

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on February 10, 2015 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members, Ellen Boehm, Adam DeWitt, Mark Doyle, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Member Robert Ramus arrived at 6:45 p.m.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 6-0 that the Board enter executive session to discuss legal and personnel matters. Attorney Neil Block was in attendance from 6:20 p.m.-7:26 p.m., and Attorney Altagracia Davis was in attendance from 6:40 p.m.-7:20 p.m.

At 7:37 p.m. the Board reentered general session.

RECOGNITION

Custodial and Grounds personnel were recognized.

MINUTES

Motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 5-0-1 (Mr. Ruggiero abstained) that the Board approve the minutes of the following meeting:

Regular Meeting held January 13, 2015

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Paul Capobianco, reported on high school activities.

The report from the Superintendent included:

- Snow Days
- Legislative Breakfast
- 2015-2016 Budget Presentation given by Sean Leister. Discussion followed.
- Presentation of Part 154 Regulations given by Mrs. Hull and Dr. Scheffer. Discussion followed.

Report from the Board President included:

- Legislative Breakfast
- Middle School Drama Production

Committee Reports were given as follows:

Mrs. Boehm - Audit Committee

Mr. Laffey - Finance Committee

Mr. Ramus - Policy Committee [Mr. Ramus asked Board Members to send any feedback on the Superintendent's Evaluative Instrument to the District Clerk.]

Mr. DeWitt - Curriculum Committee to meet February 23.

BOARD CONSENT AGENDA

Motion was made by Mrs. Boehm, seconded by Dr. Doyle, and carried 7-0 that as recommended by the Superintendent of Schools the Board approve Personnel resolutions numbered 1-13 on the February 10, 2015 consent agenda. Mrs. Brennan acknowledged the retirements in A.6 and A.7.

Motion was made by Mr. Laffey, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-10 on the February 10, 2015 consent agenda. Mrs. Brennan acknowledged the scholarship donations in B.7, 8, 9 and 10.

Motion was made by Mr. Laffey, seconded by Mr. DeWitt, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolutions numbered 1-2 on the February 10, 2015 consent agenda.

Motion was made by Mr. Ramus, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-8 on the February 10, 2015 consent agenda.

OLD BUSINESS

NEW BUSINESS

Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the Board accept for a first reading and adoption revisions to Board Policy 4770, Graduation Requirements.

Due to weather events and school closings, review of the 2014-2015 calendar was discussed. Dr. Bossert explained two options should more than one additional emergency closing occur; days can be taken from the April 2015 recess week or the two Superintendent's Conference Days in August 2014 can be counted towards the State's mandated 180 days. Dr. Bossert's recommendation was to use the two Superintendent's Conference Days. The Board concurred. Discussion ensued regarding additional days being built into the 2015-2016 school calendar beyond the three designated days. Dr. Bossert will bring forth a recommendation to the Board.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

ADJOURNMENT

At 9:26 p.m., motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 to adjourn to executive session to discuss personnel matters. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

At 10:30 p.m., the Board reentered general session. Motion was made by Mrs. Boehm, seconded by Dr. Doyle and carried 7-0 to adjourn.

CONSENT AGENDA

A. Personnel

1. Extension of Leave – Elementary Teacher

The Board approves the request of Kimberly Berg, teacher of Elementary Education, for an extension of her current leave of absence from March 17, 2015 to on or about June 30, 2015.

2. Request for Leave – Elementary Teacher

The Board approves the request of Miegan Rowett, teacher of Elementary Education, for a leave of absence from on or about March 17, 2015 through the remainder of the 2014-2015 school year, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

3. Request for Leave – Teaching Assistant

The Board approves the request of Kathleen English, Teaching Assistant, for an unpaid leave of absence from January 21, 2015 through the remainder of the 2014-2015 school year, in accordance with Article XI.10 of the negotiated agreement with the Port Jefferson Paraprofessionals Association.

4. Request for Leave – Science Teacher

The Board approves the request of Robert Morgan, Science teacher, for a leave of absence from December 8, 2014 through the remainder of the 2014-2015 school year, in accordance with Board Policy 9520.2 Family and Medical Leave and the negotiated agreement with the Port Jefferson Teachers Association.

5. Resignation – Guard

The Board accepts the resignation of Randolph Burgos, as a Guard, effective January 20, 2015.

6. Retirement – Teaching Assistant

The Board accepts the resignation of Loraine Serabian, as a Teaching Assistant, for the purpose of retirement, effective June 30, 2015.

7. Retirement – Teaching Assistant

The Board accepts the resignation of Vicky Herman, as a Teaching Assistant, for the purpose of retirement, effective June 30, 2015.

8. Appointment – Guard

The Board approves the appointment of Jeff Rubin, as Guard, on a probationary basis effective February 11, 2015, at an annual salary of \$20,693, prorated for the period February 11, 2015 to June 30, 2015, in accordance with the negotiated agreement with the Port Jefferson Custodial Workers Unit, contingent upon fingerprint clearance by the New York State Education Department.

9. Leave Replacement Appointment – Teaching Assistant

The Board approves the appointment of Katherine Butera as a Teaching Assistant, on a leave replacement basis (for Kathleen English), effective January 21, 2015 through the remainder of the 2014-2015 school year, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

10. Leave Replace Appointment – Elementary Teacher

The Board extends the leave replacement appointment of Janelle Bellotti (for Kimberly Berg), teacher of Elementary Education, to on or about June 30, 2015.

11. Appointment – Lifeguards

The Board approves the following lifeguard appointments for the 2014-2015 school year for Community Swim at Edna Louise Spear Elementary School:

Amy Goldstein	Head Lifeguard at the rate of \$15.00 per hour
Jeanie Goldstein	Lifeguard at the rate of \$12.00 per hour

12. Appointment - Substitutes

The Board approves the following substitute appointments for the 2014-2015 school year:

Laurie McMillen	Teacher
Heather Rosen	Teacher
Amy Stumpf	Teacher Aide
Paul Scalcione, Jr.	Custodian
Cory Whitman	Custodian

13. Extra Class Assignment

The Board approves the following extra class assignment for the 2014-2015 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Taylor Forstell, AIS HS English, .1 FTE, Spring Semester

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of December

Cash Flow Analysis - Month of December

New Budget Transfers

December Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	29, 31-33, 35
School Lunch Fund	7
Federal Fund	8-9
Capital Fund	12
Trust & Agency	4
Payroll	13-14
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2014 – December 31, 2014

Revenue Budget Status - July 2014-June 2015

Appropriation Status Report - July 2014-June 2015

Budget Transfers - Month of December

2. SEQRA

The Board adopts the following resolution:

WHEREAS, the Board of Education of the Port Jefferson UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Project as follows: Roof Replacement & Exterior Masonry Reconstruction

@ Earl L. Vandermeulen High School

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The project mentioned above is now classified as Type II Actions as determined by 6NYCRR§617.5 and WHEREAS, this project falls under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5(c)(1): Maintenance or repair involving no substantial change to an existing facility.

B. Replace or Rehabilitation 6NYCRR§617.5(c)(2): Replacement or rehabilitation or reconstruction of a structure of facility, in kind, on the same site, unless the work exceeds a threshold for a Type I action in 6NYCRR§617.4.

THEREFORE, as the lead agency for the SEQRA determination, the above referenced project falls under Categories “A” and “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action” under 6NYCRR§617.5(a).

3. Municipal Resolution

The Board adopts the following resolution authorizing the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

WHEREAS, Port Jefferson Union Free School District herein called the “Municipality” after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, in the public interest and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education

- 1) That Fred Koebel, Director of Facilities, or such person’s successor in office, is the representative authorized to act in behalf of the Municipality’s governing body in all matters related to State assistance with ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality’s governing body in all matters related to the Project and to State assistance;
- 2) That the municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project’s field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
- 3) That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation;
- 4) That this Resolution take effect immediately.

4. Benefit Consulting Agreement

The Board approves the Benefit Consulting Agreement, dated February 10, 2015, between Seneca Consulting Group and the Port Jefferson Union Free School District, in regard to Employer Mandate obligations under the Affordable Care Act.

5. Intermunicipal Cooperative Services Agreement

The Board approves the Intermunicipal Cooperative Services Agreement, dated February 10, 2015, between the Incorporated Village of Port Jefferson and the Port Jefferson Union Free School District.

6. Corrective Action Response

As recommended by the Audit Committee, the Board accepts the corrective action response to the external auditor's management letter for the fiscal year ending June 30, 2014; and further, the Assistant Superintendent for Business is authorized to submit the management letter and action plan to the New York State Comptroller's office.

7. Scholarship

The Board gratefully accepts the award of the Michael Lewis Fallacaro Scholarship in the amount of \$300.00 to a high school senior pursuing a college or university degree in music.

8. Scholarship

The Board gratefully accepts the scholarship donation to the Ruggiero Family Scholarship Fund from the Ruggiero family in the amount of \$250.00 to be awarded to a graduating Earl L. Vandermeulen High School student pursuing a Bachelor's Degree in Education.

9. Scholarship

The Board gratefully accepts the award of the Andrew Golub Memorial Scholarship in the amount of \$500.00 to a seventh or eighth grade music/art student pursuing musical/artistic study throughout the summer.

10. Scholarship

The Board gratefully accepts the donation from Finite Wisdom in the amount of \$250.00 to the Andrew Golub Scholarship Fund.

C. Facilities and Operations

1. Surplus Property

The Board declares the attached list of textbooks as surplus property and directs the Assistant Superintendent for Business to dispose of same in the best interest of the district.

2. School Calendar

The Board adopts the attached calendar for the 2015-2016 school year.

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education:

Meetings held January 5, January 8, January 14, January 21, 2015

2. Textbook Adoption

The Board of Education approves the adoption of the textbook, *Introduction to Anatomy and Physiology*, by Donald C. Rizzo, published by Delar, Cenage Learning, for Anatomy and Physiology, as a high school science elective.

3. Summer Music Camp

The Board approves the Summer Music Camp to take place at Port Jefferson Middle School from July 6 – July 23, 2015.

4. New Courses

The Board approves the following course offerings to be added to the high school course catalog effective with the 2015-2016 school year:

Introduction to Computer Science
Research and Public Speaking

5. Mandated Field Testing

The Board approves the attached resolution regarding Mandated Field Testing, as amended.

6. Agreement

The Board approves the Agreement between Port Jefferson Union Free School District and Ministry for Hope, Inc., d/b/a Our Lady of Peace Academy at Montfort Therapeutic Residence, dated January 2015.

7. Professional Development Contract

The Board approves the contractual agreement between Multisensory Teaching and Port Jefferson School District for the purpose of providing educational training during the 2014-2015 school year.

February 10, 2015

8. Neuropsychological Evaluator

The Board approves the services of Philip Eisenberg, Ph.D., Clinical Neuropsychologist, to conduct neuropsychological evaluations, as stipulated in a specific letter dated January 14, 2015.

TITLE	ISBN	# OF BOOKS
Prentice Hall Literature Common Core Vol. 1 & 2	0-13-319631-3	1 each
Prentice Hall Literature British Tradition	0-13-319558-9	1
Prentice Hall Literature Common Core	0-13-319555-4	1
Adventures in Appreciation	-	2
Insights 3rd Edition	0-07-009859-X	
Theater	0-673-133656	1
Literature & The Language ARTS	0-8219-2194-0	2
Literature (yellow level)	0-88343-269-2	1
Reading Literature	0-8123-5428-1	1
Grammar for Writing	0-8215-0309-X	3
Elements of Literature	0-03-094423-6	1
Question & Form in Literature	0-673-129330-0	1
Pedagogy of the Oppressed	0-8264-0045-7	1
Element of Literature 5th Course	0-03-096833-X	1
A People's History of the United States	0-06-096833-X	2
The Language of Literature	0-395-73703-6	1
The Language of Literature	0-395-73702-8	1
American Literature	0-663-42199-3	1
Webster's New Dictionary of Synonyms	0-8779-241-0	1
The Language of Literature	0-618-13661-4	2
Literature	0-618-94440-0	1
AP Edition Literature	1-111-83696-5	1
Literature (Glencoe) 4th Course	978-007-877978	7
Literature (Glencoe) 5th Course	978-0-07-877978	2
NY Literature	0-618-94429-X	
English Composition & Grammar 3rd Course	0-15311733-8	1
The Writers Craft	0-395-86387-2	2
Literature & The Language Arts	0-8219-2651-9	1
Writing with a Purpose	-	1
The Periodic Table	0-8052-39294	
50 Essays	0-312-45402-3	1
Models of Writers	978-0-312-45404-3	1
Grammar & Composition Handbook	0-07-825118-4	1
Shakespeare's 5 Plays	03-008290-0	2
Of Mice and Men	0-553-13100-1	5
World Mythology	0-8442-5544-0	1
Modern Theatre Practice		1
The Bedford Anthology of World Literature	0-312-41389-0	1

PORT JEFFERSON SCHOOL DISTRICT DRAFT 2015-2016 SCHOOL CALENDAR

FACILITIES & OPERATIONS

July 2015						
M	T	W	T	F	F	
		1	2	3	3	
6	7	8	9	10	10	
13	14	15	16	17	17	
20	21	22	23	24	24	
27	28	29	30	31		

August 2015						
M	T	W	T	F	F	
3	4	5	6	7	7	
10	11	12	13	14	14	
17	18	19	20	21	21	
24	25	26	27	28	28	
31						

September 2015						
M	T	W	T	F	F	
	1	{2}	{3}	4	4	
7	8	9	10	11	11	
14	15	16	17	18	18	
21	22	23	24	25	25	
28	29	30				

October 2015						
M	T	W	T	F	F	
			1	2	2	
5	6	7	8	9	9	
12	13	14	15	16	16	
19	20	21	22	23	23	
26	27	28	29	30	30	

12 - Columbus Day
(21)

28.3 First Days for Teachers
7 Labor Day
8 First Day for Students
14-15 Rosh Hashanah
23 Yom Kippur
(14+2)

November 2015						
M	T	W	T	F	F	
2	3	4	5	6	6	
9	10	11	12	13	13	
16	17	18	19	20	20	
23	24	25	26	27	27	
30						

11 Veterans' Day
26-27- Thanksgiving Recess
(18)

December 2015						
M	T	W	T	F	F	
	1	2	3	4	4	
7	8	9	10	11	11	
14	15	16	17	18	18	
21	22	23	24	25	25	
28	29	30	31			

24-31 Winter Recess
(17)

January 2016						
M	T	W	T	F	F	
				1	1	
4	5	6	7	8	8	
11	12	13	14	15	15	
18	19	20	21	22	22	
25	26	27	28	29	29	

1 Winter Recess
18 Martin Luther King, Jr. Day
26-29 Regents Exams
(19)

February 2016						
M	T	W	T	F	F	
1	2	3	4	5	5	
8	9	10	11	12	12	
15	16	17	18	19	19	
22	23	24	25	26	26	
29						

15-19 Mid Winter Recess
15 Presidents' Day
(16)

March 2016						
M	T	W	T	F	F	
	1	2	3	4	4	
7	8	9	10	11	11	
14	15	16	17	18	18	
21	22	23	24	25	25	
28	29	30	31			

24-25 Easter Recess
(21)

April 2016						
M	T	W	T	F	F	
				1	1	
4	5	6	7	8	8	
11	12	13	14	15	15	
18	19	20	21	{22}		
25	26	27	28	29	29	

5-7 Grades 3-8 ELA testing
13-15 Grades 3-8 Math testing
25-29 Spring Recess
(15+1)

May 2016						
M	T	W	T	F	F	
2	3	4	5	6	6	
9	10	11	12	13	13	
16	17	18	19	20	20	
23	24	25	26	27	27	
30	31					

(21)

June 2016						
M	T	W	T	F	F	
		1	2	3	3	
6	7	8	9	10	10	
13	14	15	16	17	17	
20	21	22	23	24L	24L	
27	28	29	30			

14-22 Regents Exams
24 Last Day School
(18)

180 + 3 = 183

If days are needed to make up snow days, the days will be used in the following order:
April 22, April 29, April 28

Key: = Schools Closed
{ } = Conference Day No School for Students

MANDATORY STATE EDUCATION DEPARTMENT FIELD TESTING RESOLUTION

WHEREAS, mandatory New York State assessment tests in ELA and math are given to New York students in grades 3 through 8 during April of each school year which is the beginning of the fourth quarter of the school year. In Addition, New York State Regents examinations are given at the high school level in both January and June of each year. The Port Jefferson Union Free School District Board of Education believes that while these assessments have value and serve a purpose, the presence of additional field testing requirements is contrary to best instructional practices for students;

~~**WHEREAS**, the Board of Education believes the quality of instruction of all students in grades 3-8 is lowered by mandatory testing practices of the State Education Department resulting in the reduction of students' learning opportunities;~~

WHEREAS, mandatory tests are developed, in part, through the administration of additional "field tests" used by testing companies to develop appropriate questions for future tests;

WHEREAS, the Board of Education believes the testing companies realize a commercial profit by using children and taxpayer resources to advance their business plans;

WHEREAS, in the past, a district's participation in these "field tests" was on a voluntary basis;

WHEREAS, the State Education Department has proposed amending certain Regulations of the Commissioner of Education such that New York school districts would be required to administer the "field tests". The Board of Education believes this will result in the use of more instructional time for the purpose of advancing a mandatory testing system. ~~organized and based, in part, on APPR, not on the basis of what is best for children;~~

WHEREAS, the Regents are considering the proposal of the State Education Department to make the administration of these "field tests" mandatory;

WHEREAS, the Board of Education believes additional mandatory testing will force children and districts to, in effect, subsidize the profit-making work of testing companies thus using public resources and private families for the purpose of advancing a private business plan.

NOW THEREFORE BE IT RESOLVED, the Port Jefferson Union Free School District Board of Education disagrees strongly with any additional mandatory testing and urges the Regents to reject the State Education Department's proposal to make "field tests" mandatory. ~~and to reconsider its approach to assessing student learning and teacher and/or principal effectiveness. The Board of Education believes that a decision to increase mandatory field testing would negatively impact the instructional program. and abuse the public trust by subsidizing private enterprise without public discussion.~~