

**BOARD OF EDUCATION
AGENDA
January 8, 2019
Elementary School LGR**

6:00 p.m. Call to Order/Executive Session (ES Library)
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meetings:

Regular Meeting December 11, 2018

Special Meeting December 20, 2018

V. PUBLIC COMMENT (*limited to 15 minutes - priority given to Agenda related items*)

VI. REPORTS

A. Student Representative

B. Superintendent of Schools

- Special Education Life Skills Program – *Jodi Cahill*

C. Board President

D. Committees

E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the January 8, 2019 consent agenda:

A. Personnel - resolutions numbered 1-12

B. Finance - resolutions numbered 1-7

C. Facilities and Operations – resolution numbered 1

D. Education - resolutions numbered 1-3

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

A. Personnel

1. Appointment – Teaching Assistant

The Board approves the appointment of Gregory Cantwell as a Teaching Assistant, on a probationary basis, effective January 9, 2019, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

2. Appointment – Teaching Assistant

The Board approves the appointment of James Sinclair, as a Teaching Assistant, on a probationary basis, effective on or about January 22, 2019, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

3. Appointment – Community Fitness Instructor

The Board approves the appointment of Frank McCoy as a volunteer Community Fitness Instructor for the 2018-2019 school year, contingent upon fingerprint clearance by the NYS Department of Education.

4. Creation of New Club – Royal Athletic Club

The Board approves the creation and implementation of the Royal Athletic Club at the High School; and approves Adam Sherrard as a volunteer club advisor.

5. Appointment – Lifeguard

The Board approves the appointment of the following Lifeguards for the 2018-2019 school year, for Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$13.00 per hour, contingent upon fingerprint clearance by the NYS Department of Education.

Kelli Booker
Amelia Zamek

6. Appointment – Interpreter/Translator

The Board approves the following Interpreter/Translator for the 2018-2019 school year, in accordance with NYSED CR Part 154 and the negotiated agreement with the Port Jefferson Teachers Association:

Jennifer Mezzatesta – Spanish

7. Appointment – Substitute Part Time Guards

The Board approves the appointment of the following as substitute part time Guards, at the rate of \$23.00 per hour, for the 2018-2019 school year:

Jason Barone
Alfred O’Dea

8. Appointment – Regents Exam Preparation

The Board approves the services of the following teacher for a 2 hour Regents exam preparation session after school, during January 2019, in accordance with the negotiated agreement with the Port Jefferson Teachers’ Association:

Taylor Forstell - Global History
Melissa Garcia – Chemistry
Nicole Sklar – Earth Science

9. Substitutes

The Board approves the following substitute appointments for the 2018-2019 school year:

Teacher: Matthew Andrew
Adrianna Magno
Ann MacIntyre

Teaching Assistant: Natalie Buck
Serkan Karasu
Crystal Fuerst

10. Appointment – District Office Petty Cash

The Board rescinds the appointment of Janice Baisley as custodian of the District Office petty cash fund for the 2018-2019 school year; and, appoints Kathleen Hanley as custodian of the District Office petty cash fund for the 2018-2019 school year, effective January 1, 2019.

11. Amendment – Employee Agreement

The Board approves an amendment to the employment agreement of Regina Booker to reflect an increase in salary of \$1,060.00 for the 2018-2019 school year.

12. The Board approves a certain Memorandum of Agreement dated January 8, 2019, between the Port Jefferson Union Free School District and the Port Jefferson Office Staff Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of November

Cash Flow Analysis - Month of November

New Budget Transfers

November Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	24, 27-31
School Lunch Fund	No Warrants
Federal Fund	7, 9-10
Capital Fund	11-12, 14
Trust & Agency	No Warrants
Payroll	11-12
Scholarship Fund	No Warrants
CD Investment	No Warrants

Trial Balance - July 2018 – November 30, 2018

Revenue Budget Status - July 2018-June 2019

Appropriation Status Report - July 2018-June 2019

Budget Transfers - Month of November

Approved Fundraisers

2. Donation

The Board gratefully accepts the donation of Islanders Floorball equipment from the New York Islanders.

3. Donation

The Board gratefully accepts the donation from the Port Jefferson 2017-2018 5th Grade Committee to the Port Jefferson School District in the amount of \$2,000.00 to offset the cost of the United Skates of America 6th grade field trip.

4. Donation

The Board gratefully accepts the donation of tennis equipment and access to tennis curriculum from the USTA Eastern Section Long Island.

5. Services

The Board approves the services of Daniel Moloney, Kristen Vadaz, Catherine Hantz and Glynnis Nau-Ritter as instructors of the STEM Program, SUNY Stony Brook for 2018-2019 school year.

6. Health Services Contracts

The Board approves the health services contracts with each of the following districts for Port Jefferson students attending non-public schools located outside the District for the 2018-2019 school year:

Smithtown CSD	Three Village CSD
West Islip UFSD	Middle Country CSD
Riverhead CSD	South Huntington UFSD
Syosset CSD	

7. Health Services Contracts

The Board approves the health services contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2018-2019 school year:

Comsewogue CSD	Longwood CSD
Mount Sinai UFSD	Middle Country CSD
Miller Place UFSD	Rocky Point UFSD
Smithtown CSD	Shoreham-Wading CSD
Three Village CSD	William Floyd UFSD

C. Facilities & Operations

1. Surplus Property

The Board declares the attached list of calculators as surplus property; and, authorizes the Deputy Superintendent to dispose of same in the best interest of the District.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: Nov. 26, 28, 29, 2018 and Dec. 3, 4, 5, 7, 10, 11, 12, 2018

2. Cross Contract Services

The Board approves cross contract services with the Middle Country School District for the placement of two special education students for the 2018-2019 school year.

Library Weeding Log

Port Jefferson HS/MS Library

From: 6/1/2015 To: 9/14/2018

C.I.

9/14/2018 - Copies Removed: 46

Calculator. (Removed: 46)

Call Number	Barcode	Price	Acquired	Removed By
calc Was Available -- Weeded	20100538	\$110.00	9/7/2012	DHartmann
calc Was Out for Repairs -- Weeded	20100556	\$110.00	9/6/2012	DHartmann
calc Was Available -- Weeded	20100557	\$110.00	9/6/2012	DHartmann
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calc Was Available -- Weeded	20101848	\$100.00	2/29/2016	DHartmann
calc Was Available -- Weeded	20101858	\$100.00	2/29/2016	DHartmann
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calc Was Out for Repairs -- Weeded	20101873	\$100.00	1/28/2016	DHartmann
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calc Was Out for Repairs -- Weeded	20110083		9/8/2011	DHartmann
calc Was Out for Repairs -- Weeded	20110086		9/13/2011	DHartmann
calc Was Out for Repairs -- Weeded	20110105	\$100.00	6/20/2012	DHartmann
calc Was Out for Repairs -- Weeded	20110106		7/6/2010	DHartmann
calc Was Available -- Weeded	20110113	\$110.00	9/10/2013	DHartmann
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calc Was Out for Repairs -- Weeded	20110132		7/6/2010	DHartmann
calc Was Out for Repairs -- Weeded	20110135	\$100.00	7/6/2010	DHartmann
calc Was Out for Repairs -- Weeded	20110137	\$100.00	3/14/2012	DHartmann
calc Was Out for Repairs -- Weeded	20110147	\$100.00	9/7/2011	DHartmann

Library Weeding Log

Port Jefferson HS/MS Library

From: 6/1/2015 To: 9/14/2018

9/14/2018 - Copies Removed: 46

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calc	20110175	\$100.00	9/12/2013	DHartmann
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Library Weeding Log

Port Jefferson HS/MS Library

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10/12/2017 - Copies Removed: 1

Calculator. (Removed: 1)

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calc	20101861	\$100.00	2/29/2016	DHartmann
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10/5/2017 - Copies Removed: 1

Calculator. (Removed: 1)

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9/29/2017 - Copies Removed: 1

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9/20/2017 - Copies Removed: 59

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calc	20100518	\$100.00	5/21/2013	DHartmann
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calc	20100522	\$100.00	5/21/2013	DHartmann
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calc	20100529	\$100.00	5/21/2013	DHartmann
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calc	20100547	\$110.00	9/7/2012	DHartmann
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calc	20100548	\$110.00	9/7/2012	DHartmann
Was Out for Repairs – Weeded				

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9/20/2017 - Copies Removed: 59

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	Was Out for Repairs -- Weeded			
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9/20/2017 - Copies Removed: 59

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Port Jefferson HS/MS Library

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9/11/2015 - Copies Removed: 2

Calculator. (Removed: 2)

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	Was Available – Deleted			

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From: 6/1/2015 To: 9/14/2018

9/14/2018 - Copies Removed: 46

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	Was Out for Repairs -- Weeded			
calc	T 9311		7/6/2010	DHartmann
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calc	T 9319	\$100.00	7/6/2010	DHartmann
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2/14/2018 - Copies Removed: 2

Calculator. (Removed: 2)

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calc	20111170	\$100.00	9/17/2010	DHartmann
	Was Out for Repairs -- Deleted			
