

December 14, 2010

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on December 14, 2010 at Edna Louise Spear Elementary School. Present at the 7:30 p.m. call to order by Vice-President Mark Doyle, were Board Members Kathleen Brennan, Lauren Hubbard, Dennis Kahn, and Elisa Scott, Superintendent of Schools, Max Riley, and District Clerk, Janice Baisley. Board Member Robert Ramus arrived at 8:30 p.m., Board President Robert Frey was absent.

Motion was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 5-0 that the Board approve the minutes of the following meetings:

Regular Meeting held November 9, 2010

Special Meeting held November 15, 2010

Dr. Doyle announced the open forum.

B. Mark - lacrosse

A. Lustig - consider impact of LIPA and adding new programs in budget process

M. DeVincenzo - lacrosse

Open forum concluded at 7:40 p.m.

REPORTS

Report from the Superintendent of Schools – Dr. Riley announced that Deb Ferry was available to present the lacrosse report and answer questions from the Board.

Dr. Doyle gave an update on Dr. Frey's condition.

Student Representative, Matthew Strauss, reported on high school activities.

Committee Reports were given by:

Dr. Hubbard – Facilities Committee

Mrs. Brennan – Superintendent Search

Dr. Kahn – LIPA Committee

Dr. Doyle – Audit committee

Dr. Doyle – Curriculum Committee

Dr. Doyle for Mr. Ramus – Budget Advisory Committee

Dr. Doyle – Finance Committee

Dr. Doyle initiated discussion on how the work of committees will guide the budget committee.

BOARD CONSENT AGENDA

Motion was made by Mrs. Scott, seconded by Dr. Hubbard that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-10 appearing on the December 14, 2010 consent agenda. Mrs. Brennan asked that resolutions A.8. and A.9. be moved to executive session for discussion. Amended motion was made by Mrs. Scott, seconded by Dr. Hubbard and carried 6-0 that the Board approve Personnel resolutions A.1-7 and 10 appearing on the December 14, 2010 consent agenda.

Motion was made by Dr. Hubbard, seconded by Mrs. Scott, and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolution numbered B.1. appearing on the December 14, 2010 consent agenda.

Motion was made by Mr. Ramus, seconded by Mrs. Brennan, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered D.1-7 appearing on the December 14, 2010 consent agenda. Discussion. Motion carried 6-0.

OLD BUSINESS

A. Board Policy

Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 6-0 that revisions to Board Policies 6700-Purchasing and 6710-Purchasing Authority be accepted for a second reading and adopted.

The following resolution was presented to the Board:

The Board approves the establishment of a boys' middle school lacrosse team and a girls' middle school lacrosse team for the 2010-2011 school year, at a cost not to exceed \$40,000.

Dr. Doyle explained that in order for the Board to vote on this resolution, it must first rescind its vote taken at the November 9, 2011 Board meeting on this item.

B. Lacrosse

Motion was made by Dr. Hubbard, seconded by Mrs. Scott that the Board rescind its prior vote regarding the establishment of lacrosse of a boys' middle school lacrosse team and a girls' middle school lacrosse team for the 2010-2011 school year. Discussion. Motion failed 3-2-1 (Mrs. Brennan and Dr. Kahn opposed, Mr. Ramus abstained). Mrs. Scott asked that the Board rescind the resolution to permit Ms. Ferry to present the lacrosse report and answer questions. Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 5-1 (Mrs. Brennan opposed) that the Board rescind its prior vote regarding the establishment of lacrosse of a boys' middle school lacrosse team and a girls' middle school lacrosse team for the 2010-2011 school year. Ms. Ferry presented information in regard to the establishment of a lacrosse program in the district. Ms. Ferry indicated that the original proposed cost of \$40,000 is reduced to \$30,000. Questions were posed by Board members.

Dr. Doyle indicated that the cost of \$40,000 reflected in the motion presented on the agenda should be changed to \$30,000. Motion was made by Dr. Hubbard, seconded by Mrs. Scott that the Board approve the establishment of a boys' middle school lacrosse team and a girls' middle school lacrosse team for the 2010-2011 school year, at the

amended cost not to exceed \$30,000. Motion failed 3-3 (Mrs. Brennan, Dr. Kahn, Mr. Ramus opposed).

C. Laptop Distribution

Motion was made by Dr. Hubbard, seconded by Mr. Ramus, carried 6-0 that the Board discuss the continuation of employee stipends to distribute laptops for the remainder of the 2010-2011 school year at a total cost of \$12,000 for the school year. Alternate options and methods for laptop distribution, provided by Mrs. Cimigliaro, were reviewed. Discussion ensued.

Motion was made by Dr. Hubbard, seconded by Mrs. Scott that the Board approve the distribution of laptops to take home as last year. Discussion. Motion failed 3-3 (Mrs. Brennan, Dr. Kahn, Mr. Ramus opposed).

Motion was made by Dr. Doyle, seconded by Dr. Hubbard that the Board approve the continuation of employee stipends to distribute laptops for the remainder of the 2010-2011 school year at a total cost of \$12,000 for the school year. Discussion. Motion failed 3-3 (Mrs. Brennan, Dr. Kahn, Mr. Ramus opposed).

Motion was made by Mr. Ramus, seconded by Mrs. Brennan that stipends for distribution of laptops be discontinued and administration use the laptops in the best educational interest without them leaving the campus. Discussion. The Board indicated the need to receive the associated costs. Motion was withdrawn. Motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 6-0 that the Board table consideration of this issue until their December 16, 2010 meeting; the Board to receive report on costs before the meeting.

NEW BUSINESS

A. Board Policy

Motion was made by Mr. Ramus, seconded by Dr. Kahn and carried 6-0 that the Board accept for a first reading revisions made to the following policies:

- 0500 – Recruitment of the Superintendent
- 0100 – Equal Opportunity
- 5020 – Equal Educational Opportunities
- 5200-R – Co-Curricular and Extra-Curricular Programs Regulation
- 5311 - Student Rights and Responsibilities
- 5311.3 – Student Complaints and Grievances
- 9110 – Equal Employment Opportunity
- 9240 – Recruiting and Hiring

Motion was made by Dr. Hubbard, seconded by Mr. Ramus and carried 6-0 to discuss items B.a. and b. under New Business. Discussion ensued regarding how the designated funds were being used. Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 6-0 that the item be tabled until the December 16, 2010 meeting pending attorney review.

B. LIPA – Rescission of Resolution / New Resolution

- a. The Board rescinds the following resolution approved at its October 12, 2010 meeting: *As recommended by the LIPA*

Committee, the Board authorizes administration to enter into a shared service agreement with the Village of Port Jefferson for the purpose of developing an RFP for engaging the services of a consultant to develop a business plan supporting the continuation of the Port Jefferson Power Plant; and further, the Board authorizes an expenditure not to exceed \$50,000 for the services of said consultant.

- b. As recommended by the LIPA Committee, the Board authorizes administration to enter into a shared service agreement with the Village of Port Jefferson for the purpose of engaging in activities that support the continuation of the Port Jefferson Power Plant; and further, the Board authorizes an expenditure not to exceed \$50,000.

Motion was made by Mrs. Brennan, seconded by Dr. Hubbard and carried 6-0 that the Board discuss item C. under New Business.

- C. 4220 Plan Approval for Technology/Laptops - As recommended by the Curriculum Committee, the Board approves the proposed 4220 Plan for Technology/Laptops.

Discussion ensued. Motion was made by Mrs. Scott, seconded by Mrs. Brennan and carried 6-0 that the 4220 Plan for Technology/Laptops be brought back to the Curriculum Committee pending decision of laptop distribution matter.

Motion was made by Dr. Hubbard, seconded by Mr. Ramus and carried 6-0 that the Board discuss item D. under New Business.

D. Budget Process Discussion and Role of Committees

Dr. Doyle distributed a draft of proposed guidance for committees in regard to the budget process. Discussion ensued.

At 11:25 p.m., motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 6-0 that the Board enter executive session to discuss a personnel matter. School district attorney, Anna Scricca, was in attendance.

At 11:50 p.m., the Board reentered general session. Discussion continued regarding committee involvement in the budget process and a community engagement survey for input. Dr. Doyle asked that any recommendations for the survey be forwarded to him. Further discussion tabled to December 16, 2010.

Dr. Doyle announced the second open forum.

A. Lustig

- recap of evening

J. Kaiser

- video broadcast of meetings
- merging districts
- composition of budget committee

C. Famulara

- composition of LIPA committee
- how the community is informed about committees
- laptops

A. Lustig

- complimented Board members for their hard work

At 1:00 a.m., motion was made by Dr. Doyle, seconded by Mrs. Brennan and carried 6-0 that additional executive session items be moved to the December 16, 2010 meeting with an earlier start time of 7:00 p.m.; revised time to be posted.

At 1:02 a.m., motion was made by Mr. Scott, seconded by Dr. Hubbard and carried 6-0 to adjourn.

CONSENT AGENDA

12/14/10

A. Personnel

1. Co-Curricular/Extra Stipend Appointments

The Board approves the following co-curricular appointments for the 2010-2011 school year in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

- | | |
|----------------------------------|--|
| a. HS Concerts – Vocals (shared) | Katie Bernius & Jason Crockett |
| b. ES Concerts | Vanessa Salzman (shared with Christian Neubert previously appointed) |
| c. MS Drama Club | Amy Jean Castaldo |

2. Appointment - Substitutes

The Board approves the attached list (Appendix A) of substitute appointments for the 2010-2011 school year.

3. Request for Extension of Leave of Absence

The Board approves the request of Carrie Fleischer for an extension of her leave of absence from January 24, 2010 through June 30, 2010, in accordance with Article IX.F.1a of the negotiated agreement with the Port Jefferson Teachers' Association.

4. Extension of Leave Replacement Appointment

The Board approves the extension of the leave replacement appointment of Kayleen Moran (for Carrie Fleischer) from on or about January 25, 2011 to June 30, 2011.

5. Leave of Absence Date Change

The Board approves the change in start date of the leave of absence for Vanessa Salzman from December 1, 2010 to November 8, 2010 through June 30, 2010, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

6. Date Change Leave Replacement Appointment

The Board approves the change in start date of the leave replacement appointment of Christian Neubert (for Vanessa Salzman) from on or about December 1, 2010 to November 8, 2010.

7. Appointment – Lifeguard

The Board approves the appointment of Jonathan Clarke as a lifeguard for the after-school swim program for the 2010-2011 school year.

8. Memorandum of Agreement

The Board approves the Memorandum of Agreement between the District and the Port Jefferson Teachers' Association regarding payment for workshop services; said payment in the amount of \$2,499.90.

9. Memorandum of Agreement

The Board approves the Memorandum of Agreement between the District and the Port Jefferson Teachers' Association regarding payment of a sabbatical stipend in the amount of \$10,416.00.

10. Request for Leave of Absence

The Board approves a one-year, unpaid leave of absence, for the 2011-2012 school year, for School Guidance Counselor, Kerry Doonan, in accordance with Article IX.F.3. (Special Cases) of the negotiated agreement with the Port Jefferson Teachers' Association.

B. Finance

1. Financial Reports

The Board approves the financial reports.

C. Facilities & Operations

D. Education

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Instructional Service Agreement

The Board approves the Instructional Service Agreement between the District and Smithtown Central School District for the provision of a special education program the summer of 2010 for one student.

3. Instructional Service Agreement

The Board approves the Instructional Service Agreement between the District and Smithtown Central School District for the provision of special education programs and services for the 2010-2011 school year.

4. Instructional Service Agreement Revision

The Board approves the revision of the Instructional Service Agreement between the district and Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC, for the provision of special education program services for the 2010-2011 school year.

5. Instructional Service Agreement

The Board approves the Instructional Service Agreement between the District and Empowering Minds Therapy, Inc. for the provision of special education related services for the 2010-2011 school year.

6. Course Approval

The Board approves the addition of Italian IV to course offerings effective with the 2011-2012 school year.

7. Establishment of Club

The Board approves the establishment of a Gay-Straight Alliance Club at the secondary school.

December 16, 2010

A special meeting of the Port Jefferson School District Board of Education was held on December 16, 2010 at the District Office. Present at the 7:05 p.m. call to order by Vice-President Mark Doyle were Board Members Kathleen Brennan, Dennis Kahn, and Elisa Scott, Superintendent Max Riley, and District Clerk Janice Baisley. Board Member Robert Ramus arrived at 8:09 p.m. Board President Robert Frey was absent.

Motion was made by Dr. Kahn, seconded by Dr. Hubbard, and carried 5-0 that the Board enter executive session to discuss personnel items, contract for the engagement of a public relations firm, and contract for the superintendent search. At 7:38 p.m., Gary Bixhorn, Ray Fell, and Terri McSweeney of Eastern Suffolk BOCES joined the Board in executive session. Dr. Riley left executive session. The District Clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

At 7:53 p.m., the Board reentered general session.

Motion was made by Dr. Kahn, seconded Dr. Hubbard, and carried 6-0 that the Board approve the engagement of Eastern Suffolk BOCES to conduct the superintendent search.

Dr. Riley returned to the meeting at 8:28 p.m. Motion was made by Mrs. Scott, seconded by Dr. Kahn, and carried 6-0 that the Board enter executive session to discuss personnel items and a matter related to a public relations contract.

At 8:55 p.m., the Board reentered general session.

The following items were presented for Board action:

A. Board Business – Personnel

1. Memorandum of Agreement

The Board approves the Memorandum of Agreement between the District and the Port Jefferson Teachers' Association regarding payment for workshop services; said payment in the amount of \$2,499.90.

2. Memorandum of Agreement

The Board approves the Memorandum of Agreement between the District and the Port Jefferson Teachers' Association regarding payment of a sabbatical stipend in the amount of \$10,416.00.

B. Other Business – Continued from 12/14/10 Meeting

1. Report on the cost estimate for moving laptops into the classroom
2. Discussion of guidance for committees
3. Public Relations Services related to LIPA

Motion was made by Mrs. Scott, seconded by Dr. Hubbard, and carried 5-0-1 (Mr. Ramus abstained) that item A.1. be tabled pending correct paper work.

Motion was made by Dr. Hubbard, seconded by Mrs. Scott and carried 5-0-1 (Mr. Ramus abstained) that item A.2. be approved.

Motion to discuss item B.1. was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 6-0; administration is to look into lower or no cost options.

Motion to discuss item B.2. was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0; consensus was arrived at how to revise and for committee chairs to share with their committees.

Motion was made by Mrs. Brennan, seconded by Dr. Hubbard and carried 6-0 that the Board approve the allocation of \$15,000 to engage Epoch 5 for public relations services related to LIPA in a joint agreement with the Village of Port Jefferson pending review by counsel.

At 9:34 p.m., motion was made by Mrs. Brennan, seconded by Dr. Hubbard, and carried 6-0 to adjourn.
