

November 13, 2012

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on November 13, 2012 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Kathleen Brennan, were Vice-President Robert Ramus, Board Members Dennis Kahn, James Laffey, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Member Mark Doyle was absent.

Motion was made by Mr. Ramus, seconded by Mr. Ruggiero and carried 5-0 that the Board enter executive session to discuss matters relating to personnel and pending legal matters.

At 7:35 p.m. the Board reentered general session.

STUDENT RECOGNITION

Rotarian Dennis Brennan presented the Interact Club Advisors with the Change Maker Award.

MINUTES

Motion was made by Mr. Ruggiero, seconded by Mr. Laffey, and carried 5-0 that the Board approve the minutes of the following meetings:

Regular Meeting held October 9, 2012
Special Meeting held October 23, 2012

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting.

F. Feinstein – School Communications Aide, 2012-2013 Goals, Results of Senior Survey

REPORTS

Student Representative, Gregory Klesaris, reported on high school activities.

The report from the Superintendent included an explanation of secondary school two hour delay schedule, Hurricane Sandy aftermath presentation, APPR update presentation, and a report by Mr. Leister on the water main break.

Committee reports were given by:

Mr. Ramus – Facilities

Mr. Ramus – Finance/BAC

PTSA Representative, Carla Sciara, reported PTSA activities.

CONSENT AGENDA

Motion was made by Mr. Ramus, seconded by Mr. Laffey, and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-9 on the November 13, 2012 consent agenda.

Motion was made by Mr. Ramus, seconded by Mr. Ruggiero, and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-8 on the November 13, 2012 consent agenda.

Motion was made by Mr. Ramus, seconded by Mr. Laffey, and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 on the November 13, 2012 consent agenda.

OLD BUSINESS

Motion was made by Mr. Ruggiero, seconded by Mr. Laffey and carried 5-0 that the Board adopt the attached goals for the 2012-2013 school year.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment.

A.Lustig – Dr. Prohovnik, student access to websites, APPR mandates

Mr. Laffey thanked Mr. Lustig for conducting the Drive-It-Right Program.

ADJOURNMENT

At 8:55 p.m., motion was made by Mr. Ruggiero, seconded by Mr. Laffey and carried 5-0 to adjourn.

A. Personnel

1. Change in FTE

The Board approves the change in FTE of Michelle Landetta, as a .6 Special Education Teacher to a 1.0 FTE probationary Special Education teacher effective November 14, 2012, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

2. Change in FTE

The Board approves the change in FTE of Andrew Frey, as a .4 Music Teacher to a .5 FTE Music Teacher effective November 14, 2012, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

3. Appointment – Part-time School Communications Aide

The Board approves the appointment of Thomas Serabian as part-time School Communications Aide, 20 hours per week at the rate of \$16.00 per hour, effective November 14, 2012 for the remainder of the 2012-2013 school year.

4. Rescission of Co-Curricular Appointment

The Board rescinds the appointment of Andrew Frey as co-advisor of the elementary drama club for the 2012-2013 school year.

5. Co-Curricular Appointments

The Board approves the following co-curricular appointments for the 2012-2013 school year:

Technical Director	John Edward Worrell
6 th Grade Intramurals Substitutes	Kristin Britt
	Nancy Bachety
	Christina Carlson
National Junior Honor Society	Michele Landetta
7/8 Grade Intramurals Co-Advisors	Alycia Pettito
	Jaelyn O'Connor
	Jesse Rosen
	Charles Ruoff
7/8 Grade Intramurals Substitutes	Keith Buehler
	Dinarae Camarda

6. Change in End Date - Leave Replacement

The Board approves the change in end date of the leave replacement appointment of Kathleen Renner from January 18, 2013 to the remainder of the 2012-1013 school year.

7. Extra Class Assignment

The Board approves the extra class assignment for Kathleen Renner, to teach an additional Reading class, every other day, effective December 4, 2012 to the remainder of the 2012-2013 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

8. Appointment – Substitute

The Board approves the following substitute appointment for the 2012-2013 school year:

Clerical

Bernadine Devlin

9. Appointment – PSAT / SAT Proctors

The Board approves the following PSAT and SAT Proctor appointments for the 2012-2013 school year, at the rate of \$37.63 per hour, on an as needed basis:

PSAT - Antonio Santana
Gina Fedler
Melissa Corey
Constance Bermel
Demetra Laino
Kayleen Moran
Kristine Vaccaro
Lynne Edsall
Melissa Zinger
Taylor Forstell
Laura Wickel
Debra Hagemeyer
SAT - Antonio Santana
Kristine Vaccaro
Kayleen Moran
Lauren Trelewicz
Kristen Wendel
Debra Hagemeyer
Gina Fedler
Susan Federico
Laurie McMillen
Taylor Forstell
Melissa Corey

Megan Ryan
Connie Bermel
Demetra Laino
Lynne Edsall
Christina Morgan

B. Finance

1. Approval of Services

The Board approves the services of Jeanette Cooper as piano accompanist for the 2012-2013 winter and spring concert seasons at a rate of \$80.00 per hour not to exceed 10 hours.

2. Inter-Municipal Cooperative Services Agreement (IMA)

The Board approves the Inter-Municipal Cooperative Services Agreement dated October 15, 2012 by and between the Incorporated Village of Port Jefferson and the Port Jefferson Union Free School District; and, the Board authorizes the Board President to sign said Agreement on behalf of the District, at a cost of \$12,500.

3. Managed Services Agreement

The Board approves the Managed Services Agreement with Centris Group, LLC, for the provision of Special Education Management Software, for the 2012-2013 school year, at a cost of \$8,004.

4. Change Order

The Board approves Change Order Number 1 with AFL Construction Co., Inc., in the amount of \$21,043.

5. Vending Service Agreement

The Board approves the changes to the current Vending Service Agreement with Dover Gourmet Corporation.

6. Acceptance of Donation

The Board gratefully accepts the donation of a 1998 Ford Girardin Van from Suffolk Transportation Service, Inc., to be utilized to transport supplies, small equipment and files within the district, and for use as a back-up security vehicle.

7. Establishment of Bank Account

The Board approves the establishment of a second non-interest bearing bank account with Capital One for the purpose of offsetting the increasing cost of collateralization.

8. Tax Levy

The Board approves the following resolution: Be it resolved that the amount to be raised by tax levy for the Port Jefferson Union Free School District be fixed at the sum of \$32,600,786; and, be it further resolved, that the amount to be raised by tax levy for the Port Jefferson Library Association be fixed at the sum of \$2,849,422 for the 2012-2013 school year, as agreed to on July 2012 between the Port Jefferson Free Library Association and the Port Jefferson Union Free School District.

C. Facilities and Operation

D. Education

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. Special Services Agreement

The Board approves a modification to the contract with Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC, for the provision of Behavior Consulting on a temporary basis.

3. Approval of Services

The Board approves the services of Educational Vistas, Inc. (EVI) for scoring of the NYS assessments for grades 3-8 ELA and Math, and grades 4 and 8 Science, for April – June 2013, at a cost of \$17,387.

Goals 2012-2013

Student Achievement

Maximize student achievement through a data informed instruction that is designed to meet the varied needs of all learners and maintain the level of excellence that has Port Jefferson Schools identified as NYSED Reward Schools. This will include the successful integration of the new Common Core Standards.

Success will be measured through: New York State Report Card, Grades 3-8 Assessment results, classification rates, cohort tracking, and student retention rates.

Fiscal Responsibility

Govern in a fiscally responsible way reflective of the uncertain economic climate, identifying ways to maximize efficiencies while maintaining instructional integrity.

Success will be measured through: budget development, maximizing efficiencies, examples of shared sacrifice, and identifying reductions that will allow for maintaining program.

Implement Annual Professional Performance Review (APPR)

Implement new APPR for teachers and principals in accordance with negotiated plan and NYSED regulations.

Success will be measured through: pre-assessments, classroom observation, NYSED reporting, post-assessment, SLO (Student Learning Objectives) outcomes, and review of artifacts.

DASA (Dignity for All Students Act) Implementation

Address all required mandates associated with new DASA regulations. Focus attention on establishing programs, procedures and protocol for maintaining a safe, healthy, environment of respect for all students and staff.

Success will be measured by number of student referrals, completion of student/staff training, results of senior survey, and community awareness.

November 27, 2012

A work session meeting of the Port Jefferson School District Board of Education was held on November 27, 2012 at Edna Louise Spear Elementary School. Present at the 6:08 p.m. call to order by President Kathleen Brennan were Vice-President Robert Ramus, Board Members Mark Doyle, Dennis Kahn, James Laffey, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Dr. Doyle, seconded by Mr. Laffey and carried 6-0 that the Board enter executive session.

At 7:18 p.m., the Board reentered general session.

REPORTS

A presentation was given by Michael Conte, Syntax, previewing a page to be added to the district website in regard to keeping the community informed about the Port Jefferson Power Plant/LIPA revenue issue. Discussion ensued. The Board concurred to go forward with the creation of the page. Mr. Conte will forward the link to Board members for review and feedback before the page is opened on the website. [Dr. Kahn left the room at 7:27 p.m. and reentered at 7:35 p.m.]

OTHER BUSINESS

A. School Calendar

Dr. Bossert introduced proposed changes to the 2012-2013 school calendar in order to make-up instructional days that were lost due to Hurricane Sandy. Discussion ensued.

Motion was made by Dr. Doyle, seconded by Mr. Ramus and carried 6-0 that the 2012-2013 school calendar be amended as follows:

- Make-up instructional days for Hurricane Sandy will be February 19, 20, 21, 22, and May 24.
- The March 22 Superintendent's Conference Day will be moved to June 24.
- Days needed to make-up snow days will be March 22, April 1, and February 18.

Dr. Bossert will inform parents and staff of the changes to the calendar.

B. Board Vacancy

Mrs. Brennan reviewed the options available to the Board in regard to the vacant Board seat. Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 6-0 that the Board fill the vacant seat. Discussion ensued.

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 6-0 that the Board approve the following resolution:

WHEREAS, the seat held by Dr. Isak Prohovnik is vacant on the Board of Education;

AND WHEREAS, the Board has decided that the candidate who received the next highest number of votes at the May 15, 2012 election be appointed to Dr. Prohovnik's seat.

THEREFORE, BE IT RESOLVED, the Board hereby appoints Ellen Boehm to fill the Board of Education seat previously held by Dr. Isak Prohovnik, effective December 11, 2012 through May 21, 2013.

At 8:05 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 6-0 to adjourn.
