

The annual reorganization meeting and the regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on July 5, 2016 at Edna Louise Spear Elementary School. Present at the 6:33 p.m. call to order were Board Members Adam DeWitt, Mark Doyle, and Vincent Ruggiero, Board Members Elect Kathleen Brennan and Ellen Boehm, Interim Superintendent of Schools Paul Casciano, and Assistant Superintendent for Business Sean Leister. Board Members Robert Ramus and Tracy Zamek were absent.

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero and carried 5-0 that the Board enter executive session to discuss personnel and legal matters.

At 7:01 p.m. the Board reentered general session.

The District Clerk administered the Oath of Office to the Interim Superintendent of Schools.

The District Clerk administered the Oath of Office to the Board Members Elect.

The District Clerk opened nominations for the office of President.

Mrs. Boehm nominated Kathleen Brennan. There were no other nominations; nominations were closed. 5-0 in favor of Mrs. Brennan as Board President.

The District Clerk opened nominations for the office of Vice-President.

Mrs. Boehm nominated Dr. Doyle. There were no other nominations; nominations were closed. 5-0 in favor of Dr. Doyle as Board Vice-President. The District Clerk administered the Oath of Office to Mrs. Brennan and Dr. Doyle.

The meeting was turned over to Mrs. Brennan.

Motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 5-0 that the Board approve resolutions numbered 6-8 on the July 5, 2016 Annual Reorganization Agenda.

6. Appointment of District Clerk

RECOMMENDATION: That the Board approve the appointment of Janice Baisley as District Clerk for the 2016-2017 school year.

7. Appointment of District Treasurer

RECOMMENDATION: That the Board approve the appointment of Lisa Van Middlem as District Treasurer for the 2016-2017 school year.

8. Appointment of Claims Auditor

RECOMMENDATION: That the Board approve the appointment of Berger, MacDonald, Rand, CPAs, LLP, as Claims Auditor for the 2016-2017 school year.

Mrs. Brennan administered the Oath of Office to the District Clerk.

Motion was made by Dr. Doyle, seconded by Mrs. Boehm and carried 5-0 that as recommended by the Superintendent of Schools, the Board approves resolutions numbered 10 - 49 on the July 5, 2016 Annual Reorganization Agenda.

10. Authorization to Bond School Officials -

RECOMMENDATION - That the District Treasurer, Superintendent of Schools, and Assistant Superintendent for Business each be bonded for the 2016-2017 school year, and that the amount for each bond be set at \$500,000.00, and that the Superintendent of Schools be requested to approve this amount.

11. Appointment of School Attorney -

RECOMMENDATION - That the Board approve the appointment of the law firm of Ingerman, Smith, LLP, as labor and Board counsel for the 2016-2017.

12. Appointment of Financial Advisors -

RECOMMENDATION - That the Board approve the appointment of Munistat Services, Inc., as financial advisors for the 2016-2017 school year.

13. Appointment of Bond Counsel -

RECOMMENDATION - That the Board approve the appointment of Hawkins, Delafield & Wood, as bond counsel for the 2016-2017 school year.

14. Appointment of 403b Compliance Consultants -

RECOMMENDATION - That the Board approve the appointment of OMNI Financial Group as the District's third party administrator for compliance and remitting services for the District's 403(b) plans for the 2016-2017 school year.

15. Appointment of School Physician -

RECOMMENDATION - That the Board approve the appointment of Dr. John Gill, as the regular school district physician, and the school physician member on the District's Committee on Special Education for the 2016-2017 school year.

16. Appointment of Architect -

RECOMMENDATION - That the Board approve the appointment of JAG Architects as district architect for the 2016-2017 school year.

17. Appointment of Accountant -

RECOMMENDATION - That the Board approve the appointment of Cullen & Danowski, LLP, as school district accountant for the 2016-2017 school year.

18. Appointment of Internal Auditor -

RECOMMENDATION - That the Board approve the appointment of Nawrocki Smith, LLP as Internal Auditor for the 2016-2017 school year.

19. Appointment of External Auditor-

RECOMMENDATION - That the Board approve the appointment of R.S. Abrams & Co. LLP, as External Auditor for the 2016-2017 school year.

20. Appointment of Insurance Agents / Carriers

RECOMMENDATION -

- a) That the Board approve JJ Stanis and Company as agent and third party administrator for the district's Excess Major Medical, Vision, Life, and Dental Self Insurance Plan for the 2016-2017 school year.
- b) That the Board approve PMA as agent and third party administrator for the district's Self Insured Workers Compensation Plan for the 2016-2017 school year.
- c) That the Board approve BK International as the agent for the district's student accident insurance and excess employer's liability insurance for the 2016-2017 school year.
- d) That the Board approve New York State Insurance Reciprocal as the district's carrier for general non-medical insurance, including but not limited to school board liability, excess catastrophic liability, commercial automotive, and special school liability insurance for the 2016-2017 school year.
- e) That the Board approve Eugene Donohue Associates as agent for the district administrators life insurance plans for the 2016-2017 school year.

21. Appointment of Environmental Consultants -

RECOMMENDATION - That the Board approve the appointment of Envirosience Consultants, Inc. as environmental consultants for the 2016-2017 school year.

22. Appointment of Accounting Records Custodian, Payroll Certification Officer & Bid Opening: Advertising & Purchasing Officer -

RECOMMENDATION: That the Assistant Superintendent for Business be designated as Custodian of the District's accounting records; and that the Claims Auditor be designated as Payroll Certification Officer; and that the Assistant Superintendent for Business, Sean Leister, perform the duties of the Bid Opening, and Purchasing Officer of the school district; and that the District Clerk be responsible for advertising notices.

23. Appointment of Investment Officer & Continuance of Board Policy -

RECOMMENDATION: That the District Treasurer and the Assistant Superintendent for Business be appointed investment officers and that these duties include the negotiation of short term loans, Tax Anticipation Notes, and the investment of surplus funds in Certificates of Deposit, and other authorized instruments; and further, the Board agrees to continue Board Policy 6240, Investments (attached).

24. Appointment of Records Access Officer -

RECOMMENDATION: That the Assistant Superintendent for Business be appointed as Records Access Officer for the school district.

25. Appointment of AHERA Compliance Officer -

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as Compliance Officer under the Asbestos Hazard Emergency Recovery Act, and that he be made save harmless in the performance of his duties. These duties shall include but not be limited to status review, asbestos assessment study, management plan, employee training and management place review update.

26. Appointment of EPA Program-use Compliance Officer -

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as EPA Program-use Compliance Officer and be made save harmless.

27. Appointment of Title IX Compliance Officer -

RECOMMENDATION : That the Board approve the appointment of the Director of Special Education as the Title IX Compliance Officer for the 2016-2017 school year.

28. Appointment of Substitute Treasurer -

RECOMMENDATION - That the Board approve the appointment of the Superintendent of Schools as Substitute District Treasurer should these services be required any time during the 2016-2017 school year.

29. Appointment of Publication -

RECOMMENDATION - That the Port Times-Record newspaper and/or Newsday be designated as the official publications of the District for the 2016-2017 school year; and further, that Times-Record newspaper and/or Newsday be designated the official publication for advertising competitive bids.

30. Appointment of Health & Safety Committee

RECOMMENDATION – That the Board approve the appointment of a Health & Safety Committee for the 2016-2017 school year in accordance with Board Policy 8112 (attached).

31. District Accounts / Designation of Depository -

RECOMMENDATION - That the following bank accounts be approved:

- General Fund - Checking - Capital One 6755
- General Fund – Money Market – Capital One 5930
- Federal - Checking - Capital One 6805
- Capital - Checking - Capital One 6813
- Capital – Money Market - Capital One 6821
- Trust & Agency - Checking - Capital One 6789
- Payroll - Capital One 6763
- Royal Education Foundation - Checking - Capital One 6839
- Trust & Agency Scholarship - Checking - Capital One 6797
- School Lunch - Checking - Capital One 6847
- Trust & Agency - Payroll - Capital One 6771

and further, that the following banks be designated as the depository for all district funds:  
Capital One, Suffolk County National Bank, MBIA-CLASS, Bank of America, J.P. Morgan Chase,  
Citibank, State Bank of Long Island, Commerce Bank, HSBC

32. Authorization of Facsimile Signatures -

RECOMMENDATION - That the District Treasurer and substitute District Treasurer be authorized to resort to an electronic signature, and be it further resolved that the District Treasurer and substitute District Treasurer maintain control of these signatures.

33. Purchasing Policy -

RECOMMENDATION - That the Board review Purchasing Policy 6700 (attached), as required by General Municipal Law Section 104-b(4).

34. Charge Cards -

RECOMMENDATION - That the Board authorize the use of the Home Depot and Wright Express credit cards for the 2016-2017 school year.

35. Designation of Extra-Classroom Activities Fund Officers -

RECOMMENDATION - That the Board approve the following officers for the Extra-Classroom (Student Organization) Funds for the 2016-2017 school year:

|               |                               |
|---------------|-------------------------------|
| Elementary    | - Lucy Arnone, Treasurer      |
|               | - Principal                   |
|               | - Superintendent of Schools   |
| Middle School | - Rosalie Loizas, Treasurer   |
|               | - Principal                   |
|               | - Superintendent of Schools   |
| Senior High   | - Stephanie Miazga, Treasurer |
|               | - Principal                   |
|               | - Superintendent of Schools   |

36. Designation of Petty Cash Funds & Fund Custodians -

RECOMMENDATION - That the Board approve the establishment of petty cash funds and custodians of the funds for the 2016-2017 school year as follows:

| <u>Fund</u>       | <u>Amount</u> |   |
|-------------------|---------------|---|
| District          | \$100.00      | Superintendent / Janice Baisley         |
| Elementary School | \$100.00      | Principal / Lucy Arnone                 |
| Middle School     | \$100.00      | Principal / Rosalie Loizas              |
| High School       | \$100.00      | Principal / Stephanie Miazga            |
| Business Office   | \$100.00      | Assistant Superintendent / Natalie Pego |
| Curriculum Office | \$100.00      | Executive Director / Traci McGlynn      |

37. Reimbursement for Authorized Use of Vehicles -

RECOMMENDATION - That the rate of reimbursement for the authorized use of privately owned vehicles in the performance of District business be established at the IRS rate per mile for the 2016-2017 school year.

38. Reimbursement for Conferences -

RECOMMENDATION - That the rate of reimbursement for authorized conferences, contests and events for lodging, meals and incidental expenses will not exceed the maximum IRS rate limits. Exceptions may be granted when approved conferences are held at a participating hotel or there is an approved written justification for special circumstances.

39. Rate per Hour - Home Instruction Fee -

RECOMMENDATION - That the rate per hour for home instruction fees provided by any agency other than Port Jefferson Teachers' Association be \$40.00.

40. Non-Resident Tuition -

RECOMMENDATION - That the Board establish the non-resident tuition rate for the 2016-2017 school year pursuant to the required State Education Formula for establishing non-resident student tuition rate, as follows:

Kindergarten - Grade 6 \$25,527 per year

Grades 7 - 12 \$26,910 per year

Special Education: Kindergarten - Gr.6 \$73,065 per year

Special Education: Grades 7- 12 \$74,448 per year

Said rates to be revised when they become finalized by the State Education Department.

41. Appointment of District Committee on Special Education -

RECOMMENDATION - That the Board approve the appointment of the following as District Committee on Special Education for the 2016-2017 school year:

Chairpersons - Director of Special Education, School Psychologist

Special Education Teacher, Teacher Member

Classroom Teacher, Teacher Member

Director of Special Education, School Psychologist

Physician Member (as requested)

John Steiner, Lorraine Steiner, Lorraine Guzzetta, Parent Members (as requested)

42. Appointment of Sub-Committee on Special Education -

RECOMMENDATION - That the Board approve the following composition of the Sub-Committee on Special Education for the 2016-2017 school year:

Chairpersons - Director of Special Education, School Psychologist

School Psychologist, Classroom Teacher, Teacher Member

Special Education Teacher, Teacher Member

43. Appointment of Committee on Preschool Special Education -

RECOMMENDATION - That the Board appoint the following to the Committee on Preschool Special Education for the 2016-2017 school year:

Chairpersons - Director of Special Education, School Psychologist

Teacher Member  
Special Education Teacher Member  
Suffolk County Representative, County Representative  
Evaluator, a professional who participated in the evaluation of the child for whom services are sought  
John Steiner, Lorraine Steiner, Lorraine Guzzetta - Parent Members (as requested)

44. IDEA and 504 Impartial Hearing Officers -

RECOMMENDATION - As per Part 200.5(j)(3)(i), appointment from the impartial hearing list must be made in accordance with the rotational selection process established in Section 200.2(e)(1) of the Part 200 Regulations of the commissioner and the administrative procedures established by the Board of Education pursuant to Section 200.2(b)(9).

45. Appointment of Surrogate Parents -

RECOMMENDATION - That the Board approve the appointment of the following as Surrogate Parent(s) for the Committee on Special Education for the 2016-2017 school year:  
Father Frank Pizzarelli

46. Appointment of District-wide DASA Coordinator

RECOMMENDATION – That the Board appoint the Director of Special Education, as District-wide DASA Coordinator for the 2016-2017 school year.

47. Annual Budget Hearing, Annual Meeting/District Vote –

RECOMMENDATION: That the Annual Budget Hearing be held on May 9, 2017, 7:00 pm; and, the Annual Meeting/District Vote be held on May 16, 2017, 6:00 am-9:00 pm.

48. Designation of Regular Board of Education Meeting Dates -

RECOMMENDATION: That the Board designate the following as dates for regular monthly business meetings of the Board of Education for the 2016-2017 school year:

|                    |                   |
|--------------------|-------------------|
| August 9, 2016     | February 14, 2017 |
| September 13, 2016 | March 14, 2017    |
| October 18, 2016   | April 18, 2017    |
| November 8, 2016   | May 9, 2017       |
| December 13, 2016  | June 13, 2017     |
| January 10, 2017   |                   |

49. Designation of Board Work Session Meeting Dates-

RECOMMENDATION: That the Board designate the following as dates for work sessions of the Board of Education for the 2016-2017 school year:

|                               |                   |                |
|-------------------------------|-------------------|----------------|
| November 29, 2016             | January 24, 2017  | March 28, 2017 |
| Tentative Work Session Dates: |                   |                |
| October 25, 2016              | February 28, 2017 | May 23, 2017   |

## ESTABLISHMENT OF BOARD COMMITTEES

The following committees were presented for the 2016-2017 school year. Mrs. Brennan asked Board Members to e-mail their interest in serving on a specific committee and interest in chairing a committee for the establishment of committees at the August meeting.

Audit Committee

Facilities Committee

Policy Committee

Curriculum Committee

Finance Committee

## ADJOURNMENT

At 7:12 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 5-0 to adjourn the annual reorganization meeting.

At 7:28 p.m., the business meeting commenced.

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 5-0 that the Board approve the minutes of the following meetings:

Regular Meeting held June 14, 2016

Special Meeting held June 21, 2016

## PUBLIC COMMENT

Mrs. Brennan opened the public comment forum. There were no comments.

## REPORTS

The report from the Superintendent included:

- Serving as Port Jefferson's Superintendent of Schools
- Google Training
- Facilities Improvement Update

Committee Reports included:

Mrs. Boehm – Audit

Dr. Doyle – Curriculum

Mr. Ruggiero – Facilities

Mrs. Brennan reminded committee chairs to submit their final report.

## BOARD CONSENT AGENDA

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-19 on the July 5, 2016 consent agenda. Mrs. Brennan thanked the Port Jefferson Administrators Association for the negotiations process. The individual appointed in resolution numbered 1 was introduced.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-11 on the July 5, 2016 consent agenda.



Motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-6 on the July 5, 2016 consent agenda.

## **PUBLIC COMMENT**

Mrs. Brennan opened the second public comment portion of the meeting.

- M. Caravello, PJAA President - extended thanks for the negotiations process and subsequent Memorandum of Agreement

## **ADJOURNMENT**

At 7:40 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 5-0 to adjourn to executive session to discuss a matter of personnel. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

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At 8:25 p.m., the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 5-0 to adjourn.

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## **CONSENT AGENDA**

**July 5, 2016**

### **A. Personnel**

#### **1. Appointment - Science**

The Board approves the appointment of Sean McGovern, as a teacher of Science, on a probationary basis, effective August 31, 2016, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

#### **2. Appointment – PSAT/SAT/ACT Coordinator**

The Board of Education approves the appointment of Kristine Vaccaro as PSAT /SAT/ACT Coordinator for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

3. Appointment – Equipment Manager

The Board approves the appointment of Nicole Poulianos as Equipment Manager, for the 2016-2017 school year, at the rate of \$15.00 per hour.

4. Appointment – Athletic Trainer

The Board approves the appointment of Michele Matera as Athletic Trainer, for the 2016-2017 school year, at the rate of \$36.75 per hour; and further, the Board approves the following substitute athletic trainer appointments for the 2016-2017 school year, at the rate of \$38.00 per hour, pending NYS Athletic Trainer License:

Stephanie Dunn                      Jason Lee                      Hannah Kuemmel

5. Appointment – Community Fitness Center Instructors

The Board approves the following Community Fitness Center Instructors, for the 2016-2017 school year, at the rate of \$20.00 per hour:

|   |  |
|---|--|
| Benjamin Bajus, pending First Aid & CPR | Michael Maletta, pending First Aid & CPR |
| Kelly Bates, pending First Aid          | Traci McGlynn                            |
| Dinarae Camarda                         | James Mimnaugh, pending First Aid        |
| Michael Caravello                       | Christian Neubert                        |
| Andrew Cosci, pending CPR               | Jesse Rosen, pending First Aid           |
| Amy Goldstein                           |  |

6. Appointment – Lifeguards

The Board approves the appointment of the following Head Lifeguards for the 2016-2017 school year Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$20.00 per hour:

Benjamin Bajus, pending CPR/First Aid/Lifeguard Certification  
Amy Goldstein  
Jeanne Goldstein, pending fingerprint clearance  
Kevin Rowett, pending CPR/First Aid/Lifeguard Certification  
Francoise Schachner, pending First Aid/Lifeguard Certification

7. Appointment – Facility Use Monitors

The Board approves the following Facility Use Monitor appointments for the 2016-2017 school year, as needed, at the rate of \$20.00 per hour:

|                     |                   |
|---------------------|-------------------|
| Constance Bermel    | Bonnie Kelsch     |
| MaryKay Butera      | Demetra Laino     |
| Maureen Colon       | Karin Mall        |
| June Crovello       | Traci McGlynn     |
| Bernadine Devlin    | Hope Post         |
| Tracy Gray          | Lynne Scofield    |
| Rosemary Griffin    | Suzanne Uldal     |
| Karen Harvey        | Allison Wolff     |
| Christine Kauffmann | Mary Jo Zimmerman |

8. Appointment – Fitness Center Instructors

The Board approves the following Fitness Center Instructors, for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Michael Maletta – Fall Fitness Center Instructor  
James Mimnaugh – Winter Fitness Center Instructor  
Michael Maletta – Spring Fitness Center Instructor

9. Appointment – Coaches

The Board approves the appointment of Coaches, on the attached list, for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

10. Part-time Teaching Appointments

The Board approves the following part time appointments for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

|                    |                     |        |
|--------------------|---------------------|--------|
| Laura Ametrano     | School Psychologist | .4 FTE |
| Camille Doherty    | Mathematics         | .4 FTE |
| Robert Dunlop      | Technology          | .6 FTE |
| Thomas Tomaszewski | Science             | .6 FTE |
| Jennifer Walling   | TESOL               | .6 FTE |

11. Appointment – Substitutes

The Board approves the following substitute appointments for the 2016-2017 school year:

|              |                |
|--------------|----------------|
| Teacher      | Maria Llorens  |
| Clerical     | Nancy Makarius |
| Teacher Aide | Michele Matera |

12. Appointment – Substitutes Special Ed Extended School Year Program

The Board approves the following substitute appointments for the 2016 Special Education Extended School Year Program, July 5, 2016 – August 12, 2016, Monday-Friday, 9:00 a.m. – 12:00 p.m.:

|                     |  |
|---------------------|--|
| Teacher Aide        | Karen Harvey                                     |
| Teaching Assistants | Demetra Laino<br>Mary O'Sullivan<br>Laura Wickel |

13. Appointment –Summer 2016 CSE

The Board approves the following staff, as needed, for the Summer 2016 Committee on Special Education, July 1, 2016 – August 31, 2016, at their hourly rate of pay:

|                  |               |
|------------------|---------------|
| Allison Giannusa | Charles Ruoff |
|------------------|---------------|

14. Change in Title – Groundskeeper/Custodial Worker I

The Board approves the change in title of Paul Scalcione, Jr. from Groundskeeper I to Custodial Worker I, effective July 6, 2016, in accordance with Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit.

15. Appointment – Groundskeeper

The Board approves the appointment of Thomas Braun, III. as a probationary Groundskeeper I, effective June 15, 2016, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Custodial Workers Unit at a base salary of \$34,400 (prorated).

16. Curriculum Projects

The Board approves the following teachers for curriculum projects for 2016-2017 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

English Language Arts, Grade 6 Writing - 28 hours to be shared by Allison Giannusa and Christina Carlson

English Language Arts, Grade 6 Reading - 28 hours to be shared by Charles Ruoff and Christina Carlson

English Language Arts, Grade 7 English - 28 hours to be shared by Deirdre Filippi and Monica Consalvo

17. Amendment to Employment Agreement – Assistant Superintendent for Business

The Board approves a certain Amendment to the Employment Agreement of the Assistant Superintendent for Business, dated July 5, 2016, the Board having reviewed same; and further, the Board authorizes the President of the Board of Education to execute said agreement on behalf of the Board.

18. Amendment to Employment Agreement – Executive Director of Curriculum & Instruction

The Board approves a certain Amendment to the Employment Agreement of the Executive Director of Curriculum and Instruction, dated July 5, 2016, the Board having reviewed same; and further, the Board authorizes the President of the Board of Education to execute said agreement on behalf of the Board.

19. Memorandum of Agreement – PJAA

The Board approves the Memorandum of Agreement, dated July 5, 2016, between Port Jefferson Union Free School District and the Port Jefferson Administrators Association.

**B. Finance**

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of May

Cash Flow Analysis - Month of May

Fund Balance Projection

New Budget Transfers

May Warrants & Treasurer Reports

| <u>Fund Name</u>  | <u>Warrant #</u> |
|-------------------|------------------|
| General Fund      | 59-60, 63        |
| School Lunch Fund | 13               |
| Federal Fund      | 16-17            |
| Capital Fund      | 9                |
| Trust & Agency    | 11               |
| Payroll           | 30-31            |
| Royal Fund        | No Warrant       |
| Scholarship Fund  | 2-3              |

Trial Balance - July 2015 – May 31, 2016

Revenue Budget Status - July 2015-June 2016

Appropriation Status Report - July 2015-June 2016

Budget Transfers - Month of May

2. Bid Extension – Printing Supplies

The Board awards a bid extension to Savon Printing and Tobay Printing for Printing Supplies, for the 2016-2017 school year.

3. Extension of Bid Award – Plumbing Services

The Board extends the Plumbing Services bid, for the 2016-2017 school year, to Sentry General Contracting Company, Inc.

4. Award of Bid – Music Supplies and Sheet Music

The Board awards the bid for Music Supplies and Sheet Music, for the 2016-2017 school year, to the lowest responsible bidders meeting specifications as follows:

|                 |                         |
|-----------------|-------------------------|
| Advantage Music | K&S Music               |
| Catalano Music  | National Discount Music |
| Music & Arts    |                         |

5. Award of Bid – Grounds Maintenance Supplies

The Board awards the bid for Grounds Maintenance Supplies to Vigliotti's Great Gardens, the lowest responsible bidder meeting specifications.

6. Tax Shelter Annuity Provider

The Board approves Aspire Financial Services, LLC as a 403b (tax shelter annuity) provider.

7. Affordable Care Act

The Board approves the appointment of Seneca Consulting Group to work with the District on the Affordable Care Act Administration; and further, the Board approves the Extension and Amendment of Benefit Consulting Agreement between Seneca Consulting Group and the Port Jefferson Union Free School District for assistance with Employer Mandate obligations under the Affordable Care Act.

8. Food Service Contract

The Board approves the extension of the Food Service Program Contract with Aramark Educational Services, LLC, for the 2016-2017 school year.

9. Approval of Services

The Board approves the following musical services for the 2016-2017 school year:

|                   |   |            |
|-------------------|---|------------|
| Jeanette Cooper   | Rehearsal Pianist (musical productions)         | \$1,200.00 |
| Carolyn Droskoski | Choreographer (musical productions)             | \$1,000.00 |
| Steve Martino     | Orchestra Musician (drums- musical productions) | \$ 325.00  |
| Bob Dalpiaz       | Orchestra Musician (reeds-musical productions)  | \$ 325.00  |

10. Approval of Services

The Board approves the following piano accompanists for the 2016-2017 winter and spring concert seasons, at the rate of \$80.00 per hour not to exceed 10 hours:

|                 |                              |
|-----------------|------------------------------|
| Arlene Russell  | Rehearsal Pianist            |
| Jason Crockett  | Substitute Rehearsal Pianist |
| Jeanette Cooper | Substitute Rehearsal Pianist |
| Daniel Ragone   | Substitute Rehearsal Pianist |

11. Interscholastic Competitions

The Board approves the attendance by qualifying teams/individuals, boys and girls track and cross country, at the following interscholastic competitions held beyond the Long Island area, for the 2016-2017 school year:

Rhode Island Cross Country Inv., Brown University (tentative)  
Rhode Island Classic, Providence, RI  
Yale Invitational at Yale University, CT  
Penn Relays at University of Pennsylvania, PA  
Dartmouth Relays @ Dartmouth University  
Eddy Games, Schenectady, NY  
National Track and Field Championships at Greensboro, NC  
Walt Disney World Invitational, Orlando, FL  
Footlocker X-C Nationals, San Diego, CA

**C. Facilities & Operations**

**D. Education**

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held:  
May 24, 31, June 1, 3, 6, 7, 8, 10, 13, 14, 15, 20, 21, 2016

2. APPR

The Board approves the following resolution:

RESOLVED, that the Board of Education herewith approves and adopts the District's Annual Professional Performance Review plan for classroom teachers and principals in compliance with Education Law Section 3012-d and 8 N.Y.C.R.R. 30-3, commencing with the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent or his/her designee to submit the plan via the online portal to the Commissioner of Education for review; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and Board of Education President to execute the Joint Certification Form, as required for submission of the plan to the Commissioner of Education.

3. Textbook Adoption

The Board approves the adoption of Stats: Modeling the World, 4<sup>th</sup> Edition, 2015 for the AP Statistics course at Earl L. Vandermeulen High School.

4. Columbia University Reading and Writing Project

The Board approves participation in the Columbia University, Teachers College, Reading and Writing Project (TCRWP), for staff development for the 2016-2017 school year.

5. Concussion Management Services

The Board approves the following Chief School Medical Officer Concussion Management service appointments for the 2016-2017 school year, at no cost to the district:

Orthopedics Associates of Long Island (OALI)  
St. Charles Hospital's *Think Smart Concussion Management Program*

6. Special Education Providers

That the Board approve the following special education providers for the 2016-2017 school year:

|   |  |
|---|--|
| Accessible Learning                                     | Islip Tutoring                           |
| Achieve Beyond  | Learning Ally                            |
| Acoustic Achievement                                    | Little Flower Union Free School District |
| AHRC  | MaryHaven Center of Hope                 |
| Allen, Myra   | Mennella, Dr. Michael                    |
| Anderson Center for Autism                              | Metro Therapy                            |
| Behavior Consultant                                     | Naviance                                 |
| Berk, Amy   | O'Neill, Nicole                          |
| Burkhard, Dr. Karin                                     | OutEast Therapy                          |
| Career and Employment Options                           | PBS Consulting                           |
| Centris Group   | Russel, Monique                          |
| Chiquitcto, Aliza Dianne                                | Sachem School District                   |
| Complete Rehabilitation                                 | Seyfert, David                           |
| Comsewogue School District                              | Smithtown School District                |
| Consulting That Makes A Difference                      | Solomon, Dr. Ilene                       |
| Creative Tutoring                                       | South Country School District            |
| DaVinci Education and Research                          | South Huntington School District         |
| Developmental Disabilities Institute<br>Education, Inc. | St. Charles Hospital                     |
| Empowering Minds  | St. James Tutoring                       |
| Family Residences and Essential<br>Enterprises (FREE)   | Stony Brook Hospital                     |
| Gayle Kligman Therapeutic Resources                     | The Community Programs Center of L.I.    |
| Gil, Dr. John   | Three Village School District            |
| Horizon Healthcare                                      | Top Grade Tutoring                       |
| Interim Healthcare                                      | UCP of Suffolk                           |
|   | Willis, Joanne                           |