

April 22, 2015

A special meeting of the Port Jefferson School District Board of Education was held on April 22, 2015 at the District Office. Present at the 4:36 p.m. call to order by Vice-President James Laffey, and Board Members Ellen Boehm, Adam DeWitt, and Vincent Ruggiero, Superintendent Kenneth Bossert and District Clerk Janice Baisley. Absent were Board President Kathleen Brennan, Board Members Mark Doyle, Robert Ramus and Vincent Ruggiero.

Motion was made by Mr. DeWitt, seconded by Mr. Ruggiero and carried 4-0 that the Board approve the 2015-2016 Administrative Budget of the Eastern Suffolk Board of Cooperative Educational Services.

Five vacancies are to be filled on the BOCES Board; the following five candidates appear on the ballot:

Stephen Dewey (Eastport-South Manor CSD)  
Stephen Gessner (Shelter Island UFSD)  
Theodore Imbasciani (Connetquot CSD)  
Joseph LoSchiavo (Patchogue-Medford UFSD)  
Jeffrey Smith (Mattituck-Cutchogue UFSD)

Motion was made by Mrs. Boehm, seconded by Mr. DeWitt and carried 4-0 that the Board cast its votes for all five candidates.

At 4:37 p.m., motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 4-0 to adjourn.

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The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on April 14, 2015 at Edna Louise Spear Elementary School. Present at the 5:37 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members, Ellen Boehm, Adam DeWitt, Mark Doyle, Robert Ramus and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mrs. Boehm, seconded by Mr. DeWitt and carried 7-0 that the Board enter executive session to discuss personnel matters

At 7:38 p.m., the Board reentered general session in the large group room.

#### RECOGNITION

Music students and student athletes were recognized for their accomplishments.

#### MINUTES

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 7-0 that the Board approve the minutes of the following meetings:

- Special Meeting held February 24, 2015
- Regular Meeting held March 10, 2015
- Special Meeting held March 24, 2015

#### PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

#### REPORTS

Student Representative, Paul Capobianco, reported on student achievements and school events and activities.

The report from the Superintendent included:

- Explanation of April 8 letter to the community
- 2015-2016 budget presentation by Assistant Superintendent for Business Sean Leister
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The Board President read the attached statement on behalf of the Board of Education.

#### Committee Reports:

Mr. Laffey – Finance

Mr. Laffey - Facilities

Mr. Ramus – Policy

Mr. DeWitt – Curriculum

The District Clerk left the meeting at 8:50 p.m. to close the public library budget vote. Dr. Bossert acted as Clerk pro tem.

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## BOARD CONSENT AGENDA

Motion was made by Mr. DeWitt, seconded by Ms. Boehm, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-13 on the April 14, 2015 consent agenda. Walk-in resolution A.14 was read into the record. Motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Personnel resolution 14.

Motion was made by Mr. Laffey, seconded by Dr. Doyle, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-4 on the April 14, 2015 consent agenda. Mrs. Boehm requested that Finance resolution B.2 be voted on separately. Finance resolutions B.1, 3 and 4 carried 7-0. Finance resolution B.2 carried 6-0-1 (Mrs. Boehm abstained).

Motion was made by Mr. Laffey, seconded by Dr. Doyle, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolutions numbered 1-2 on the April 14, 2015 consent agenda.

Motion was made by Mr. Ramus, seconded by Mrs. Boehm, and carried 7-0, that as recommended by the Superintendent of Schools, the Board approve Education resolution numbered 1 on the April 14, 2015 consent agenda.

## OLD BUSINESS

## NEW BUSINESS

Designation of Special Meeting - Eastern Suffolk BOCES requested that component districts meet on April 22, 2015 for the purpose of voting on the Eastern Suffolk BOCES Budget and Board Trustees. Discussion ensued. Mrs. Boehm, Mr. Laffey, Mrs. Brennan and Mr. Ruggiero confirmed their availability to meet at 4:30 p.m. at the District Office on April 22, 2015.

## PUBLIC COMMENT

Mrs. Brennan announced the second public comment portion of the meeting.

B. Snow – testing season, communication

T. Zamek – student placement

R. Potter – placements / services / AYP

L. Hubbard – intervention / enrichment opportunities, National School Board Association

B. Forrester – testing / common core

A. Lustig – administrative structure, Board's statement, safety / bus stop by athletic fields

## ADJOURNMENT

At 9:25 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 7-0 to adjourn.

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## CONSENT AGENDA

### A. Personnel

#### 1. Request for Leave – Elementary Teacher

The Board approves the request of Gina Santini, Teacher of Elementary Education, for a leave of absence from on or about May 4, 2015 until on or about June 30, 2015, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

#### 2. Request for Leave – Teaching Assistant

The Board approves the request of Elizabeth Cavanagh, Teaching Assistant, for a leave of absence from on or about May 4, 2015 until on or about June 30, 2015, in accordance with Article XI.10 of the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

#### 3. Request for Leave – School Psychologist

The Board approves the request of Kristen Wendel, School Psychologist, for a leave of absence from on or about May 27, 2015 until on or about October 15, 2015, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

#### 4. Request for Leave – Music Teacher

The Board approves the request of Katie Bernius, Teacher of Music, for a leave of absence from on or about September 2, 2015 to on or about January 25, 2016, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

#### 5. Leave Replacement Appointment – Elementary Teacher

The Board approves the appointment of Elizabeth Cavanagh as a teacher of Elementary Education (for Gina Santini), on a leave replacement basis, at Level BA Step 1, effective on or about May 4, 2015 to on or about June 30, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

6. Leave Replacement Appointment – Teaching Assistant

The Board approves the appointment of Jennifer Guerrazzi as a Teaching Assistant (for Elizabeth Cavanagh), on a leave replacement basis, effective on or about May 4, 2015 until on or about June 30, 2015, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson

7. Leave Replacement Appointment – Elementary Teacher

The Board approves the appointment of Samantha Davidson as a teacher of Elementary Education (for Allison Giannusa), on a substitute basis from on or about April 1, 2015 to on or about May 20, 2015; and, on a leave replacement basis, at Level MA Step 1, effective on or about May 21, 2015 to on or about June 30, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association

8. Leave Replacement Appointment – School Psychologist

The Board approves the appointment of Heather Leggio as a School Psychologist, on a substitute basis from April 15, 2015 until on or about May 27, 2015, and on a leave replacement basis, at Level MA Step 1, effective on or about May 27, 2015 to on or about October 15, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

9. Resignation – Energy Specialist

The Board accepts the resignation of Brian Sandak as part-time Energy Specialist, for the 2014-2015 school year, effective March 10, 2015.

10. Rescission of Appointment – Coach

The Board rescinds the following coaching appointment for the 2014-2015 school year:  
7/8 Middle School Girls Gymnastics Coach: Alycia Sullivan (Petitto)

11. Substitute Appointments

The Board approves the following substitute appointments for the 2014-2015 school year:

Teacher	Elizabeth Cavanagh
Teacher Aide	Melissa Harechmak
Teaching Assistant	Melissa Harechmak
Teaching Assistant	Patricia Dowden
Custodian	Michael Crisci

12. Memorandum of Agreement – PJAA

The Board approves a certain Memorandum of Agreement, dated April 14, 2015, between the District and the Port Jefferson Administrators Association in regard to the 2015-2016 work year.

13. Resignation – Custodial Worker I

The Board accepts the resignation of Michael Crisci as a Custodial Worker I effective March 6, 2015.

14. Memorandum of Agreement – Office Staff Association

The Board approves a certain Memorandum of Agreement, dated April 14, 2015, between the District and the Port Jefferson Office Staff Association, regarding allocation of vacation days.

**B. Finance**

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of February

Cash Flow Analysis - Month of February

Fund Balance Projection

New Budget Transfers

February Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	40, 42-43, 45
School Lunch Fund	No Warrants
Federal Fund	12
Capital Fund	9
Trust & Agency	No Warrants
Payroll	18-19
Royal Fund	6
Scholarship Fund	No Warrants

Trial Balance - July 2014 – February 28, 2015

Revenue Budget Status - July 2014-June 2015

Appropriation Status Report - July 2014-June 2015

Budget Transfers - Month of February

2. Vote Officials

The Board adopts the following resolution designating the Chairperson, Acting Clerk, Chief Election Inspector and Inspectors of Election for the May 19, 2015 Annual Vote and Election; and further, that the compensation for said officials be at the rate of \$10.00 per hour.

RESOLVED by the Board of Education of Port Jefferson Union Free School District, in the County of Suffolk, New York:

*Section 1.* Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the Port Jefferson Union Free School District, in the County of Suffolk, New York (the "District"), is hereby appointed to act as the Chairperson of the Annual Vote/Election to be held in the District on May 19, 2015, and the District

Clerk is hereby authorized and directed to give written notice of the appointment of such qualified voter so appointed by this Board of Education.

*Section 2.* Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the District, is hereby appointed to act as the Acting Clerk at said Vote/Election, in the absence of the District Clerk.

*Section 3.* Each of the following qualified voters of the District are hereby appointed to act as Inspectors of Election, including one such qualified voter appointed as Chief Election Inspector, at said Vote/Election and shall perform such duties and take such action as prescribed by the Education Law:

Lesley Chesley	Samantha Free	Mary Moore
Helen Kristich	Monica B. Williams	Monica C. Williams
Elaine Freda	Stephanie Free	Eileen Coen
Peggy Battaglia	Thomas Kristich	Beatrice Klein

*Section 4.* The District Clerk is hereby authorized and directed to give written notice of appointment to each of the persons hereinabove appointed to the respective offices, and to notify this Board of Education forthwith if any of such persons refuse to accept such appointment or fail to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of said District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of such person to serve, the District Clerk is hereby authorized to appoint a qualified voter of this District to fill such vacancy.

*Section 5.* The Inspectors of Election are hereby directed to announce the results of the ballot to the Chairperson of the Vote/Election. The Chairperson is directed to declare such results and the District Clerk is directed to record such results.

*Section 6.* This resolution will take place immediately.

### 3. Adoption of 2015-2016 Budget

The Board approves the proposed budget for the 2015-2016 school year in the amount of \$42,397,368; and further, the Board of Education approves the attached Property Tax Report Card to be published in the local newspaper, appended to the proposed budget, and submitted to the State Education Department.

### 4. Targeted Aid

The Board approves the following resolution: BE IT RESOLVED, that as a result of the Targeted Aid from Senator Kenneth LaValle for the HS/MS Bathroom Renovations, the Board of Education hereby increases the 2014-2015 budget in the amount of \$250,000.

**C. Facilities & Operations**

1. Surplus Property - Netbooks

The Board declares the attached list of NetBooks as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

2. Surplus Property – Paint Liner

The Board declares the Titan Performance Paint Liner (Model Titan 3200 SL) as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district

**D. Education**

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education for the following meetings: February 24, 25, 26, 27, March 3, 4, and 6, 2015



## Board of Education Statement

As the Port Jefferson School District Board of Education, we firmly believe in public education.

We understand that testing is a necessary component of any successful educational program and that any test should be developmentally appropriate, provide academic benefit to the student, and add value to the overall learning experience.

We recognize that there are some parents who do not believe their children should take the ELA and Math exams and have elected to refuse these tests.

The decision of whether to participate in or to refuse to take a state assessment is a personal decision and ultimately the parent's choice. In either case that decision should be afforded mutual respect.

We believe that every child in our district deserves the opportunity to succeed. We are committed to providing as many opportunities as we can for our children, while maintaining our fiscal responsibility to the taxpayers of Port Jefferson.

Our teachers are a vital resource in educating our students, and we respect the job they do.

We believe our teachers should be evaluated utilizing multiple forms of assessment that accurately reflect the range of student learning and that these evaluations should be used to support students and improve our schools.

The Port Jefferson Board of Education fully supports and encourages high standards—for our teachers, our non-teaching staff, our administrators and for ourselves.

During the 2014-2015 school year, the Governor and certain interests have politicized many educational issues. We are genuinely concerned with how this will impact our school system. We believe these issues can be resolved through legal and legislative channels.

We will continue to work towards our adopted board goals, toward preventing the erosion of local control and toward ensuring that educators and those elected by the community play a significant role in how our schools are run.