

**BOARD OF EDUCATION
AGENDA
~~March 13, 2018~~
rescheduled to March 15, 2018
Elementary School LGR**

6:00 p.m. Call to Order/Executive Session (ES Library)
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meetings:

Regular Meeting held February 13, 2018

Work Session held February 27, 2018

V. PUBLIC COMMENT (*limited to 15 minutes - priority given to Agenda related items*)

VI. REPORTS

A. Student Representative

B. Superintendent of Schools

- Elementary Program: Foundations/Columbia Reading & Writing - *Mrs. Schmettan,
Mr. Meehan, Mrs. Smith*

C. Board President

D. Committees

E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the ~~March 13, 2018~~ March 15, 2018 consent agenda:

A. Personnel - resolutions numbered 1-11

B. Finance - resolutions numbered 1-3

C. Facilities and Operations – resolutions numbered 1-2

D. Education – resolutions numbered 1-2

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Policy

1. Policy 4772 and Regulation 4772-R, Graduation Ceremonies – Presented for a first reading and adoption

X. PUBLIC COMMENT

XI. ADJOURNMENT

CONSENT AGENDA

~~March 13, 2018~~ March 15, 2018

A. Personnel

1. Resignation – Part-Time Guard

The Board accepts the resignation of Ryan Walker as a part-time Guard, effective February 15, 2018.

2. Resignation – Teacher Aide

The Board accepts the resignation of Karen Harvey as a School Teacher Aide, effective February 1, 2018.

3. Appointment – School Attendance Aide

The Board approves the appointment of Karen Harvey as a School Attendance Aide, on a probationary basis, effective February 2, 2018, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Office Staff Association, at a salary of \$34,336 per annum.

4. Appointment – Substitute Teacher

The Board approves the appointment of Grace Ann Fallon as a substitute teacher for Family and Consumer Sciences, as granted by the New York State Education Department, from on or about January 22, 2018 until on or about March 22, 2018, at level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Extension of Leave of Absence – LOTE Teacher

The Board grants the request of Nicole Pennino-Costa as a teacher of Languages Other than English, for an extension of her leave from on or about April 2, 2018 to on or about June 30, 2018, in accordance with Article IX.C.8 of the negotiated agreement with the Port Jefferson Teachers Association.

6. Extension of Interim Appointment - .8 FTE LOTE Teacher

The Board approves the extension of the interim appointment of Gina Scafidi, as a .8 FTE teacher of Languages Other than English from on or about April 2, 2018 to on or about June 30, 2018 at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

7. Extension of Extra Class Assignment – LOTE

The Board approves the following extra class assignment extension, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Robert Farenga – LOTE (Spanish II) – Daily until on or about June 30, 2018

8. Professional Development

The Board approves Robert Farenga and Megan Roth-Ueno for an additional five hours each of Google professional development for teachers after school for the 2017-2018 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

9. ENL Workshops

The Board approves Mary Lyons, Christina Marino, Regina Paquette and Kristin Britt for twelve hours each, to conduct workshops for ENL families, for the 2017-2018 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

10. Co-Curricular Advisors

The Board approves the transfer of Senior Class Advisor and International Club Advisor duties and stipend from Jennifer Walling and Heather Pisano to Celiana Gandolfo, effective March 1, 2018, pending minimum enrollment requirements, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

11. Change in Title – Assistant Superintendent for Curriculum and Instruction

The Board approves the following resolution:

BE IT RESOLVED that the Board of Education herewith abolishes the position of Executive Director for Curriculum and Instruction effective March 14, 2018; and

BE IT FURTHER RESOLVED that the Board of Education hereby creates the position of Assistant Superintendent for Curriculum and Instruction effective March 14, 2018 simultaneously with the abolition of the aforementioned position of Executive Director for Curriculum and Instruction; and

BE IT FURTHER RESOLVED that Jessica Schmettan, the incumbent in the position of Executive Director for Curriculum and Instruction, be appointed to the new position of Assistant Superintendent for Curriculum and Instruction, without loss of tenure and seniority, the foregoing to occur effective March 14, 2018; and

BE IT FURTHER RESOLVED that an increase in her annual salary to \$161,375.00, prorated, is approved with said appointment and change of title, effective March 14, 2018 through the remainder of the 2017-2018 school year; and

BE IT FURTHER RESOLVED that the applicable Salary and Benefits Agreement between the Board of Education and Jessica Schmettan be amended to reflect the new title of Assistant Superintendent for Curriculum and Instruction.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of January

Cash Flow Analysis - Month of January

Fund Balance Projection

New Budget Transfers

January Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	34-35, 37-38
School Lunch Fund	8
Federal Fund	11-14
Capital Fund	No Warrants
Trust & Agency	No Warrants
Payroll	16-17
Scholarship Fund	No Warrants
EPC Escrow	

Trial Balance - July 2017 – January 31, 2018

Revenue Budget Status - July 2017-June 2018

Appropriation Status Report - July 2017-June 2018

Budget Transfers - Month of January

Approved Fundraisers

2. Special Education Flow Through funds

The Board approves the agreements between the District and the following approved Special Education providers, in accordance with New York State Flow Through Law; and further, the Board authorizes the Board President to execute said agreements:

Kidz Therapy	Alternatives for Children
NY Therapy	County of Suffolk
Maryhaven Center of Hope	AHRC
Anderson School	UCP

3. Approval of Services

The Board approves following musical production services for the 2017-2018 school year:

John Worrell Choreographer (Musical Productions)

Lee Dash Orchestra Musician (Reeds-Musical Productions)

C. Facilities & Operations

1. School Calendar

The Board approves the proposed 2018-2019 school year calendar.

2. Village Constables

The Board approves the submission of a letter to the Port Jefferson Village Mayor and Chief Constable granting Port Jefferson Village Constables, who are armed and firearms trained, access to Port Jefferson School District properties, in certain circumstances, in accordance with New York State Penal Law Section 265.01-a Weapons on School Grounds.

D. Education

1. Committees on Special Education

The Board accepts the recommendations of the Committees on Special Education for the following meetings: January 23, 29, 31, 2018 February 2, 6, 7, 8, 2018

2. Special Education Instructional Services Agreements

The Board approves the Special Education Instructional Services Agreements with Comsewogue School District, for the 2017-2018 school year, for parentally placed students receiving special education services; and further, the Board authorizes the Board President to execute said agreements.

Policy 4772**GRADUATION CEREMONIES**

The graduation or commencement ceremony is a time to celebrate the honors and achievements of the graduating class. The Board of Education will establish the date for graduation ceremonies, while the administration will determine the place and program details, including attire. Academic and other awards and scholarships may be presented along with diplomas. Speakers may be selected from among the graduating class or others.

Participation in the graduation ceremony and related activities will be predicated on satisfactory completion of all graduation requirements, or as otherwise described in this policy. Exceptions may be made under extraordinary circumstances with the permission of the Superintendent of Schools. A student who has earned either a Career Development and Occupational Studies Commencement Credential (CDOS) or Skills and Achievement Commencement Credential (SACC) by the time his/her ninth-grade cohort reaches graduation may, but is not required to, participate in that graduation ceremony and related activities.

If a student who participates in the graduation ceremony by earning a CDOS or SACC only subsequently meets the requirements for either a Regents or local high school diploma, he/she may participate in the graduation ceremony of that graduating class as well.

A student with a disability who participates in graduation ceremonies by earning only a CDOS or SACC is entitled to continue his/her educational program until the end of school year in which the student turns 21 years old, or until he/she earns a Regents or local high school diploma.

The Superintendent shall develop regulations to implement this policy, to be adopted by the Board. The district shall provide annual written notice to all students and their parents/guardians of the requirements of this policy and associated regulations.

Cross-ref: 4321, Programs for Students with Disabilities Under the IDEA and New York's Education Law Article 89
4321.9, Declassification of Students with Disabilities
4773, Diploma and Credential Options for Students with Disabilities

Ref: Education Law §3204(4-b)
8 NYCRR §§100.5; 100.6

GRADUATION CEREMONIES REGULATION
Participation by Earning a CDOS or SACC

A student who has earned either a Career Development and Occupational Studies Commencement Credential (CDOS) or a Skills and Achievement Commencement Credential (SACC), but not a high school diploma, shall be allowed to participate in the graduation ceremony and related activities of the student's graduating class.

The district shall retain a record of each student's ninth grade cohort. Each year, the High School Building Principal [or his/her designee] shall determine whether each student who entered ninth grade with the current year's graduating class is eligible to participate in that year's graduation ceremony, pursuant to state law, Board policy and this regulation.

During the school year in which the ninth grade cohort enters twelfth grade, the High School Building Principal [or his/her designee] shall submit to the Superintendent of Schools or designee the name(s) of all students who are on track and expected to earn either a CDOS or SACC, but not a Regents or local high school diploma, by the time of graduation.

For each student so identified, the Superintendent [or his/her designee] shall ascertain whether the student wishes to participate in the graduation ceremonies and related activities of that year's graduating class by discussing the matter with the student and/or parent/guardian either in person, in writing, by telephone, or via email.

For any student who meets such requirements and wishes to participate in the graduation ceremony and related activities, the Superintendent shall ensure, prior to graduation, that the High School Building Principal, the student, and his/her parent(s)/guardian(s) are notified that the student may participate in that year's graduation ceremony and related activities, and shall ensure his/her participation is facilitated.

The district shall provide annual written notice to all students and their parents/guardians of the requirements of this regulation and associated policy.

Adoption date: