

**BOARD OF EDUCATION
AGENDA
April 17, 2012
Elementary School**

6:00 p.m. Executive Session (Library)
7:30 p.m. Public Session (Large Group Room)

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. STUDENT RECOGNITION

IV. MINUTES

The Board approves the minutes of the following meetings:

Regular Meeting held March 13, 2012

Work Session held March 27, 2012

V. OPEN FORUM

VI. REPORTS

A. Student Representative

B. Superintendent of Schools

- 2012-2013 Proposed Budget – Sean Leister

- Update on DASA (Dignity for All Students Act) – Donna Guiffre

C. Board President

D. Committees

E. Other

VII. BOARD CONSENT AGENDA

As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the April 17, 2012 consent agenda:

A. Personnel - resolutions numbered 1-5

B. Finance - resolutions numbered 1-8

C. Facilities and Operations

D. Education - resolutions numbered 1-5

VIII. OLD BUSINESS

A. Policy 5140 Entrance Age – revision presented for a second reading and adoption.

IX. NEW BUSINESS

1. Adoption of 2012-2013 Budget

The Board approves the proposed budget for the 2012-2013 school year in the amount of \$38,076,500; and further, the Board of Education approves the attached Property Tax Report Card to be published in the local newspaper, appended to the proposed budget, and submitted to the State Education Department.

X. OPEN FORUM

XI. ADJOURNMENT

A. Personnel

1. Curriculum Mapping

The Board approves the following teachers for Spring 2012 Curriculum Mapping Projects, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Brian Snow Economics, Building Map and District Map
½ year course – 8 hours

Sandra Eybs PreK-4 Science: Alignment of Topics,
Grade 1 participant, 5 hours

2. Retroactive Payment -Teacher Aide

~~The Board approves payment for Regina Spero as a Teacher Aide retroactive to September 20, 2011.~~

3. Appointment – Substitute

The Board approves the following substitute appointments for the 2011-2012 school year:

Teacher Daniel Angland

Teaching Assistant Daniel Angland
Roxanne Brown (not to exceed 40 days)
Carole Peters (not to exceed 40 days)

Teacher Aide Daniel Angland
Carole Peters

4. Memorandum of Agreement – Assistant Superintendent for Business

The Board approves the Memorandum of Agreement between the Board of Education and the Assistant Superintendent for Business pertaining to unused vacation days for the 2011-2012 school year.

5. Appointment – Substitute Coach

The Board approves the following coaching appointment for the 2011-2012 school year:

Dennis Christofor Substitute Assistant Tennis

B. Finance

1. Financial Reports

The Board approves the financial reports.

2. 403b Provider

The Board approves MetLife Financial Freedom Select as a 403b (tax shelter annuity) provider.

3. ASEP Agreements

The Board approves the agreements between the District and the following approved special education providers, in accordance with New York State Flow Through Law; and further, the Board authorizes the Board President to execute said agreements:

Anderson Center for Autism

Alternatives for Children

Cleary School for the Deaf

Developmental Disabilities

Just for Kids

Metro Therapy

New York State Therapy Placement Services

NYSARC, Inc.

Suffolk County Department of Health

4. Health Services Contracts

The Board approves the health services contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2011-2012 school year:

Comsewogue

Longwood

Middle Country

Miller Place

Mount Sinai

Patchogue-Medford

Riverhead

Rocky Point

Sachem

Shoreham-Wading River

Smithtown

Three Village

William Floyd

5. Contracts for Health Services

The Board approves the contracts for health services for the 2011-2012 school year from:

Nassau BOCES

Hauppauge UFSD

South Huntington UFSD

Three Village CSD

Smithtown CSD

Hempstead UFSD

West Islip UFSD

6. Joint Municipal Bidding Program

The Board adopts the attached resolution approving participation in the Joint Municipal Bidding program with Eastern Suffolk BOCES for the 2012-2013 school year.

7. Cooperative Purchasing Program

The Board authorizes participation in the cooperative purchasing program with Educational Data Systems for the 2012-2013 school year.

8. Vote Officials

The Board adopts the following resolution designating the Chairperson, Acting Clerk, Chief Election Inspector and Inspectors of Election for the May 15, 2012 Annual Vote and Election; and further, that the compensation for said officials be at the rate of \$10.00 per hour.

RESOLVED by the Board of Education of Port Jefferson Union Free School District, in the County of Suffolk, New York:

Section 1. Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the Port Jefferson Union Free School District, in the County of Suffolk, New York (the "District"), is hereby appointed to act as the Chairperson of the Annual Vote/Election to be held in the District on May 15, 2012, and the District Clerk is hereby authorized and directed to give written notice of the appointment of such qualified voter so appointed by this Board of Education.

Section 2. Pursuant to the provisions of the Education Law, Mabel Ackerman, a qualified voter of the District, is hereby appointed to act as the Acting Clerk at said Vote/Election, in the absence of the District Clerk.

Section 3. Each of the following qualified voters of the District are hereby appointed to act as Inspectors of Election, including one such qualified voter appointed as Chief Election Inspector, at said Vote/Election and shall perform such duties and take such action as prescribed by the Education Law:

Isabelle Nalbantian	Lesley Chesley	Mary Moore
Helen Kristich	Thomas Kristich	Monica Williams
Caroline Ennis	Margaret Smith	Elaine Freda
Stephanie Free	Eileen Coen	Deborah Frank
Thomas Hummel		

Section 4. The District Clerk is hereby authorized and directed to give written notice of appointment to each of the persons hereinabove appointed to the respective offices, and to notify this Board of Education forthwith if any of such persons refuse to accept such appointment or fail to serve, in which case this Board of Education is to take such further action as may be authorized in such circumstances pursuant to the Education Law. In the event that this Board of Education is unable to hold a meeting to appoint a qualified voter of said District to fill a vacancy caused by the refusal of any person herein designated to accept his/her appointment or the failure of such person to serve, the District Clerk is hereby authorized to appoint a qualified voter of this District to fill such vacancy.

Section 5. The Inspectors of Election are hereby directed to announce the results of the ballot to the Chairperson of the Vote/Election. The Chairperson is directed to declare such results and the District Clerk is directed to record such results.

Section 6. This resolution will take place immediately.

C. Facilities & Operations

D. Education

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Service Agreement

The Board approves the Service Agreement between the District and the Cleary School for the Deaf, for the period September 1, 2011 to June 30, 2012, for a specific student, in accordance with the New York State revised funding structure for §4201 schools.

3. Service Agreement

The Board of Education approves the Service Agreement between the District and Dr. Ilene Solomon for the provision of evaluation(s) for the 2011-2012 school year.

4. Nursing Service Agreement

The Board approves the termination of the Nursing Service Agreement between Edna Espada and the District, effective April 3, 2012.

5. Science Olympiad Competition

The Board approves the attendance of the Middle School Science Olympiad Team at the New York State competition at SUNY Ulster, April 20-21, 2012.

School Year 2012-2013

RESOLUTION (A)

JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Port Jefferson School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First ~~Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal~~ Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Dated:

Name of Educational or Municipal Corporation

Name of Official

Title

Contact Person - Name

Title

E-Mail Address

ENTRANCE AGE

Children who reach their fifth birthday on or before December 1st of the year of matriculation are entitled to attend school and may be admitted to kindergarten. Proof of age must be presented in the form of a birth certificate, baptismal certificate, or passport.

A child who has regularly attended and satisfactorily completed a year's work in a kindergarten which is duly registered with the State Education Department will be enrolled in the first grade.

The Board of Education authorizes the Superintendent of Schools to establish any and all rules, regulations, and procedures necessary to implement and maintain this policy.

A child will be permitted to enroll in the in the pre-kindergarten program if he or she reaches the age of four years on or before ~~December 31~~ **December 1st** of the current school year.

Ref: Education Law §§709; 1712; 2503; 2514; 2555; 3202; 3205; 3210

Note: Prior policy, 5111, revised

Revision presented for:

First reading: 3/13/12

Second reading & adoption: 4/17/12

2012-13 Property Tax Report Card

580206 - Port Jefferson UFSD

School District Contact Person: Dr. Kenneth Bossert

School District Telephone Number: 631-476-4404

	Budgeted 2011-12 (A)	Budgeted 2012-13 (B)	Percent Change (C)
Total Spending	37,354,521	38,076,500	1.93%
School Tax Levy Limit		31,596,754	
Permissible Exclusions to the School Tax Levy Limit		1,376,126	
Proposed School Year Tax Levy (not including Permissible Exclusions to the School Tax Levy Limit)		32,600,786	
Proposed School Year Tax Levy (including Permissible Exclusions to the School Tax Levy Limit in 2012-13) *	31,960,867	32,600,786	2.00%
Public School Enrollment	1,269	1,250	-1.50%
Consumer Price Index			3.2%

* If the Proposed School Year Tax Levy in 2012-13 (including Permissible Exclusions to the School Tax Levy Limit in 2012-13) exceeds the sum of the School Tax Levy Limit for 2012-13 and Permissible Exclusions to the School Tax Levy Limit in 2012-13, approval of 60% or more of the qualified voters present and voting is required."

	Actual 2011-12 (D)	Estimated 2012-13 (E)
Adjusted Restricted Fund Balance	4,021,936	4,521,936
Assigned Appropriated Fund Balance	0	0
Adjusted Unrestricted Fund Balance	1,486,667	1,523,060
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.98%	4.00%