

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on August 13, 2019 at Edna Louise Spear Elementary School. Present at the 6:03 p.m. call to order by President Ellen Boehm, were Vice-President Tracy Zamek, Board Members, Ryan Biedenkapp, Randi DeWitt, David Keegan, Rene Tidwell and Ryan Walker, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Assistant Superintendent of Curriculum and Instruction Jessica Schmettan.

Motion was made by Mr. Keegan, seconded by Mrs. Tidwell and carried 7-0 that the Board enter executive session to discuss legal and personnel matters.

At 7:40 p.m., the Board moved to the large group room for the business meeting.

#### MINUTES

Motion was made by Mrs. Zamek, seconded by Mr. Keegan and carried 7-0 that the Board approve the minutes of the following meetings:

Reorganization and Regular Meeting held July 8, 2019

#### PUBLIC COMMENT

Mrs. Boehm opened the public comment portion of the meeting.

- Jae Hartzell – Reinstatement of Bonfire

#### REPORTS

The report from the Superintendent included:

- NYSPHSSA School of Excellence Award
- Summer Facilities Projects Update
- Presentation of Co-curricular programs by Mrs. Schmettan

Discussion followed presentation.

#### BOARD CONSENT AGENDA

Mrs. Boehm read into the record Personnel resolutions numbered 19-22. Motion was made by Mr. Keegan, seconded by Mrs. Tidwell and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-22 appearing on the August 13, 2019 consent agenda.

Motion was made by Mr. Keegan, seconded by Mrs. Zamek and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-12 appearing on the August 13, 2019 consent agenda.

Motion was made by Mr. Biedenkapp, seconded by Mr. Walker and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-4 appearing on the August 13, 2019 consent agenda.

NEW BUSINESS

School Community Partnership

PUBLIC COMMENT

Mrs. Boehm opened the second public comment portion of the meeting:

- Michael Caravello – thanking Board on behalf of the Administrator’s Association
- Recognition and congratulations to Ms. Lavery, newly appointed PreK-8 Assistant Principal and Mr. Haruthunian, newly appointed High School Principal.

ADJOURNMENT

At 8:45 p.m., motion was made by Mrs. Zamek, seconded by Mr. Keegan and carried 7-0 to adjourn the business meeting.

At 8:50 p.m., motion was made by Mr. Walker, seconded by Mrs. Zamek and carried 7-0 that the Board re-enter executive session to discuss legal and personnel matters.

At 9:23 p.m., motion was made by Mr. Keegan, seconded by Mrs. DeWitt and carried 7-0 to adjourn executive session.

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**CONSENT AGENDA**

**A. Personnel**

1. Co-curricular Appointments – Middle School

The Board approves the following co-curricular appointments for the 2019-2020 school year, pending minimum enrollment requirements in accordance with the negotiated agreement with the Port Jefferson Teachers’ Association:

- Art Club – Stacey Schuman
- Band Concert Grades Six, Seven/Eight – Edward Pisano
- Chorus Concert Grades Six, Seven/Eight – Jeffrey Trelewicz
- Strings Concert Grade Six – Vanessa Salzman, Ed,D.
- Strings Concert Grades Seven/Eight – Christian Neubert
- Chess Club – Philip Giannusa
- Drama Club – Mary LaSita
- Detention – Robert Farenga
- Frost Valley Trip Coordinator – Christina Carlson & Jeanette Garofola
- Grade Six Intramurals – Robert Farenga/Jeanette Garofola; Substitute: Megan Ryan

Mathletes – Matthew Garofola  
National Junior Honor Society – Michelle Landetta/Christina Marino  
Newspaper – Allison Giannusa  
Science Olympiad – Adam Bouchard  
STEM Club (Lego League) – Robert Dunlop  
Student Council – Allison Giannusa  
Yearbook – Allison Giannusa

2. Leave of Absence – Teacher of Elementary Education

The Board approves the request of Gina Santini, teacher of Elementary Education, for a leave of absence from on or about August 28, 2019 until on or about October 7, 2019, in accordance with Article IX.F.5 of the negotiated agreement with the Port Jefferson Teachers' Association.

3. Curriculum Project

The Board approves the following teachers for Curriculum Projects for 2019-2020 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

HS Math Pre-Calculus Revisions: Dennis Christofor & Kristine Vaccaro  
(20 hours shared)  
Science Grade 2 Revisions - Carleen Parmegiani and Darlene Wells  
(30 hours shared)

4. Appointment – Summer Sports Teaching Assistant

The Board approves the appointment of the following teaching assistants for sports practice and supervision during games/scrimmages for a specified special education student during the summer 2019, at the negotiated hourly rate of pay:

Teaching Assistant  
Bonnie Kelsh  
Substitute Teaching Assistant  
Sheila Albinson

5. Additional Class Assignment

The Board approves the following extra class assignment for the first semester of the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Gregory Gorniok – Science (Zoology) daily  
effective September 3, 2019 - January 17, 2020

6. Amended Appointment – Teacher of Art

The Board approves the appointment of Meghan McCarthy as a teacher of Art, on a probationary basis effective August 28, 2019 until on or about August 27, 2023, at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

7. Amended Appointment - Part Time Teacher of Art

The Board amends the appointment of Christina Ceccarelli as a teacher of Art, on a part-time (.25 FTE) basis effective August 28, 2019 at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

8. Appointment – Head Lifeguard

The Board approves Caitlin Dennehy as Head Lifeguard for the after school and community swim at the rate of \$21.00 per hour.

9. Resignation – Teaching Assistant

The Board accepts the resignation of Ryan McCormick, as a Teaching Assistant/Lifeguard, effective June 30, 2019.

10. Resignation – Guard

The Board accepts the resignation of Patrick McCormick, as a Guard, effective July 22, 2019.

11. Appointment – Coaches

The Board approves the appointment of the following coaches for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon possession of Temporary Coaching License, First Aid, and CPR certifications:

Omar Karasu	Volunteer Varsity, JV and MS Wrestling Coach
Nicholas Miceli	JV Wrestling Coach
Jesse Rosen	Girls Varsity (Co-Coach with Keith Buehler)
Jesse Rosen	JV Basketball (Co-Coach with Keith Buehler)

Keith Buehler	Girls Varsity Basketball (Co-Coach with Jesse Rosen)
Keith Buehler	JV Basketball (Co-Coach with Jesse Rosen)
Taylor Forstell	Varsity Boys Lacrosse
Jonathan Maletta	JV Boys Lacrosse Head Coach/Varsity Asst. Coach
Graceann Fallon	Middle School Girls Lacrosse
Roderick Cawley	Varsity Boys Track
Andrew Cosci	Varsity Boys Track Assistant Coach
Brian Snow	Varsity Girls Track Coach
Michael Augello	Varsity Girls Assistant Track Coach
Dennis Christofor	Varsity Boys Tennis Coach
Dannie Holland, Jr.	Middle School Boys Track
Joseph Dessi	Middle School Girls Track
Deborah Edgar-Brown	Varsity Softball
Jesse Rosen	Varsity Baseball Head Coach
Jesse Rosen	Grades 7/8 Athletic Intramural (Co-Advisor)
Taylor Forstell	Grades 7/8 Athletic Intramural (Co-Advisor)

12. Leave of Absence – Teacher of Elementary Education

The Board approves the request of Allison Giannusa, teacher of Elementary Education, for a leave of absence from on or about August 28, 2019 until on or about December 16, 2019, in accordance with Article IX.F.5 of the negotiated agreement with the Port Jefferson Teachers' Association.

13. Appointment – Substitutes

The Board approves the following substitute appointments for the 2019-2020 school year:

**Teacher**

Matthew Andrew  
Barbara Cawley  
Mary Connell  
Caitlin Dennehy  
Graceann Fallon  
Donna Higgins  
Krista-Lea Kaidash  
Serkan Karasu  
Aroona Khan  
Michel Krivosta  
Gina Mecca  
Joyce Orrigo  
Jocelyn Toner  
Susan Whitman  
Irma Wolber

**Teaching Assistant**

Nayara DeMarco  
Serkan Karasu  
Andrea Maldari

**Nurse**

Clare Behrens  
Kaitlyn Hussey  
Queena Kang  
Dominika Leon  
Linda Love  
Maureen Scarnati

**Guard**

Patrick McCormick

14. Resignation – Teaching Assistant

The Board accepts the resignation of April St. John, as a Teaching Assistant, effective July 19, 2019.

15. Appointment – Teaching Assistant/Lifeguard

The Board approves the appointment of Natalie Buck as a Teaching Assistant/Lifeguard, on a probationary basis, effective on or about August 28, 2019, in accordance with the negotiated agreement with the United Paraprofessionals' Association of Port Jefferson.

16. Resignation – High School Principal

The Board accepts the resignation of Christine Austen, as the High School Principal, effective August 31, 2019.

17. Memorandum of Agreement – Port Jefferson Administrators' Association

The Board approves a certain Memorandum of Agreement, dated August 13, 2019, between the negotiating representatives of the Port Jefferson Administrator's Association and the Port Jefferson Union Free School District; and authorizes the Superintendent of Schools and/or the Board President to execute a new Collective Bargaining Agreement incorporating the terms of said agreement.

18. Memorandum of Agreement – United Paraprofessionals Assoc. of Port Jefferson

The Board approves a certain Memorandum of Agreement, dated August 13, 2019, between the negotiating representatives of the United Paraprofessionals Association of Port Jefferson and the Port Jefferson Union Free School District; and authorizes the Superintendent of Schools and/or the Board President to execute a new Collective Bargaining Agreement incorporating the terms of said agreement.

19. Appointment – Head Custodian

The Board approves the appointment of Salvatore Figliolia, as Head Custodian, effective September 16, 2019, contingent upon Mr. Figliolia's resignation from his current jurisdiction by the end of business on September 15, 2019, at a starting salary of \$63,600, in accordance with the Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Facility and Technology Supervisors' Association.

20. Leave Replacement Appointment – Teacher of English Language Arts

The Board approves the appointment of Taylor Thomas, as a teacher of English Language Arts (for Kayleen Everitt), on a substitute basis from on or about August 28, 2019 to on or about October 16, 2019; and on a leave replacement basis, from on or about October 17, 2019 to on or about November 8, 2019, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

21. Appointment – PreK-8 Assistant Principal

The Board approves the appointment of Amy Laverty as Assistant Principal PreK-8, on a probationary basis, effective August 26, 2019, at the rate of \$112,500 per annum, in accordance with the negotiated agreement with the Port Jefferson Administrators' Association.

22. Appointment – High School Principal

The Board approves the appointment of Eric Haruthunian as the Principal of Earl L. Vandermeulen High School, on a probationary basis effective on or about August 26, 2019 until on or about August 25, 2023, at the rate of \$150,000 per annum, in accordance with the negotiated agreement with the Port Jefferson Administrators' Association; and in accordance with the Education Transformation Act Amended Section 3012 of the Education Law, tenure will be granted and considered upon three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of the probationary appointment.

**B. Finance**

1. Financial Reports

The Board approves the following financial reports:

Fund Balance Projection  
New Budget Transfers

2. Internal Controls Reports

The Board accepts the Internal Controls Reports, dated June 2019, of the district's internal auditors, Nawrocki Smith LLP, pertaining to Student Data; and further, the Deputy Superintendent is authorized to submit the corrective action plan to the New York State Comptroller's Office.

3. NYSSBA Membership

The Board approves renewal of membership to the New York State School Boards Association, at a cost of approximately \$15,000.00, for the 2019-2020 school year.

4. Donation

The Board gratefully accepts the donation from the Port Jefferson Royal Educational Foundation to the Port Jefferson School District in the amount of \$3,214.92.

5. Residency Investigator

The Board approves the appointment of Clifford S. Trotter Associates, Inc., as the district's student residency investigator for the 2019-2020 school year, with the option to renew on a yearly basis.

6. Donation

The Board gratefully accepts the donation from 2018/2019 5<sup>th</sup> Grade Committee in the amount of \$983.86 for the purpose of purchasing the Elkay Water Cooler with Bottle Filling Station for use at the Edna Louise Elementary School.

7. School Lunch Prices

The Board approves the lunch prices for the 2019-20 school year at the following rates:

Elementary School Lunch: \$3.10  
Secondary School Lunch: \$3.35



Elementary Milk:	\$ .60
Secondary Milk:	\$ .60
Adult School Lunch:	\$5.00

8. Free and Reduced Price Meals

The Board approves the Free and Reduced Price Meal Policy Statement, including the Family Income Eligibility Criteria, for the 2019-2020 school year.

9. Tax Shelter Annuity

The Board approves the following tax shelter annuity companies for the 2019-2020 school year:

Ameriprise Financial Services, Inc.  
Aspire Financial Services, LLC  
AXA Equitable Life Insurance Company  
Employee Benefit Account (Legend)  
GWN Marketing/Employee Deposit Account  
ING National Trust – Voya Financial  
MetLife  
Mutual, Inc.  
Oppenheimer Shared Holder Services

10. Contract – Special Education Services

The Board approves the Special Education Services Contract for Non-Resident Students parentally placed in private school between Middle Country Central School District (District of Residence) and the Port Jefferson School District (District of Location), for students that received special education services in the 2018-2019 school year, and further, authorizes the Board President to execute said contract.

11. Interscholastic Competitions

The Board approves the attendance of qualifying teams/individuals at the following Interscholastic Competitions, held outside the Long Island area, for the 2019-2020 school year:

Boys and Girls Cross Country/Track  
Rhode Island Cross Country Inv., Brown University  
Penn Relays at University of Pennsylvania, PA  
Eddy Games, Schenectady, NY  
Track and Field Championships at Greensboro, North Carolina  
Walt Disney World Cross Country Classic, FL  
Plattsburgh Pre State Meet, Plattsburgh NY

Wrestling

Eastern State, Sullivan County, NY

New Rochelle Tournament, NJ

War at the Shore, NJ

High School Nationals, VA

12. Middle School Co-Curricular Club

The Board approves the creation and implementation of the Fishing Club at the Middle School.

**C. Facilities & Operations**

**D. Education**

1. Committees on Special Education

The Board accepts the recommendations of the Committees on Special Education for the following meetings: June 5, 2019 and July 3, 15, 2019.

2. Staff Development

The Board approves participation in Safe Schools, an online staff development subscription, for the 2019-2020 school year.

3. Staff Development

The Board approves the agreement between Linda Bausch and the Our Lady of Wisdom for literacy professional development with elementary teachers for the 2019-2020 school year.

4. Financial Aid Presenter

The Board approves the services of Renee Nunziato as a presenter for the Financial Aid night scheduled for October 16, 2019 at 7:00 p.m. in the high school library, at a cost of \$250.00.