUBLIC COMMENT (*limited to 15 minutes - priority given to Agenda related items*)

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
 - Goals – *Dr. Kenneth Bossert*
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the October 14, 2014 consent agenda:

- A. Personnel - resolutions numbered 1- 14
- B. Finance - resolutions numbered 1 - 8
- C. Facilities and Operations
- D. Education - resolution numbered 1

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Board Policy
 - 1. Board Policy 2121, Board Member Qualifications – Accept update for a first reading.

X. PUBLIC COMMENT

XI. ADJOURNMENT

CONSENT AGENDA

October 14, 2014

A. Personnel

1. Request for Leave – Special Education Teacher

The Board approves the request of Jeanette Garofola, teacher of Special Education, for a leave of absence from on or about December 21, 2014 to June 30, 2015, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

2. Request for Leave – Elementary Education teacher

The Board approves the request of Allison Giannusa, teacher of Elementary Education, for a leave of absence from on or about April 1, 2015 to June 30, 2015, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

3. Appointment – Student Intern I

The Board approves the appointment of Max Okst as a Student Intern I, at the rate of \$10.00 per hour, for the 2014-2015 school year.

4. Appointment – PSAT/SAT Proctors

The Board approves the following PSAT/SAT Proctor appointments, as needed for the 2014-2015 school year, at the rate of \$37.63 per hour:

Sheila Albinson	Gina Fedler
Anne Algieri	Taylor Forstell
Nancy Bachety	Celiana Gandolfo
Constance Bermel	Debra Hagemeyer
Kristin Britt	Debra Hartmann
Kandice Brucella	Patricia Koehnlein
Christina Carlson	Christina Morgan
Melissa Corey	Nicole Pennino-Costa
Samantha Davidson	Hope Post
Lynne Edsall	Charles Ruoff
Kayleen Everitt	Megan Ryan
Antoinette Famiano	Lynne Scofield
Robert Farenga	Brian Snow
Susan Federico	Antonio Santana - Proctor and Proctor Coordinator

5. Appointment – Community Swim Lifeguards

The Board approves the appointment of the following as Lifeguards for the 2014-2015 Community Swim program at Edna Louise Spear Elementary School, at the rate of \$12.00 per hour, pending CPR and First Aid certifications:

Nicolette Evangelista
Michele Bourguignon
Noelle Zimmerman

6. Appointment – Coaches

The Board approves the following coaching appointments for the 2014-2015 school year:

Varsity Boys Basketball	Keith Buehler
JV Boys Basketball	John Serignese, pending CPR & First Aid
Cheerleading Varsity (Winter)	Jamie Schlageter
Winter Track Varsity Girls Assistant	Brian Snow
Basketball Varsity Girls	Edward Duddy, pending CPR
Basketball JV Girls	Allyson Wolff
Winter Track Varsity Boys	Roderick Cawley
Winter Track Varsity Boys Assistant	Andrew Cosci
Winter Track Varsity Girls	Donald Slingerland
Wrestling Varsity	Michael Maletta
Wrestling –Assistant Varsity	Ian Schneider, pending CPR & First Aid, TCL
Basketball 7/8 Boys	Charles Ruoff
Basketball 7/8 Girls	Paige Macleod
Volleyball 7/8 Girls	Amanda DiPietro
Spring Track Varsity Boys	Roderick Cawley
Spring Track Varsity Boys Assistant	Andrew Cosci
Spring Track Varsity Girls	Dinarae Camarda
Spring Track Assistant Varsity Girls	Donald Slingerland
Tennis Varsity Boys	Dennis Christofor
Baseball Varsity	Jesse Rosen
Spring Track 7/8 Boys	Keith Buehler
Varsity Boys Lacrosse	Taylor Forstell
JV Boys Lacrosse	Jonathan Maletta
Volunteer –Unpaid Assistant Wrestling	Matteo DeVincenzo, pending CPR & First Aid
Volunteer- Unpaid Assistant Track	David Okst, pending CPR & First Aid

7. Appointment – Mentors

The Board approves the following Mentor appointments for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Mentor Coordinator
Mentor

Melissa Cosci
Eva Grasso

8. Appointment – Club Advisors

The Board approves the following elementary school co-curricular appointments for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Drama Club Lisa Scrom and Loraine Serabian (co-advisors)
Homework Club Laura Wickel and Loraine Serabian (co-advisors)

9. Change in FTE

The Board approves the change in FTE for Robert Kyle Dunlop from .7 FTE to .8 FTE for the 2014-2015 school year, retroactive to August 27, 2014.

10. Amended Resolution

The Board amends the following resolution approved on August 25, 2014 by removing “for the 2014-2015” school year:

The Board approves the change in FTE of Linda Moran as a .5 FTE Business teacher to a 1.0 FTE Business teacher for Semester 1 and a .8 FTE Business teacher for Semester 2, effective August 27, 2014, ~~for the 2014-2015 school year~~, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

11. Appointment – Special Education Teacher

The Board appoints Steven Orłowski, as a teacher of Special Education, on a probationary basis effective on or about November 3, 2014, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

12. Appointment – Substitutes

The Board approves the following substitute appointments for the 2014-2015 school year:

Teacher

Christine Freier
Irene Mazzeo
Ryan Miller

Teaching Assistant

Irene Mazzeo

Clerical

Jean O'Rourke

13. Settlement Agreement

The board approves the following resolution:
RESOLVED, that the Board President is authorized to execute a Settlement Agreement with the Port Jefferson United Paraprofessionals Association, and a former employee, which agreement has been reviewed by the Board of Education.

14. Stipulation of Settlement

The Board approves the following resolution:

RESOLVED, that the Board President is authorized to execute a Stipulation of Settlement with a staff member, which agreement has been reviewed by the Board of Education.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of July

Cash Flow Analysis - Month of July

New Budget Transfers

July Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	1-3, 5-6
School Lunch Fund	No Warrants
Federal Fund	No Warrants
Capital Fund	No Warrants
Trust & Agency	1
Payroll	1-2
Royal Fund	No Warrant
Scholarship Fund	No Warrants

Trial Balance - July 2014

Revenue Budget Status - July 2014-June 2015

Appropriation Status Report - July 2014-June 2015

Budget Transfers - Month of July

Claims Audit Report - Month of August

Cash Flow Analysis - Month of August

New Budget Transfers

August Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	8, 10-11
School Lunch Fund	No Warrants

Federal Fund	1
Capital Fund	1
Trust & Agency	No Warrants
Payroll	3-5
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2014 - August 31, 2014
Revenue Budget Status - July 2014-June 2015
Appropriation Status Report - July 2014-June 2015
Budget Transfers - Month of August

2. Tax Levy

The Board approves the following resolution: Be it resolved, that the amount to be raised by tax levy for the Port Jefferson Union Free School District be fixed at the sum of \$34,092,063; and, be it further resolved, that the amount to be raised by tax levy for the Port Jefferson Library Association be fixed at the sum of \$2,948,632 for the 2014-2015 school year, as agreed to on June 12, 2014 between the Port Jefferson Free Library Association and the Port Jefferson Union Free School District.

3. Acceptance of Donation

The Board gratefully accepts the donation of 183 Dell computers from the CREATE program through the State Education Department to be used for instructional purposes.

4. Acceptance of Donation

The Board gratefully accepts the donation in the amount of \$50.00 from the Incorporated Village of Belle Terre to the Andrew Golub Scholarship Fund.

5. Approval of Services

The Board approves the services of Jackie Nealon, E.D., to present a Financial Aid Workshop, on November 13, 2014, at a cost of \$600.00.

6. Approval of Services

The Board approves the agreement between The Therapy SPOT, PLLC, and the District for the period October 15, 2014 – June 26, 2015.

7. Surplus Property

The Board declares the Fellowes shredder (inventory control tag #20110054) as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

8. Acceptance of Audited Financial Statements

The Board accepts the audited 2013-2014 Financial Statements from the external auditor, R.S. Abrams for the fiscal year ended June 30, 2014.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education: Meetings held September 24, 29 and 30, 2014.

DRAFT 2014-2015 GOALS

➤ **Student Achievement***

Maximize student achievement through data informed instruction that is designed to meet the varied needs of all learners and maintain the level of excellence that has Port Jefferson Schools identified at the top of the County, State and Nation.

Success will be measured through: New York State Report Card data, including; graduation rates, Regents testing results, grades 3-8 Assessment results, and AP scores. Cohort tracking will be a focus as shifts from not-proficient to proficient and proficient to mastery are expected.

➤ **Focus on Best Practices**

In accordance with the newly revised Board of Education approved Professional Development Plan, our continued focus on best practice will include but not limited to practices surrounding:

- Effective communication
- Alignment to Common Core Standards
- Use of Assessments
- Homework
- Grading

➤ **Prudent Fiscal Management**

Use all available information to develop short and long-term financial plans for the district budget that meet the needs of our students and community alike while maintaining spending within the allowable tax cap.

Success will be measured through: budget development, building and asset stewardship, maximizing efficiencies, identifying reductions that will allow for maintaining program, forming financial partnerships, and implementing shared service agreements.

➤ **Implementation of Guidance Audit Recommendations**

Implement audit recommendations related to:

- Increased student contact
- Increased direct supervision
- Increased use of supportive technology (i.e. Naviance)
- Increased communication through use of website and department newsletter
- Facilitation of college application process
- Increased parent involvement through individual meetings, informational evening workshops
- Diversity in post-secondary offerings

**Administrative team will identify specific areas for improvement based upon data provided by NYSED. Please note that Goal #1 has, and should, remain constant year to year.*

BOARD MEMBER QUALIFICATIONS

The qualifications of a member of the Board of Education are that the individual:

1. must be able to read and write;
2. must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent;
(Note: a convicted felon is barred from running for a seat on a board of education if his or her maximum prison sentence has not expired or if he or she has not been pardoned or discharged from parole)
3. must be and have been a resident of the school district for at least one year prior to election;
4. may not have been removed from any school district office within the preceding year;
5. may not reside with another member of the same school board as a member of the same family;
6. may not be a current employee of the school district; and
7. may not simultaneously hold another incompatible public office*

Ref: Education Law §§2102; 2103*; 2502(7)
Election Law §5-106(2)-(4), (6)
Rosentock v. Scaringe, 40 N.Y.2d 563 (1976)
Matter of Schoch, 21 EDR 300 (1981)

Update presented for
1st reading: 10/14/14