

January 13, 2009

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on January 13, 2009 at Edna Louise Spear Elementary School. Present at the 7:30 p.m. call to order by President Stacey Zink, were Board Members Joseph Camarda, Lauren Hubbard, Robert Ramus and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley. Vice-President Robert Frey arrived at 7:45 p.m. Board Member Marybeth Collins was absent.

Motion was made by Dr. Hubbard, seconded by Mr. Ramus and carried 5-0 that the Board approve the minutes of the following meeting:

Regular Meeting held December 9, 2008

Ms. Zink asked Board Members if there were any additions to the prepared agenda.

Ms. Zink announced the open forum.

Mr. Ramus

- expressed concern with the turn around for drop off at the elementary school
- Ms. Zink referred the matter to Dr. Riley.

PTA President, Deb Ramus

- PTA activities
- PTA concern with process in which children are accepted into programs

The Superintendent's report included:

- Recognition of Nancy Matura as Times Beacon Record Educator of the Year
- Explanation of the Appropriations Budget Status Report and review of the budget process by Ms. Lipponer
- Initial meeting of the Allstate Driver Safety Program
- Update on changes to the web site
- Results of the Open/Closed Campus Survey
- Explanation of the Suffolk County Sanitary Code and how it affects food in schools

The Board President's report included:

- Board member interest in attending the NYSSBA State Legislative Conference
- Board member interest in being Board Liaison to the Royal Education Foundation
- Mr. Ramus reported on his attendance at the NYSSBA Convention
- Dr. Hubbard reported on her attendance at the NYSSBA Convention and offered the Nanuet School District website address to view their curriculum mapping page
- Mr. Ramus reported on the tour taken of the Port Jefferson Power Plant and extended thanks to Chris Julich for arranging the tour

Michelle Witrock, Student Representative, reported on students' achievements and high school activities, and a presentation to be made by students at the January 27, 2009 Board work session regarding clubs.

## CONSENT AGENDA

Motion was made by Dr. Frey, seconded by Ms. Scott and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve the following resolutions appearing on the January 13, 2009 consent agenda:

- A. Personnel - resolutions numbered 1 - 13
- B. Finance - resolutions numbered 1 - 2
- C. Facilities and Operations - resolutions numbered 1 - 2
- D. Education - resolutions numbered 1 - 3

## OLD BUSINESS

Motion was made by Mr. Ramus, seconded by Dr. Frey and carried 6-0 that the Board rescind the resolution approved at the November 18, 2008 meeting of the Board of Education establishing Board Member Committees for the 2008-2009 school year; and, approve the following:

In accordance with the Goals and Initiatives adopted by the Board of Education, the Board approves the following Board Member Committees for the 2008-2009 school year and establishes the accompanying committee charges (Appendix A); and, further, the Board President designates Board Members to said committees for the 2008-2009 school year as follows:

Curriculum Committee -

Administrators	Max Riley, Maria Rianna
Board Members	Entire Board

Finance Committee -

Administrators	Max Riley, Colleen Lipponer
Board Members	Robert Frey, Elisa Scott

Facilities Committee -

Administrators	Colleen Lipponer, Fred Koelbel
Board Members	Joseph Camarda, Lauren Hubbard

Technology Committee -

Administrator	William Brennan
Board Member	Robert Ramus

Motion was made by Ms. Scott, seconded by Dr. Hubbard and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve the following policies presented for a second reading and adoption:

2450	Dissemination of Policy
8000	Support Services Goals
8115	Pesticides and Pest Management
8121	First Aid
8122	Accident Reports
8124	Automatic External Defibrillator Program

## NEW BUSINESS

Motion was made by Dr. Frey, seconded by Ms. Scott and carried 6-0 that as recommended by the Superintendent of Schools, the Board accept the following policies for a first reading:

5405	Student Wellness
5420	Student Health Services
5420-R*	Student Health Services Regulation
5421	Administering Medication to Students
5422	Life-Threatening Allergies and Anaphylaxis Management
5422-R*	Life-Threatening Allergies and Anaphylaxis Management Regulation

\*Administrative Regulation provided for information purposes not Board adoption.

Ms. Zink announced the second open forum.

D. Rosner

- assessing and evaluating programs
- need for plan to know where we are going

D. Keegan

- FLES program update

C. Arnett

- district efforts in connection with the power plant

S. Horowitz

- presentation to Board by elementary principal on updated schedule model

J. Dehart

- summer school structure
- stabilization in the Special Education Department
- parents participation in the classroom and education process

E. Takajian

- present middle school club structure

A. Lustig

- thanked the Board and administration for bringing in the driver safety program
- voting results of the open/closed campus survey
- book recommendation

At 9:40 p.m., motion was made by Ms. Scott, seconded by Mr. Camarda and carried 6-0 to adjourn.

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A. Personnel

1. Extension of Leave Replacement Appointment - Special Education

The Board approves the extension of leave replacement appointment of Lori Buynoch (for Traci Donnelly) as a Special Education Teacher, for the remainder of the 2008-2009 school year.

2. Leave Replacement Appointment - Music Teacher

The Board appoints Michael Platek as a music teacher on a leave replacement basis (for Katie Bernius) effective on or about January 12, 2009 to March 27, 2009, at Level BA Step 1 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

3. Coaching Appointments

The Board approves the following coaching appointments for the 2008-2009 school year:

Brian Wilson	Volunteer Assistant Basketball
Thomas Howard	Grade 7 Basketball

4. Request for Leave - Music Teacher

The Board grants the request of Christine Creighton for child care leave under FMLA effective April 20, 2009.

5. Resignation - Director of Special Education

The Board accepts the resignation of Louis Malerba as Director of Special Education effective January 9, 2009.

6. Retirement - Paraprofessional

The Board accepts the letter of intent to retire from Carol Corallo, Teacher Aide, effective April 24, 2009.

7. Memoranda of Agreement - PJTA

- a. The Board approves a certain Memorandum of Agreement between the District and the Port Jefferson Teachers Association regarding the middle school / high school dean positions.
- b. The Board approves a certain Memorandum of Agreement between the District and the Port Jefferson Teachers Association regarding payment to leave replacements.

8. Recall - Paraprofessionals

The Board approves the recall of the following excessed paraprofessionals:

- Pamela Kirchner, Teacher Aide, for a specific student based on CSE recommendation, effective November 3, 2008.
- Mary Jo Zimmerman, Teacher Aide, effective October 14, 2008.

9. Request for Leave - .4 Teaching Assistant

The Board grants the request of Stefanie Marigliano for a leave of absence from her position as .4 FTE Teaching Assistant, effective October 14, 2008 through the remainder of the 2008-2009 school year.

10. Appointment - Substitute

The Board approves the appointment of Patricia Hoey as a substitute Teaching Assistant for the 2008-2009 school year.

11. Resignation - Leave Replacement Music Teacher

The Board accepts the letter of resignation from Nicole Bleistein as a leave replacement music teacher, effective February 6, 2009.

12. Appointment - Custodial Worker I

The Board appoints Francisco Rivera, to the position of Custodial Worker I, effective January 20, 2009 in accordance with the negotiated agreement with the Port Jefferson Custodial Workers' Unit.

13. Appointment - Interim Director of Special Education

The Board appoints Louis Hirschfield as Interim Director of Special Education commencing January 14, 2009 and ending no later than June 30, 2009, at the rate of \$750 per day.

B. Finance

1. Request for Transportation

The Board approves a specific request for pupil transportation to the Laurel Hill School for the remainder of the 2008-2009 school year, at no additional cost to the district.

2. Acceptance of Donation

The Board gratefully accepts \$5,000 from the Royal Education Foundation to be used to improve the sound system in the high school auditorium.

C. Facilities and Operations

1. Establishment of District Committee

The Board approves the establishment of a district School Safety Team / Health and Safety Committee.

2. Surplus Property

The Board declares the middle school/high school wrestling mats as surplus property; and, directs the Assistant Superintendent for Business to dispose of same in the best interest of the district.

D. Education

1. Course Offerings

The Board approves the following courses to be added to the high school offerings for the 2009-2010 school year:

LOTE	Italian 2
MATHEMATICS	Algebra 2 / Trigonometry Introduction to Geometry
SCIENCE	AP Physics
ENGLISH	Global Cultures in Literature: 19 <sup>th</sup> Century Global Cultures in Literature: 20 <sup>th</sup> Century
SOCIAL STUDIES	Global Networking on Social Issues

2. Approval of Services

The Board approves the services of the following consultants:

Robert Howard: Character Education - Service Learning Initiative  
2 days @ \$1,000/day, plus travel: not to exceed \$2,500

Lew Armisted, LA Communication: Communication  
2 days @ \$1,200/day, plus travel: not to exceed \$2,800

3. Grade 7 Trip to Boston

The Board approves changing the Grade 7 trip to Boston, from 2 days 1 night to 3 days 2 nights, at an additional cost of \$1,900.