

October 9, 2018

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on October 9, 2018 at Edna Louise Spear Elementary School. Present at the 6:06 p.m. call to order by President Kathleen Brennan, were Vice-President Tracy Zamek, Board Members, Ryan Biedenkapp, Ellen Boehm, David Keegan, Rene Tidwell and Ryan Walker, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Assistant Superintendent of Curriculum and Instruction Jessica Schmettan.

Motion was made by Mrs. Boehm, seconded by Mrs. Tidwell and carried 7-0 that the Board enter executive session to discuss legal and personnel matters.

At 7:44 p.m., the Board reentered general session.

RECOGNITION

Middle school student, Jack Speidell, was recognized for competing in the World Series Youth Lacrosse Tournament.

MINUTES

Motion was made by Mr. Keegan, seconded by Mrs. Boehm and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held September 17, 2018

Special Meeting held September 24, 2018

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Chloe Andriani, reported on school activities.

The report from the Superintendent included:

- Upcoming Community Information Meetings
- Wall of Fame Induction
- Homecoming
- ENL Summer Program Presentation

The report from the Board President included:

- Wall of Fame Ceremony

Committees:

Mr. Keegan – Facilities Committee meeting held October 6, 2018

Mr. Keegan – Finance Committee meeting held October 6, 2018

Mrs. Boehm – Audit Committee to meet October 11, 2018

Mrs. Zamek – Policy Committee to meet October 10, 2018

Mrs. Brennan – Curriculum Committee to meet October 10, 2018

BOARD CONSENT AGENDA

Mrs. Brennan read into the record the following: Addition of Megan Larsen and Kathryne Walsh to A.10 as substitute teachers, walk-in resolutions A.12 and A.13. Motion was made by Mrs. Zamek, seconded by Mr. Biedenkapp and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-13, appearing on the October 9, 2018 consent agenda. Mrs. Brennan acknowledged the granting of tenure, resolution A.7.

Motion was made by Mr. Keegan, seconded by Mrs. Zamek and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-3 appearing on the October 9, 2018 consent agenda. Mrs. Brennan extended thanks for the donations, resolutions B.2 and 3.

Motion was made by Mr. Walker, seconded by Mrs. Boehm and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the October 9, 2018 consent agenda.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

ADJOURNMENT

At 8:44 p.m., motion was made by Mr. Keegan, seconded by Mrs. Tidwell, and carried 7-0 that the Board enter executive session to discuss a personnel matter. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

At 9:23 p.m., the Board reentered general session. Motion was made by Mrs. Boehm, seconded by Mr. Walker and carried 7-0 to adjourn.

CONSENT AGENDA

October 9, 2018

A. Personnel

1. Appointment – Teaching Assistant

The Board approves the appointment of Cynthia O’Shaughnessy, as a Teaching Assistant, on a probationary basis, effective on or about October 10, 2018, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

2. Extra Class Assignment

The Board approves the following extra class assignments for the 2018-2019 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Mary Lyons – Elementary School ENL, full year, daily, effective September 24, 2018

3. Interim Appointment

The Board approves the interim appointment of Christine Prinz, as a .6 FTE teacher of Science, from on or about September 24, 2018 to on or about December 31, 2018, at Level MA30 Step 4, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

4. Increase in FTE

The Board approves the change in FTE for Amy Serr, as a .3 FTE teacher of Health and Physical Education to a .4 FTE teacher of Health and Physical Education, effective August 29, 2018, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Co-Curricular

The Board approves the following co-curricular positions for the 2018-2019 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, pending minimum enrollment requirements:

Rescind – High School Sophomore Class Advisor – Nicole Sklar

Appoint – High School Sophomore Class Co-Advisors – Nicole Sklar and Melissa Garcia

6. Lifeguard Compensation

The Board approves the increase in compensation for lifeguards effective October 10, 2018, as follows:

Lifeguard	\$13.00 per hour
Head Lifeguard	\$21.00 per hour

7. Tenure – Special Education

The Board grants tenure to Amanda Brideson, as a teacher of Science, effective November 19, 2018.

8. Catastrophic Sick Leave

The Board approves the following resolution:

WHEREAS, a certain member of the Port Jefferson Custodial Workers Unit, previously identified to the Board of Education in Executive Session, has exhausted all paid leave due to illness; and

WHEREAS, Article IX of the current collective bargaining agreement between the Port Jefferson Custodial Workers Unit and the District authorizes the Board of Education to grant Unit members paid catastrophic sick leave for up to six (6) months;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Port Jefferson Union Free School District hereby authorizes and approves a paid leave of absence to that previously identified Unit member from November 1, 2018 through and including April 30, 2019.

9. PSAT/SAT/ACT Proctors

The Board approves the following PSAT/SAT/ACT Proctor appointments for the 2018-2019 school year at the rate of \$38.29 per hour, on an as needed basis:

Sheila Albinson
Anne Algieri
Nancy Bachety
Constance Bermel
Kristin Britt
Kandice Brucella
Amy Jean Castaldo
Brian Chalmers
Lynne Edsall
Kayleen Everitt
Robert Farenga
Susan Federico
Gina Fedler
Taylor Forstell
Kathi Galvin
Debra Hartmann
Megan Lavin
Karin Mall
Christina Morgan
Alexandra Peskin
Hope Post
Lynne Scofield
Nicole Sklar
Tara Sladek-Maharg
Melissa Zinger

10. Substitutes

The Board approves the following substitutes for the 2018-2019 school year:

Teacher	Melanie Bonich
	Lisa Costa
	Kimberly D'Agostino
	Megan Larsen
	Kathryne Walsh
Teacher Aide	Natalie Buck

11. Lifeguard

The Board approves the appointment of Nicole Demsen, as a Lifeguard for the 2018-2019 school year, for Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$13.00 per hour, contingent upon First Aid, CPR and Lifeguard certifications, and fingerprint clearance by NYS Education Department.

12. Memorandum of Agreement – Office Staff

The Board approves the Memorandum of Agreement, dated October 9, 2018, between the negotiating representatives of the Port Jefferson Union Free School District and the Port Jefferson Office Staff Association, NYSUT, AFT, AFL-CIO; and authorizes the Superintendent of Schools and/or the Board President to execute a new Collective Bargaining Agreement incorporating the terms of said agreement.

13. Coaching Positions

The Board approves the following coaching positions for the 2018-2019 school year, effective October 16, 2018:

Rescind	David Okst as Boys Varsity Cross Country Head Coach
Appoint	Roderick Cawley as Boys Varsity Cross Country Head Coach
Appoint	David Okst as Boys Varsity Cross Country Volunteer Coach

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of August
Cash Flow Analysis - Month of August
New Budget Transfers
August Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	3, 5-8
School Lunch Fund	1-2
Federal Fund	1

Capital Fund	2-3
Trust & Agency	No Warrants
Payroll	4-6
Scholarship Fund	1
EPC Escrow	No Warrants

Trial Balance - July 2018 – August 2018
Revenue Budget Status - July 2018-June 2019
Appropriation Status Report - July 2018-June 2019
Budget Transfers - Month of August
Approved Fundraisers

2. Donation

The Board gratefully accepts the donation from Port Jefferson Youth Football in the amount of \$1,400.00 for the purchase of Middle School football uniforms.

3. Scholarship Donation

The Board gratefully accepts the scholarship donation of \$500 from the Suffolk Association of School Business Officials to be awarded to a graduating Earl L. Vandermeulen student(s).

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: September 5, 7, 12, 18, 2018

2. Scoring NYS Assessments

The Board approves the services of Educational Vistas, Inc. (EVI) for scoring of the New York State assessments for grades 3-8 ELA and Math, and grades 4 and 8 Science, for April – June 2019.

3. Professional Development

The Board approves the agreement between Linda Bausch and Port Jefferson School District for literacy professional development with elementary teachers for the for the 2018-2019 school year.

October 23, 2018

A work session meeting of the Port Jefferson School District Board of Education was held on October 23, 2018 at Edna Louise Spear Elementary School. Present at the 7:03 p.m. call to order by President Kathleen Brennan, were Vice-President Tracy Zamek, Board Members Ryan Biedenkapp, Ellen Boehm, David Keegan, and Rene Tidwell, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and District Clerk Janice Baisley. Board Member Ryan Walker arrived at 7:30 p.m. Mrs. Boehm left the meeting at 8:14 p.m.

Dr. Casciano acknowledged New York State School Board Recognition Week and thanked Board Members for their service.

WORK SESSION

Dr. Casciano and Mrs. Schmettan gave a presentation on the Every Student Succeeds Act. Discussion followed.

Mrs. Brennan extended thanks to central office staff and administrators for their support of the Board of Education.

ADJOURNMENT

At 8:22, motion was made by Mrs. Zamek, seconded by Mrs. Tidwell and carried 6-0 to adjourn.

October 30, 2018

A special meeting of the Port Jefferson School District Board of Education was held on October 30, 2018 at the District Office. Present at the 6:05 p.m. call to order by President Kathleen Brennan were Vice-President Tracy Zamek, Board Members Ellen Boehm, David Keegan, Rene Tidwell, and Ryan Walker, and Superintendent of Schools Paul Casciano. Board Member Ryan Biedenkapp arrived at 7:46 p.m. Mrs. Brennan acted as Clerk pro tem.

Motion was made by Mrs. Boehm, seconded by Mr. Keegan, and carried 6-0 that the Board enter executive session to discuss personnel matters. Joining the Board in executive session from 6:05 p.m. to 8:03 p.m. was Dr. Julie Lutz from Eastern Suffolk BOCES.

At 8:41 p.m., the Board reentered general session. Motion was made by Mrs. Zamek, seconded by Mrs. Boehm and carried 7-0 to adjourn.
