

**BOARD OF EDUCATION  
AGENDA  
July 11, 2017  
Elementary School**

- 6:00 p.m. Executive Session (Library)
- 7:00 p.m. Reorganization Meeting (LGR)
- 7:30 p.m. Regular Business Meeting (LGR)

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

**The Board approves the minutes of the following meetings:**  
Regular Meeting held June 11, 2017

V. PUBLIC COMMENT *(limited to 15 minutes - priority given to Agenda related items)*

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

**As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the July 11, 2017 consent agenda:**

- A. Personnel - resolutions numbered 1-24
- B. Finance - resolutions numbered 1-13
- C. Facilities and Operations – resolution numbered 1
- D. Education - resolutions numbered 1-6

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

**CONSENT AGENDA**

**July 11, 2017**

**A. Personnel**

**1. Appointment – Equipment Manager**

The Board approves the appointment of Nicole Poulianos as Equipment Manager, for the 2017-2018 school year, at the rate of \$15.00 per hour.

**2. Appointment – Athletic Trainer**

The Board approves the appointment of Eric Fells Athletic Trainer, for the 2017-2018 school year, at the rate of \$37.50 per hour, contingent upon First Aid, CPR and Athletic Trainer certifications; and further, the Board approves the appointment of Michele Matera as a substitute athletic trainer for the 2017-2018 school year, at the rate of \$38.75 per hour, contingent upon First Aid, CPR and Athletic Trainer certifications.

**3. Appointment – Community Fitness Center Instructors**

The Board approves the following Community Fitness Center Instructors, for the 2017-2018 school year, at the rate of \$20.00 per hour, contingent upon First Aid and CPR certifications:

Benjamin Bajus	Andrew Cosci	Traci McGlynn
Kelly Bates	Amy Goldstein	James Mimnaugh
Dinarae Camarda	Joan Lyons	Christian Neubert
Michael Caravello	Michael Maletta	Nicole Poulianos
		Jesse Rosen

**4. Appointment – Lifeguards**

The Board approves the appointment of the following Lifeguards for the 2017-2018 school year Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$12.00 per hour, contingent upon First Aid, CPR and Lifeguard certifications:

Sam Caltagirone	Michael Smith
Phoenix Jampol	Sam Walker

**5. Appointment – Head Lifeguards**

The Board approves the appointment of the following Head Lifeguards for the 2017-2018 school year Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$20.00 per hour, contingent upon First Aid, CPR and Lifeguard certifications:

Michele Aponte	Joyce Brown	Francoise Schachner
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6. Appointment – Fitness Center Instructors

The Board approves the following Fitness Center Instructors, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Michael Maletta – Fall and Spring Fitness Center Instructor  
James Mimnaugh – Winter Fitness Center Instructor

7. Appointment –Summer 2017 CSE

The Board approves the following staff, as needed, for the Summer 2017 Committee on Special Education, July 1, 2017 – August 31, 2017, at their hourly rate of pay:

Teacher	Deanna Lilimpakis
Psychologist	Christine Benanti

8. Notary Stipend

The Board approves the Notary stipend for Carri-Ann Bardram and Stephanie Miazga, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Office Staff Association.

9. Appointment – Coaches

The Board approves the appointment of Coaches on the attached list, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon First Aid and CPR Certifications and Temporary Coaching Licenses.

10. Appointment – Student Intern I

The Board approves the appointment of Christopher Lautato, as a Student Intern I, for the 2017-2018 school year, at the rate of \$10.00 per hour.

11. Co-Curricular Appointments

The Board approves the following elementary school co-curricular appointments for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, pending minimum enrollment requirements:

Art Club – Richard Anderson  
Chess/Scrabble Club (Grades 3-5) – Francoise Schachner  
Instrumental Music – Concerts – Vanessa Salzman, Ed.D. (Strings)  
Drama Club – Christian Neubert / Kristen Neubert  
Greenhouse Club – Brian Kendrick and Richard Lautato  
Homework Club – Megan DeVita

Grades 3, 4 & 5 Intramurals – Francoise Schachner, Benjamin Bajus and Kevin Rowett  
Student Government – Michele Smith / Dana St. Pierre  
Yearbook Club – Jennifer Guerrazzi  
Substitute for all clubs – Megan Roth-Ueno

## 12. Appointment – Substitutes

The Board approves the following substitute appointments for the 2017-2018

school year:	Teacher	Michele Aponte Camille Doherty Robert Dunlop Ryan McCormick Sara Meyerback Caroline Morgan Melanie Sandberg Kaitlyn Scharrenbroich
	Teacher Aide	Cassandra Meehan Daniel Holland, Jr.
	Teaching Assistant	Sara Meyerback Daisy Sanchez Melanie Sandberg Kaitlyn Scharrenbroich

## 13. Appointment – Special Education/Science Teacher

The Board approves the appointment of Nicole Sklar as a teacher of Special Education/Science, on a probationary basis effective July 1, 2017 at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

## 14. Appointment – Music Teacher

The Board approves the appointment of Lisa Scrom, as a teacher Music on a Probationary basis, on a probationary basis effective July 1, 2017 at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

15. Request for Leave Extension – Teacher Aide

The Board approves the request of Karen Harvey, as a Teacher Aide, for an extension of her leave of absence for the 2017-2018 school year.

16. Request Leave – Math Teacher

The Board approves the request of Winifred Kuemmel, teacher of Mathematics, for a leave of absence from on or about August 30, 2017 until on or about November 6, 2017, in accordance with Board Policy 9520.2 Family and Medical Leave and Articles IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

17. Leave Replacement Appointment – Math Teacher

The Board approves the appointment of Camille Doherty, as a teacher of Mathematics, on a leave replacement basis (for Winifred Kuemmel), from on or about August 30, 2017 until on or about November 6, 2017, at Level MA Step 2, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

18. Request for Leave Extension – Teaching Assistant

The Board approves the request of Katherine Butera, Teaching Assistant, for an extension of her present leave of absence for the 2017-2018 school year, in accordance with Article XI.10 of the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

19. Leave Replacement Appointment – Music Teacher

The Board approves the appointment of Katherine Butera, as a teacher of Music, on a leave replacement basis (for Jessica Pastor), for the 2017-2018 school year, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

20. Recall Appointment – Art

The Board approves the recall of Nancy Randazzo, from the Preferred Eligibility List, as a teacher of Art, effective July 1, 2017, at Level MA75 Step 14, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

21. Recall Appointment – Elementary

The Board approves the recall of Kimberly Pelkonen, from the Preferred Eligibility List, as a teacher of Elementary Education, effective July 1, 2017, at Level MA Step

9.5, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

**22. Recall Appointment – Elementary**

The Board approves the recall of Kristen Neubert, from the Preferred Eligibility List, as a .5 FTE teacher of Elementary Education and a .5 FTE teacher of Special Education, effective July 1, 2017, at Level MA60 Step 9, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

**23. Part-time Appointments**

The Board approves the following part-time appointments for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Robert Dunlop	.8 FTE Technology
Thomas Tomaszewski	.6 FTE Science

**24. Curriculum Projects**

The Board approves the following teachers for curriculum projects, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Kindergarten - Social Studies Curriculum Project in Atlas, 16 hours- Melissa Martin

Grade 1- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Sandra Eybs and Margaret Hoon

Grade 2- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Laura Kelly and Maureen Zajac

Grade 3- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Jacqueline Gandolfo and Doreen Marullo

Grade 4- Social Studies Curriculum Project in Atlas, 32 hours to be shared by Michele Smith and Dana St. Pierre

Math - Geometry with Lab Curriculum Project in Atlas, 20 hours to be shared by Kristine Vaccaro and Sarah Ogden

Math- Algebra 2 with Lab Curriculum Project in Atlas, 20 hours to be shared by Christina Morgan and Camille Doherty

Math-College Statistics Curriculum Project in Atlas, 20 hours-Christina Morgan

Math-AP Statistics Updates Curriculum Project in Atlas, 10 hours-Christina Morgan

Social Studies-AP Psychology Curriculum Project in Atlas, 20 hours-Tara Sladek-Maharg

**B. Finance**

**1. Financial Reports**

Claims Audit Report - Month of May  
Cash Flow Analysis - Month of May  
Fund Balance Projection  
New Budget Transfers  
May Warrants & Treasurer Reports

Fund Name	Warrant #
General Fund	75, 77-80
School Lunch Fund	11-12
Federal Fund	28-30
Capital Fund	18
Trust & Agency	No Warrants
Payroll	29, 31
Royal Fund	No Warrant
Scholarship Fund	No Warrant

Trial Balance - July 2016 – May 31, 2017  
Revenue Budget Status - July 2016-June 2017  
Appropriation Status Report - July 2016-June 2017  
Budget Transfers - Month of May  
Approved Fundraisers

**2. Extension of Bid Award – Printing Supplies**

The Board extends the Printing Supplies bid, for the 2017-2018 school year, to Savon Printing and Tobay Printing.

**3. Extension of Bid Award – Grounds Maintenance Supplies**

The Board extends the bid for Grounds Maintenance Supplies bid, for the 2017-2018 school year, to Vigliotti's Great Gardens.

**4. Award of Bid – Plumbing Services**

The Board awards the bid for Plumbing Services, for the 2017-2018 school year, to Sentry General Contracting Company

**5. Award of Bid – Music Supplies and Sheet Music**

The Board awards the bid for Music Supplies and Sheet Music, for the 2017-2018 school year, to the lowest responsible bidders meeting specifications as follows:

Advantage Music	K&S Music
Music & Arts	National Discount Music

6. Award of Bid – Musical Instruments Rental

The Board awards the bid for musical instrument rentals for the 2017-2018 school to Advantage Music, as the lowest responsible bidder.

7. Food Service Contract

The Board approves the extension of the Food Service Program Contract with Aramark Educational Services, LLC, for the 2017-2018 school year.

8. Transportation Contracts

The Board approves the extension of transportation contracts with Suffolk Transportation Services Inc., for the 2017-2018 school year, with a price increased based on the consumer price index (CPI) issued by the New York State Education Department.

9. Affordable Care Act

The Board approves the appointment of Seneca Consulting Group to work with the District on the Affordable Care Act Administration; and further, the Board approves the Extension and Amendment of Benefit Consulting Agreement between Seneca Consulting Group and the Port Jefferson Union Free School District for assistance with Employer Mandate obligations under the Affordable Care Act.

10. Approval of Services

The Board approves the following musical services for the 2017-2018 school year:

Jeanette Cooper	Rehearsal Pianist (musical productions)	\$1,300.00
Carolyn Droskoski	Choreographer (musical productions)	\$1,200.00
Steve Martino	Orchestra Musician (drums- musical productions)	\$ 400.00
Bob Dalpiaz	Orchestra Musician (reeds-musical productions)	\$ 400.00

11. Approval of Services

The Board approves the following piano accompanists for the 2017-2018 winter and spring concert seasons, at the rate of \$80.00 per hour not to exceed 10 hours:

Joseph Franzino	Rehearsal Pianist
Jason Crockett	Substitute Rehearsal Pianist
Jeanette Cooper	Substitute Rehearsal Pianist
Daniel Ragone	Substitute Rehearsal Pianist
Deanna Gruenberg	Substitute Rehearsal Pianist
Ann Marie Disibio	Substitute Rehearsal Pianist
Arlene Russell	Substitute Rehearsal Pianist



## 12. Acceptance of Donation

The Board gratefully accepts the donation of \$200.00 from Sean Leister to be used to purchase a picnic table for District Office.

## 13. Interscholastic Competitions

The Board approves the attendance by qualifying teams/individuals, boys and girls track and cross country, at the following interscholastic competitions held beyond the Long Island area, for the 2017-2018 school year:

Rhode Island Cross Country Inv., Brown University (tentative)

Rhode Island Classic, Providence, RI

Penn Relays at University of Pennsylvania, PA

Eddy Games, Schenectady, NY

National Track and Field Championships at Greensboro, NC

Walt Disney World Invitational, Orlando, FL

## C. Facilities & Operations

### 1. Surplus Property

The Board declares the following textbooks as surplus property; and directs the Deputy Superintendent to dispose of same in the best interest of the school district:

32 Paso A Paso (Level A)  
Publisher: Scott Foresman  
ISBN: 0-673-59298-0  
Copyright: 1997

70 Paso A Paso (Level A)  
Publisher: Scott Foresman  
ISBN: 0-673-21713-2  
Copyright: 1997

## D. Education

### 1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held:

May 30, 31, June 1, 2, 5, 6, 7, 9, 13, 19, 2017

2. Columbia University Reading and Writing Project

The Board approves participation in the Columbia University, Teachers College, Reading and Writing Project (TCRWP), for staff development for the 2017-2018 school year.

3. CodeHS Online Curriculum

The Board approves participation in the CodeHS online curriculum for Introduction to Computer Science and AP Computer Science for the 2017-2018 school year.

4. APPR

The Board approves the continued use of the District's Annual Professional Performance Review plan for classroom teachers and principals in compliance with Education Law Section 3012-d and 8 N.Y.C.R.R. 30-3, during the 2017-2018 school year.

5. Special Education Providers

The Board approves the following special education providers for the 2017-2018 school year:

Achieve Beyond	Metro Therapy
AHRC	Naviance
Anderson Center for Autism	New York Therapy
Behavior Support	O'Neill, Nicole
Burkhard, Dr. Karin	PBS Consulting
Career and Employment Options	Rocky Point Medical Group (Dr. John Gil)
Children of America	Russell, Monique
Chiquitucto, Aliza Dianne	Sachem School District
Complete Rehabilitation	Seyfert, David
Consulting That Makes A Difference	Smithtown School District
Creative Tutoring	Solomon, Dr. Ilene
DaVinci Education and Research	South Country School District
Developmental Disabilities Institute	South Huntington School District
Eden II/Genesis Outreach Autism Center	St. Charles Hospital
Frontline Education	St. James Tutoring
Gayle E. Kligman Therapeutic Resources	Stony Brook Hospital
Gersh Academy	Syosset Tutoring
Horizon Healthcare	The Community Programs Center of Long Island
Interim Health Care	Three Village School District
Islip Tutoring	Top Grade Tutoring
Learning Ally	UCP of Suffolk
Mary Haven Center of Hope	Willis, Joanne

**6. Concussion Management Services**

The Board approves the following Chief School Medical Officer Concussion Management service appointments for the 2017-2018 school year, at no cost to the district:

Orthopedics Associates of Long Island (OALI)

St. Charles Hospital's *Think Smart Concussion Management Program*

**COACHING APPOINTMENTS 2017-2018****A.9.**

Field Hockey Varsity	Nancy Gallagher
Field Hockey 7th/8th Grade Girls	Karin Holvik
X-Country Varsity Boys	Roderick Cawley
X-Country Varsity Girls	Donald Slingerland
Golf Varsity Boys	Charles Ruoff
Golf JV Boys	Chris Amari
Soccer Varsity Boys	John Poulianos
Soccer JV Boys	James Poulianos
Soccer MS Girls	Christian Neubert & Taylor Forstell (Co-Coaches)
Tennis Varsity Girls	Keith Houghtaling
Football Varsity	Andrew Cosci
Football Assistant Varsity (1)	Thomas Foley
Football Assistant Varsity (2)	Keith Buehler
Football JV – Assistant	Ryan McCormick
Football JV – Head	James Mimnaugh
Football MS - Head	Jesse Rosen
Football MS – Assistant	Joseph Dessi
Volleyball Varsity Girls	Madeline Combs
Volleyball JV Girls	Colleen Bellois
Cheerleading Varsity Fall	Jamie Schlageter
Cheerleading Varsity Winter	Jamie Schlageter
Basketball JV Girls	Colleen Bellois
Winter Track Varsity Boys	Roderick Cawley
Winter Track Varsity Boys Assistant	Andrew Cosci
Winter Track Varsity Girls	Donald Slingerland
Winter Track Varsity Girls Assistant	Brian Snow
Wrestling Varsity	Michael Maletta
Basketball Varsity Boys	Keith Buehler
Basketball 7/8 Boys	Charles Ruoff
Basketball 7/8 Girls	Madeline Combs
Independent Varsity Swimming (Boys/Girls)	Mary Fleckenstein
Spring Track Varsity Boys	Roderick Cawley
Spring Track Varsity Boys Assistant	Andrew Cosci
Spring Track Varsity Girls	Brian Snow
Spring Track Assistant Varsity Girls	Donald Slingerland
Baseball Varsity	Jesse Rosen
Baseball 7/8	Ryan McCormick
Softball Varsity	Deborah Edgar-Brown
Spring Track 7/8 Boys	James Mimnaugh
Spring Track 7/8 Girls	Joseph Dessi
Lacrosse Varsity Boys	Taylor Forstell
Lacrosse Junior Varsity Boys	Jonathan Maletta
Lacrosse 7/8 Girls	Madeline Combs
Gymnastics MS	Dennis Jones
Assistant Coach – All Sports	Danielle Turner