

August 25, 2014

A special meeting of the Board of Education of Port Jefferson School District was held on August 25, 2014 at the District Office. Present at the 6:07 p.m. call to order by President Kathleen Brennan were Vice-President James Laffey, Board members Ellen Boehm, Adam DeWitt, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister and District Clerk Janice Baisley. Board members Mark Doyle and Robert Ramus were absent.

Motion was made by Mrs. Boehm, seconded by Mr. Laffey that the Board, as recommended by the Superintendent of Schools, approve resolutions numbered 1-8 under the Personnel section of Board Business Action on the August 25, 2014 Special Meeting Agenda. Mrs. Boehm asked that resolution numbered 4 be acted on separately. Motion to approve Personnel resolutions 1-3 and 5-8 carried 5-0. Discussion ensued in regard to resolution 4. Motion to approve resolution numbered 4 carried 4-1 (Mrs. Boehm opposed).

At 6:31 p.m., motion was made by Mr. Laffey, seconded by Mr. DeWitt and carried 5-0 to adjourn.

A. Personnel

1. Appointment – School District Treasurer

The Board approves the appointment of Lisa Van Middlelem as School District Treasurer, for the 2014-2015 school year, effective September 9, 2014, in accordance with the Suffolk County Department of Civil Service, and the terms of an employment agreement dated August 25, 2014 between the District and Lisa Van Middlelem.

2. Resignation – Part-Time English Teacher

The Board accepts the resignation of Paige MacLeod as a part-time teacher of English, effective August 18, 2014.

3. Leave Replacement Appointment – English Teacher

The Board approves the appointment of Paige MacLeod as a teacher of English, on a leave replacement basis (for Carla Greco) for the 2014-15 school year, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

4. Appointment – Special Education Teacher

The Board approves the appointment of Brady Wilkins as a teacher of Special Education, on a probationary basis effective August 27, 2014 at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

5. Appointment – Part-Time English Teacher

The Board approves the appointment of Megan Lavin as a .9 FTE English Teacher, effective August 27, 2014 at Level BA Step 1, prorated, for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

6. Change in FTE – Business Teacher

The Board approves the change in FTE of Linda Moran as a .5 FTE Business teacher to a 1.0 FTE Business teacher for Semester 1 and a .8 FTE Business teacher for Semester 2, effective August 27, 2014, for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

August 12, 2014

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on August 12, 2014 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members, Ellen Boehm, Adam DeWitt, Mark Doyle and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Member Robert Ramus was absent.

MINUTES

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 6-0 that the Board approve the minutes of the following meetings:

- Reorganization and Regular Meeting held July 1, 2014
- Special Meeting held July 23, 2014

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

The report from the Superintendent included:

- Receipt of Grades 3-8 assessment results
- Construction update presentation by Mr. Leister

BOARD CONSENT AGENDA

Motion was made by Dr. Doyle, seconded by Mr. DeWitt, that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-17 on the August 12, 2014 consent agenda. Mr. Laffey asked that resolution A.14. be acted on separately. Motion to approve Personnel resolutions 1-13 and 15-17 carried 6-0. Motion was made by Dr. Doyle, seconded by Mr. Ruggiero, and carried 5-1 (Mr. Laffey opposed) that the Board approve resolution numbered 14 on the August 12, 2014 consent agenda.

Motion was made by Mr. Laffey, seconded by Dr. Doyle, and carried 6-0, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-8 on the August 12, 2014 consent agenda.

Motion was made by Dr. Doyle, seconded by Mr. Laffey, and carried 6-0, that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolution numbered 1 on the August 12, 2014 consent agenda

Motion was made by Mr. Laffey, seconded by Mr. DeWitt, and carried 6-0, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-4 on the August 12, 2014 consent agenda.

OLD BUSINESS

Motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 6-0 that the following Board committees be established for the 2014-2015 school year:

Audit – Ellen Boehm (Chair), Adam DeWitt, Kathleen Brennan
Policy – Robert Ramus (Chair), Vincent Ruggiero, Mark Doyle
Facilities – James Laffey (Chair), Ellen Boehm, Vincent Ruggiero
Curriculum – Adam DeWitt (Chair), James Laffey, Mark Doyle
Finance – James Laffey (Chair), Robert Ramus, Kathleen Brennan

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 6-0 that the attached committee charges be approved for the 2014-2015 school year.

NEW BUSINESS

Dr. Bossert explained that New Teacher Orientation and Superintendent's Conference Day are scheduled prior to the next Board meeting; therefore, new staff not yet appointed would not be able to attend those two events. Discussed ensued. It was concluded that a special meeting would be held on Monday, August 25, 2014, 6 p.m., at the District Office, prior to the Facilities/School Visitation Committee walk-through of the buildings. Mrs. Boehm, Mr. Laffey, Mr. Ruggiero and Mrs. Brennan confirmed their ability.

PUBLIC COMMENT

Mrs. Brennan announced the second open forum. There were no comments.

ADJOURNMENT

At 8:03 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 6-0 to adjourn.

CONSENT AGENDA

August 12, 2014

A. Personnel

1. Extension of Leave

The Board approves the request of Kimberly Berg, teacher of Elementary Education, for an extension of her current leave of absence from August 27, 2014 until on or about March 16, 2015.

2. Leave Replacement Appointment

The Board approves the appointment of Janelle Bellotti as a .7FTE teacher of Elementary Education, on a leave replacement basis (for Kimberly Berg) effective August 27, 2014 through on or about March 16, 2015, at Level MA30 Step 7, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

3. Leave Replacement Appointment

The Board approves the appointment of Camille Doherty as a teacher of Mathematics, on a leave replacement basis (for Winifred Kuemmel), on a substitute basis from August 27, 2014 to on or about October 14, 2014; and, on a leave replacement basis, at Level MA Step 1, effective on or about October 14, 2014 through January 31, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

4. Appointment - .4 FTE Physics Teacher

The Board approves the appointment of Thomas Tomaszewski as a .3 FTE Physics teacher (Semester 1), and .5 FTE Physics teacher (Semester 2), effective August 27, 2014, at level MA60 Step 7 (prorated), for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Appointment – Coaches

The Board approves the appointment of the following coaches for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Fall

Field Hockey 7/8

Nancy Gallagher

Field Hockey JV

Emily Fleckenstein

Soccer JV Girls

Michelle Aponte, pending CPR & FA

Soccer 7/8 Boys

Peter J. Esposito, pending TCL

Independent Varsity Swimming (Boys/Girls) Mary Fleckenstein

Winter

Winter Track Varsity Boys	Rod Cawley
Winter Track Varsity Boys Assistant	Andrew Cosci
Wrestling Varsity	Michael Maletta
Basketball 7/8 Boys	Charles Ruoff
Basketball 7/8 Girls	Paige Macleod
Volleyball 7/8 Girls	Elizabeth Manly

Spring

Spring Track Varsity Boys	Rod Cawley
Spring Track Varsity Boys Assistant	Andrew Cosci
Spring Track Varsity Girls	Dinarae Camarda
Tennis Varsity Boys	Dennis Christofor
Baseball Varsity	Jesse Rosen
Spring Track 7/8 Boys	Keith Beuhler
Lacrosse 7/8 Girls	Elizabeth Manly

6. Reclassification

The Board approves the reclassification of the appointment of Bernadine Devlin from Teaching Assistant to Teacher Aide, effective August 27, 2014, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

7. Amended Employment Agreement – Executive Director of Pupil Personnel Services

The Board approves the amended Employment Agreement for the Executive Director of Pupil Personnel Services, dated August 12, 2014; and further, the Board authorizes the President of the Board of Education to execute said agreement on behalf of the Board.

8. Resignation – Teaching Assistant

The Board accepts the resignation of Michelle Lautato as a Teaching Assistant effective July 9, 2014.

9. Extra Class Assignment

The Board approves the following extra class assignments for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

- Robert Farenga - Foreign Language Grade 6, .2 FTE full year
- Michel Krivosta – AP Physics, .2 FTE full year

10. Curriculum Project

The Board approves the following teacher and Curriculum Project for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Regina Paquette – Title III and Part 154-Data Preparation for Funding and Programs (not to exceed 10 hours)

11. Curriculum Mapping

The Board approves the following teachers and Curriculum Mapping for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Full-Year Course - Building Map 16 hours and District Map 4 hours, total of 20 hours shared: Kelly Spencer and Taylor Forstell– Self-Contained Special Ed. Class - English Grades 9 & 10

Full-Year Course - Building Map 16 hours and District Map 4 hours, total of 20 hours shared: Melissa Zinger and Taylor Forstell– Self-Contained Special Ed. Class – Social Studies Grades 9 & 10

Full Year Course - Building Map 16 hours and District Map 4 hours, total of 20 hours shared: Kandice Brucella and Winifred Kuemmel - Concepts in Geometry

Half Year Course – 8 hours Gina Fedler - Self-Contained Special Ed. Lab Class for Living Environment

12. Co-Curricular Appointments

The Board approves the following co-curricular appointments for the 2014-2015 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Elementary School

Art Club – Richard Anderson

Chess/Scrabble Club – Francoise Schachner

Instrumental Music – Concerts – Vanessa Salzman, Mark Abbonizio

Vocal Music – Concerts – Jessica Pastor, Lisa Scrom

Greenhouse Club – Richard Lautato and Brian Kendrick (co-advisors)

Homework Club – Laura Wickel

Grade 3 Intramurals – Benjamin Bajus and Kevin Rowett

Grades 4/5 Intramurals – Lorraine Novellino (pending FA & CPR) and
Francoise Schachner (pending FA & CPR)

Student Government – Dana St. Pierre and Michele Smith (co-advisors)

Yearbook Club – Allison Coppi

Middle School

Art Club – Stacey Schuman
Band Concert Grade Six – Christine Creighton
Band Concert Grades Seven/Eight – Edward Pisano
Chorus Concert Grade Six – Katie Bernius
Chorus Concert Grades Seven/Eight – Katie Bernius
Strings Concert Grade Six – Vanessa Salzman
Strings Concert Grades Seven/Eight – Christian Neubert
Drama Club – Mary LaSita & Loraine Serabian (co-advisors)
Detention Supervision – Robert Farenga and Nancy Bachety
Environmental Club – Peter Burawa
Frost Valley Trip Coordinator – Peter Burawa and Melissa Corey
Grade 6 Intramurals – Peter Burawa (pending FA & CPR) and Melissa Corey (pending FA)
Mathletes – Matthew Garofola and Megan Ryan (co-advisors)
National Junior Honor Society – Michelle Landetta
Newspaper – Allison Giannusa
Science Olympiad – Adam Bouchard
STEM Club – Robert Dunlop
Student Council – Allison Giannusa
Yearbook – Allison Giannusa

High School

Academic Team - Michel Krivosta
Chamber Choir - Katie Bernius
Community Service - Gina Fedler and Jesse Rosen (co-advisors)
Concerts Instrumental - Christine Creighton
Concerts Strings - Michael Caravello
Concerts Vocal - Katie Bernius
CSI - Adam Bouchard
Detention Supervision - Susan Federico and Caroline Morgan
Drama Club - Anthony Butera
Freshman Class Advisor - Nicole Pennino-Costa and Heather Pisano (co-advisors)
Gay-Straight Alliance - Kristin Britt and Dinarae Camarda (co-advisors)
Investment Club - Robert Farenga
Junior Class Advisor - Taylor Forstell and Kelly Spencer (co-advisors)
Latin Club - Anne Algieri
Leo Club - Kristine Vaccaro and Brian Chalmers (co-advisors)
LISEC - Jonathan Maletta and Dawn DeLeonardis-Moody (co-advisors)
MAST - Matthew Sefick
Mathletes - Dennis Christofor
Musical Productions - Jeanette Cooper and Anthony Butera (co-advisors)
National Honor Society - Gregory Gorniok and Michel Krivosta (co-advisors)
Robotics Club - Robert Dunlop and Brian Chalmers (co-advisors)
Rotary-Interact Club - Deirdre Filippi
SCIMATECH (Science Olympiad) - Michel Krivosta and Adam Bouchard (co-advisors)
Senior Class Advisor - Christina Carlson and Melissa Zinger (co-advisors)
Sophomore Class Advisor - Celiana Gandolfo

STEM - Pete Burawa and Jonathan Maletta (co-advisors)
Student Council - Sarah Ogden
Technical Director - Edward John Worrell
Tri-M Honor Society - Christine Creighton
Yearbook - Caroline Morgan and Lynne Edsall (co-advisors)

13. Appointment – Facility Use Monitors

The Board approves the following Facility Use Monitor appointments, for service as needed, for the 2014-2015 school year, at the rate of \$20.00 per hour:

Johanna O'Hara
Bonnie Kelsch
Stephen Iturrino
Loraine Serabian
Bernie Devlin
Thomas Serabian
Hope Post
Maureen Colon
Stephanie Miazga
Traci McGlynn
Regina Booker
Lynn Scofield
Karen Harvey
Mary Kay Butera
Constance Bermel
Rosemary Griffen

14. Appointment – Deans

The Board approves the appointments of Andrew Cosci and Dinarae Camarda to the extra stipend positions of Dean of Students-Secondary Grades 6-12, for the 2014-2015 school year, at the rate of \$14,000 per annum.

15. Appointment – Substitutes

The Board approves the attached list of substitute appointments for the 2014-2015 school year.

16. Request for Extension of Unpaid Leave

The Board approves the request of Carla Greco for an extension of her unpaid leave of absence for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

17. Appointment – Part-Time Clerk Typist

The Board approves the appointment of Sandra Mellon as a part-time Clerk Typist, effective August 25, 2014, at the rate of \$24.71 per hour, not to exceed 17.5 hours per week, in accordance with Suffolk County Department of Civil Service.

B. Finance

1. Financial Reports –

The Board approves the following financial reports:

Claims Audit Report - Month of June

Cash Flow Analysis - Month of June

Fund Balance Projected

New Budget Transfers

June Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	68-70, 73-81
School Lunch Fund	21, 22, 24
Federal Fund	27-31
Capital Fund	6-8
Trust & Agency	6-10
Payroll	26-30
Royal Fund	7
Scholarship Fund	3

Trial Balance - July 2013 – June 2014

Revenue Budget Status - July 2013-June 2014

Appropriation Status Report - July 2013-June 2014

Budget Transfers - Month of June
ExtraClassroom Activity Quarterly Report Ending June 2014

2. Transfer of Reserves

The Board approves the following resolution:

WHEREAS, by action of the Board of Education, the Port Jefferson Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2013:

<i>Reserves</i>	<i>Fiscal Year Ending 6/30/13</i>
Workers' Compensation	1,530,711
Unemployment	1,342,002
Compensated Absences	2,228,730
Employees' Retirement	1,971,976
Debt Service	2,802,040
Deferred Revenue	1,018,501
Total Reserves	10,893,960

And, WHEREAS, the Port Jefferson Board of Education wishes to utilize and or contribute additional funds where appropriate,

NOW BE IT RESOLVED that the Port Jefferson Board of Education hereby authorizes transfers of 2013-14 fund balance to any of the properly established reserves not exceed:

<i>Reserves</i>	<i>Transfers Not to Exceed</i>
Workers' Compensation	250,000
Unemployment	250,000
Compensated Absences	500,000
Employees' Retirement	1,000,000
Deferred Revenue	0
Total Reserves	2,000,000

3. Free and Reduced Price Meal Policy Statement

The Board approves the Free and Reduced Meal Policy Statement, including the Family Income Eligibility Criteria, for the 2014-2015 school year.

4. Award of Bid – Food Service Program

The Board awards the Food Service Program bid for the 2014-2015 school year to the lowest bidder, Aramark Education Services, LLC.

5. Lunch Prices

The Board approves the lunch prices for the 2014-2015 school year at the following rates:

Elementary School Lunch	\$2.70
Secondary School Lunch	\$2.95
Elementary Milk	\$.45
Secondary Milk	\$.45
2 nd Tier Meal	\$3.00

6. Acceptance of Donation

The Board gratefully accepts the donation of 36 Dell computers from the CREATE program through the State Education Department to be used for instructional purposes.

7. Membership Renewal – NYSSBA

The Board approves renewal of membership to the New York State School Boards Association at a cost of approximately \$13,000.00 for the 2014-2015 school year.

8. Approval of Services

The Board approves the services of Daniel Ragone, as piano accompanist for the 2014-2015 winter and spring concert seasons, at a rate of \$80.00 per hour not to exceed 10 hours.

C. Facilities & Operations

1. Surplus Property

The Board declares the following items as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (1) Large Scale Photography Enlarger (Meteorite) – PJ Tag 013737
- (1) Upright Miniature Piano – PJ Tag 1245

D. Education

1. Committees on Special Education

August 12, 2014

The Board approves the following recommendations of the Committees on Special Education: Annual review meetings for the period 5/29-6/24/14 and initial eligibility meetings/requested review for the following dates: 6/9/14, 6/11/14, 6/18/14, 6/20/14, 6/23/14, 7/18/14, 7/25/14

2. Textbook Approval

The Board approves the adoption of the textbook, ¡Avancemos! Level 4, from McDougall Littell for LOTE – Spanish IV.

3. Staff Development

The Board approves participation in the Columbia University, Teachers College, Reading and Writing Project (TCRWP), for staff development in writing for the 2014-2015 school year.

4. Approval of Services

The Board of Education approves the services of Educational Vistas, Inc. (EVI) for scoring of the NYS assessments for grades 3-8 ELA & Math, and grade 4 Science for April - June of 2015.