

Regular Meeting

September 9, 2008

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on September 9, 2008 at Edna Louise Spear Elementary School. Present at the 7:30 p.m. call to order by President Stacey Zink, were Vice-President Robert Frey, Board Members Joseph Camarda, Marybeth Collins, Lauren Hubbard, Robert Ramus and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley.

Motion was made by Ms. Collins, seconded by Dr. Hubbard and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held August 12, 2008

Special Meeting held August 28, 2008

Ms. Zink announced the open forum.

D. Rosner

- 11X classes; class size

D. Wittrock

- athletic trainer

S. Rescia

- second open forum

G. Zamek

- Pre-K busing

S. Horowitz

- budget process

Reports were given as follows:

Michelle Witrock, Student Representative

Robert Frey, Chair of 2007-08 Budget Committee - will submit report next month

Lauren Hubbard, Chair of 2007-08 School Visitation Committee and 2007-2008 Education Committee - submitted respective committee reports

Dennis Brennan, Chair of 2007-2008 Historical Documents Preservation Committee - submitted committee report

Janice Baisley for Bruce Miller, Chair of 2007-2008 Technology Committee - submitted committee report

Stacey Zink - Chair of 2007-2008 Policy Committee - submitted committee report

Marybeth Collins - Chair of 2007-2008 Health & Safety Committee - submitted committee report

Lauren Hubbard asked Colleen Lipponer to report on the School Visitation tour and indicated that the committee would report back in October with building needs.

Report from the Board President included:

- SCOPE Conference
- NYSSBA Board Officers Conference
- Board Meeting Evaluation Form

Motion was made by Ms. Collins, seconded by Mr. Camarda and carried 7-0 that the Board initiate the use of evaluation with the next meeting of the Board of Education.

- Upcoming Board Goal Setting Work Sessions

The Report from the Superintendent included the following:

- Opening of Schools
- E-Policy - Colleen Lipponer
- Paraprofessional Recall - Maria Rianna
- Co-Curricular Positions - Maria Rianna
- Wellness Policy Status - Maria Rianna
- Curriculum Overview Process - Maria Rianna
- Secondary Principal Transition - Roseann Cimigliaro

Motion was made by Dr. Frey, seconded by Ms. Collins and carried 7-0 that the Board approve resolutions numbered 1 - 3 under the Budget and Finance Section of Board Business Action as recommended by the Superintendent of Schools:

## VI. BOARD BUSINESS ACTION

### A. Budget and Finance

#### 1. Financial Reports

The Board approves the financial reports.

#### 2. Federal Grants

The Board approves the following Federal Grants for the 2008-2009 school year:

Title I, A	\$65,648
Title I, D	\$43,166
Title II, A	\$48,208
Title II, D	\$ 632
Title IV, A	\$ 4,828
Universal Pre-K	\$78,300

3. E-Policy Agreement

The Board approves the internet policy services and license agreement between the Port Jefferson Union Free School District and the New York State School Boards Association.

Dr. Riley pulled item 8 under Personnel. Motion was made by Dr. Hubbard, seconded by Dr. Frey and carried 7-0 that the Board approve resolutions numbered 1-7 and 9-14 under the Personnel Section of Board Business Action as recommended by the Superintendent of Schools:

B. Personnel

1. Resignation - Teaching Assistant

The Board accepts the letter of resignation from John Coppi as a Teaching Assistant effective September 1, 2008.

2. Appointment - Substitutes

The Board approves the following substitutes for the 2008-2009 school year:

Teacher	Pamela Abad Barbara Cassese Patricia Colmer Kevin Matura (not to exceed 40 days as per NYSED) Carol Zilinski
Aide/Assistant	Diane Nieves Mary Jo Zimmerman

3. Change in Title

The Board approves the change in title for Sean Leister from Business Manager to Assistant Business Administrator.

4. Approval of Payment - Interim High School Principal

The Board approves payment to Daniel Nolan for services rendered as Interim High School Principal on July 1, 2, 7, 8, 9, 10, 2008.

5. Piano Accompanist

The Board appoints Jeanette Cooper as piano accompanist for the 2008-2009 winter and spring concert seasons at a rate of \$80 per hour not to exceed 10 hours.

6. Approval of Payment - Prep Academy Services

The Board approves payment to Jesse Rosen and Phil Giannusa for services rendered in connection with the 2007-2008 Social Studies Prep Academy, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

7. Employment Agreement - Assistant Superintendent for Business

BE IT RESOLVED, that the President of the Board of Education be authorized and directed to execute on behalf of the Board, the amendment dated September 3, 2008, to the Employment Agreement between the Assistant Superintendent for Business and the Board of Education.

~~8. Memorandum of Agreement - PJTA~~

~~The Board approves a certain Memorandum of Agreement with the Port Jefferson Teachers' Association addressing the stipend for the Dean of Students position.~~

9. Appointment - Mentors

The Board approves the appointment of the following as Mentors for the 2008-2009 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Melissa Corey for Carrie Fleischer

Dennis Christopher for Christopher DeMario (until 1/31/09)

10. Change in FTE - Physical Education Teacher

The Board approves the change in FTE for Francoise Schachner from .966 to .866 for the 2008-2009 school year.

11. Extension of Appointment - Part-time Art Teacher

The Board extends the appointment of Kalliope Contopoulos as a part-time Art Teacher (.33 FTE) for the 2008-2009 school year.

12. Coaching and Lifeguard Positions

The Board approves the following coaching and lifeguard appointments for the 2008-2009 school year:

Volunteer unpaid assistant football coach – Matthew Makarius

Assistant Varsity Football Coach – Anthony Anacreonte

Developmental Tennis Coach - Rescind Dennis Christofor

Developmental Tennis Coach - Appoint Jesse Rosen

Head Lifeguard – Lorraine Serabian  
 Head Lifeguard – Matthew Garofola  
 Lifeguard - Chris Bourguignon  
 Lifeguard -John Lewis Damaskos  
 Lifeguard -Sara Miller  
 Lifeguard -Gavin Clarke  
 Lifeguard -Jack Constant

13. Co-Curricular Positions

The Board approves the following co-curricular appointments for the 2008-2009 school year:

HIGH SCHOOL:

Freshman Class Advisor	Carla Greco
SCIMATECH	Michel Krivosta
	Laurie McMillan
National Honor Society	Michel Krivosta
	Maria Llorens
Amnesty International	Maria Llorens
Student Council	Maria Llorens
LISEC/Environmental Club	Dawn DeLeonardis
	Jonathan Maletta
Interact Club	Sarah Ogden
	Deirdre Filippi
Jazz Band	Ed Pisano
Photo Club	Lynn Edsall
HS Matheletes	Dennis Christofor
BOSS	Kerry Doonan
Community Service	Kerry Doonan
Senior Class Advisor	Heather Tarulli
Academic Team	Laurie McMillan

MIDDLE SCHOOL:

Environmental Club	Nancy Bachety
National Junior Honor Society	Melissa Corey
6th Grade Intramurals	Melissa Corey
	Pete Burawa
	substitute - Nancy Bachety
6th Grade Trip Coordinators	Melissa Corey
	Pete Burawa
7th Grade Trip Coordinator	Nancy Matura
8th Grade Trip Coordinator	Nancy Matura
Science Olympiad	Nancy Matura
Concert Band	Ed Pisano
Art Club	Stacey Schuman
Chess Club	Stacey Schuman

Student Council  
Newspaper

Nancy Matura  
Allison Heron  
Jeanette Plonski

14. Additional Class Assignment

The Board approves an additional class assignment, one extra period per week for the 2008-2009 school year, for Amy Castaldo, Computer Teacher, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

Motion was made by Ms. Collins, seconded by Ms. Scott and carried 7-0 that the Board approve resolutions numbered 1 - 2 under the Education Section of Board Business Action as recommended by the Superintendent of Schools:

C. Education

1. Recommendations of Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

2. Special Education Services

The Board approves the following special education service providers for the 2008-2009 school year:

TheraCare  
Developmental Disabilities

Motion was made by Dr. Hubbard, seconded by Ms. Collins and carried 7-0 that the Board approve resolutions numbered 1 - 2 under the Other Specific Business Section of Board Business Action as recommended by the Superintendent of Schools:

D. Other Specific Business

1. Change of Workshop Date

The Board approves the change in date for a Board Workshop from September 22, 2008 to September 24, 2008.

2. Transportation Request

The Board grants the request for transportation to the Laurel Hill School for the 2008-2009 school year for the student identified in the confidential appendix, at no additional cost to the district.

Motion was made by Ms. Collins, seconded by Dr. Hubbard that the Board accept the policies as presented under the Board Policy section. Dr. Frey made suggestions to revise policy 9120.1. Discussion ensued. Dr. Riley offered to send the suggested revisions to legal counsel for advisement.

Motion was made by Dr. Frey, seconded by Ms. Collins and carried 7-0 that the Board withdraw the original motion and table the first reading of policy 9120.1 for review by counsel. Dr. Frey indicated that he would e-mail his suggestions to the Board and Superintendent.

Motion was made by Ms. Collins, seconded by Dr. Hubbard and carried 7-0 that the Board accept the policies as presented under the Board Policy section, excluding 9120.1.

## VII. BOARD POLICY

### A. Revisions presented for a second reading and adoption:

Policy 1400 & 1400-R	Public Concerns
Policy 2160 & 2160-R	Ethics of School Board Officers and Employees
Policy 2220	Board Officers
Policy 2250	Board Committees
Policy 2350	Board Business Operations
Policy 2521	School Board Conferences, Conventions, Workshops
Policy 2700	Communications Among the Board and Staff
Policy 6830	Expense Reimbursement

### New Policies presented for a first reading:

2351	Board Meeting Agenda
9700	Staff Development

### Revisions presented for a first reading:

2520	Board Member Training
9110	Equal Employment Opportunity
9111 formerly 9110.2	Sexual Harassment of Employees
9110.2-R	Sexual Harassment of Employees *
9112 formerly 9110.4	Employees with HIV-Related Illness
9110.4-R	Employees with HIV-Related Illness *
9120.1	Nepotism and Patronage
9140.1 to be deleted	Staff Complaints and Grievances
9140.1-R	Staff Complaints and Grievances *
9160	Personnel Records
9205 to be deleted	Staff
9210	Staff Positions
9210.1	Civil Service Competitive Positions
9240	Recruiting and Hiring
9260	Conditional Appointment & Emergency Conditional
9270	Part-time Employment
9310	Physical and Mental Exams
9320-R	Drug Free Workplace *
9520.2-R	Family & Medical Leave *

9645  
9660

Disclosure of Wrongful Conduct  
Termination Agreements

\* = Regulations attached to Policies that are to be deleted from Board Policy  
and added to Administrative Regulations

Motion was made by Dr. Frey, seconded by Ms. Collins and carried 7-0 that the Audit Committee be established for the 2008-2009 school year and that its members be Joseph Camarda and Elisa Scott.

Ms. Zink announced the second open forum:

D. Rosner

- On-line Newspaper Club

D. Keegan

- Foreign Language Committee

M. Witrock

- Continuance of Latin Program

A. Lustig

- Reinstatement of SADD and Peer Mediation Clubs

At 9:30 p.m., motion was made by Ms. Collins, seconded by Dr. Hubbard and carried 7-0 to adjourn.

A handwritten signature in black ink, appearing to read "Bailey", is written over a horizontal line.