

July 25, 2013

A special workshop meeting of the Port Jefferson School District Board of Education was held on July 25, 2013 at the District Office. Present at the 4:08 p.m. call to order by President Kathleen Brennan were Vice-President James Laffey, Board Members Ellen Boehm, Adam DeWitt, Mark Doyle, Robert Ramus, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, and District Clerk Janice Baisley.

Motion was made by Mrs. Boehm, seconded by Dr. Doyle and carried 7-0 that the Board enter executive session to discuss matters related to pending litigation and Board operations. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

Assistant Superintendent for Business Sean Leister joined the meeting at 6:05 p.m.

Michael Conte, Syntax, joined the meeting at 6:27 p.m.

At 8:10 p.m., the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 7-0 to adjourn.

The annual reorganization meeting and the regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on July 2, 2013 at Edna Louise Spear Elementary School. Present at the 6:00 p.m. call to order by District Clerk Janice Baisley, were Board Members, Adam DeWitt, Mark Doyle, James Laffey, Robert Ramus, Vincent Ruggiero, Board Members Elect Ellen Boehm and Kathleen Brennan, Superintendent of Schools Kenneth Bossert, and Assistant Superintendent for Business Sean Leister. The Oath of Office was administered to Board Member Elect Ellen Boehm.

Motion was made by Mr. Ramus, seconded by Dr. Doyle and carried 7-0 that the Board enter executive session to discuss personnel and legal matters.

At 7:05 p.m. the Board reentered general session.

The Oath of Office was administered to Board Member Elect Kathleen Brennan.

The District Clerk opened nominations for the office of President.

Mr. Ramus nominated Kathleen Brennan. There were no other nominations; nominations were closed. 7-0 in favor of Mrs. Brennan as Board President. The District Clerk administered the Oath of Office to Mrs. Brennan.

The District Clerk opened nominations for the office of Vice-President.

Mrs. Boehm nominated Mr. Laffey. There were no other nominations; nominations were closed. 7-0 in favor of Mr. Laffey as Board Vice-President. The District Clerk administered the Oath of Office to Mr. Laffey

The meeting was turned over to Mrs. Brennan.

Motion was made by Mr. Laffey, seconded by Mr. Ramus and carried 7-0 that the Board approve resolutions numbered 6-8 on the July 2, 2013 Annual Reorganization Agenda.

6. Appointment of District Clerk

RECOMMENDATION: That the Board approve the appointment of Janice Baisley as District Clerk for the 2013-2014 school year, at the rate of \$10,000.00 per annum.

7. Appointment of District Treasurer

RECOMMENDATION: That the Board approve the appointment of Lorraine Dunkel as District Treasurer for the 2013-2014 school year, at the rate of \$65,384.00 per annum, in accordance with Board Policy 9210.2.

8. Appointment of Claims Auditor

RECOMMENDATION: That the Board approve the appointment of Berger, MacDonald, Rand, CPAs, LLP, as Claims Auditor for the 2013-2014 school year.

Mrs. Brennan administered the Oath of Office to the District Clerk. The District Clerk indicated that she would administer the Oath to the District Treasurer and Claims Auditor during the week.

Motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 7-0 that the Board approve resolutions numbered 10 - 48 on the July 2, 2013 Annual Reorganization Agenda.

10. Authorization to Bond School Officials -

RECOMMENDATION - That the District Treasurer, Superintendent of Schools, and Assistant Superintendent for Business each be bonded for the 2013-2014 school year, and that the amount for each bond be set at \$500,000.00, and that the Superintendent of Schools be requested to approve this amount.

11. Appointment of School Attorney -

RECOMMENDATION - That the Board approve the appointment of the law firm of Ingerman, Smith, L.L.P., as labor and Board counsel for the 2013-2014.

12. Appointment of Financial Advisors -

RECOMMENDATION - That the Board approve the appointment of Munistat Services, Inc., as financial advisors for the 2013-2014 school year.

13. Appointment of Bond Counsel -

RECOMMENDATION - That the Board approve the appointment of Hawkins, Delafield & Wood, as bond counsel for the 2013-2014 school year.

14. Appointment of 403b Compliance Consultants -

RECOMMENDATION - That the Board approve the appointment of OMNI Financial Group as the District's third party administrator for compliance and remitting services for the District's 403(b) plans for the 2013-2014 school year.

15. Appointment of School Physician -

RECOMMENDATION - That the Board approve the appointment of Dr. John Gill, as the regular school district physician, and the school physician member on the District's Committee on Special Education for the 2013-2014 school year.

16. Appointment of Architect -

RECOMMENDATION - That the Board approve the appointment of JAG Architects as district architect for the 2013-2014 school year.

17. Appointment of Accountant –

RECOMMENDATION – That the Board approve the appointment of Cullen & Danowski, as school district accountant for the 2013-2014 school year.

18. Appointment of Internal Auditor -

RECOMMENDATION - That the Board approve the appointment of Nawrocki Smith, LLP as Internal Auditor for the 2013-2014 school year.

19. Appointment of External Auditor-

RECOMMENDATION - That the Board approve the appointment of R.S. Abrams & Co. LLP, as External Auditor for the 2013-2014 school year.

20. Appointment of Insurance Agents / Carriers

RECOMMENDATION -

- a) That the Board approve JJ Stanis and Company as agent and third party administrator for the district's Excess Major Medical, Vision, Life, and Dental Self Insurance Plan for the 2013-2014 school year.
- b) That the Board approve PMA as agent and third party administrator for the district's Self Insured Workers Compensation Plan for the 2013-2014 school year.
- c) That the Board approve BK International as the agent for the district's student accident insurance and excess employer's liability insurance for the 2013-2014 school year.
- d) That the Board approve New York State Insurance Reciprocal as the district's carrier for general non-medical insurance, including but not limited to school board liability, excess catastrophic liability, commercial automotive, and special school liability insurance for the 2013-2014 school year.
- e) That the Board approve Eugene Donohue Associates as agent for the district administrators life insurance plans for the 2013-2014 school year.

21. Appointment of Environmental Consultants -

RECOMMENDATION - That the Board approve the appointment of Envirosience Consultants, Inc. as environmental consultants for the 2013-2014 school year.

22. Appointment of Accounting Records Custodian, Payroll Certification Officer & Bid Opening: Advertising & Purchasing Officer -

RECOMMENDATION : That the Assistant Superintendent for Business be designated as Custodian of the District's accounting records; and that the Claims Auditor be designated as Payroll Certification Officer; and that the Assistant Superintendent for Business, Sean Leister, perform the duties of the Bid Opening, and Purchasing Officer of the school district; and that the District Clerk be responsible for advertising notices.

23. Appointment of Investment Officer & Continuance of Board Policy -

RECOMMENDATION: That the District Treasurer and the Assistant Superintendent for Business be appointed investment officers and that these duties include the negotiation of short term loans, Tax Anticipation Notes, and the investment of surplus funds in Certificates of Deposit, and other authorized instruments; and further, the Board agrees to continue Board Policy 6240, Investments.

24. Appointment of Records Access Officer -

RECOMMENDATION : That the Assistant Superintendent for Business be appointed as Records Access Officer for the school district.

25. Appointment of AHERA Compliance Officer -

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as Compliance Officer under the Asbestos Hazard Emergency Recovery Act, and that he be made save harmless in the performance of his duties. These duties shall include but not be limited to status review, asbestos assessment study, management plan, employee training and management place review update.

26. Appointment of EPA Program-use Compliance Officer -

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as EPA Program-use Compliance Officer and be made save harmless.

27. Appointment of Title IX Compliance Officer -

RECOMMENDATION : That the Board approve the appointment of the Assistant Superintendent for Business as the Title IX Compliance Officer for the 2013-2014 school year.

28. Appointment of Substitute Treasurer -

RECOMMENDATION - That the Board approve the appointment of the Superintendent of Schools as Substitute District Treasurer should these services be required any time during the 2013-2014 school year.

29. Appointment of Publication -

RECOMMENDATION - That the Times-Record newspaper and/or Newsday be designated as the official publications of the District for the 2013-2014 school year; and further, that Times-Record newspaper and/or Newsday be designated the official publication for advertising competitive bids.

30. District Accounts / Designation of Depository -

RECOMMENDATION - That the following bank accounts be approved:

General Fund - Checking - Capital One 0224126755
General Fund - Investment IMMA - Bank of America 9418779550
General Fund - Investment - Capital One 0224125930
Federal - Checking - Capital One 0224126805
Capital - Checking - Capital One 0224126813

Capital - Investment - Capital One 0224126821
 Trust & Agency - Checking - Capital One 0224126789
 Payroll - Capital One 0224126763
 Royal Education Foundation - Checking - Capital One 0224126839
 Trust & Agency Scholarship - Checking - Capital One 0224126797
 School Lunch - Checking - Capital One 0224126847
 Trust & Agency - Payroll - Capital One 0224126771
 Operating Account-Non-Interest Bearing- Capital One 7527019227

and further that the following banks be designated as the depository for all district funds:
 Capital One, Suffolk County National Bank, MBIA-CLASS, Bank of America, J.P. Morgan Chase, Citibank, State Bank of Long Island, Commerce Bank, HSBC, Wachovia

31. Authorization of Facsimile Signatures -

RECOMMENDATION - That the District Treasurer and substitute District Treasurer be authorized to resort to an electronic signature, and be it further resolved that the District Treasurer and substitute District Treasurer maintain control of these signatures.

32. Purchasing Policy -

RECOMMENDATION - That the Board review Purchasing Policy 6700, as required by General Municipal Law Section 104-b(4).

33. Charge Cards -

RECOMMENDATION - That the Board authorize the use of the Home Depot and Fleet Fueling credit cards for the 2013-2014 school year.

34. Designation of Extra-Classroom Activities Fund Officers -

RECOMMENDATION - That the Board approve the following officers for the Extra-Classroom (Student Organization) Funds for the 2013-2014 school year:

Elementary	- Lucy Arnone, Treasurer
	- Principal
	- Superintendent of Schools
Middle School	- Rosalie Loizas, Treasurer
	- Principal
	- Superintendent of Schools
Senior High	- Stephanie Miazga, Treasurer
	- Principal
	- Superintendent of Schools

35. Designation of Petty Cash Funds & Fund Custodians -

RECOMMENDATION - That the Board approve the establishment of petty cash funds and custodians of the funds as follows:

<u>Fund</u>	<u>Amount</u>	
District	\$100.00	Superintendent / Janice Baisley
Elementary School	\$100.00	Principal / Lucy Arnone
Middle School	\$100.00	Principal / Rosalie Loizas
High School	\$100.00	Principal / Stephanie Miazga

Business Office \$100.00 Assistant Superintendent / Natalie Pego

36. Reimbursement for Authorized Use of Vehicles -

RECOMMENDATION - That the rate of reimbursement for the authorized use of privately owned vehicles in the performance of District business be established at the IRS rate per mile for the 2013-2014 school year.

37. Reimbursement for Conferences -

RECOMMENDATION - That the rate of reimbursement for authorized conferences, contests and events for lodging, meals and incidental expenses will not exceed the maximum IRS rate limits. Exceptions may be granted when approved conferences are held at a participating hotel or there is an approved written justification for special circumstances.

38. Rate per Hour - Home Instruction Fee -

RECOMMENDATION - That the rate per hour for home instruction fees provided by any agency other than Port Jefferson Teachers' Association be \$40.00.

39. Non-Resident Tuition -

RECOMMENDATION - That the Board establish the non-resident tuition rate for the 2013-2014 school year pursuant to the required State Education Formula for establishing non-resident student tuition rate, as follows:

Kindergarten - Grade 6	\$19,357 per year
Grades 7 - 12	\$21,969 per year
Special Education: Kindergarten - Gr.6	\$57,089 per year
Special Education: Grades 7- 12	\$59,701 per year

Said rates to be revised when they become finalized by the State Education Department.

40. Appointment of District Committee on Special Education -

RECOMMENDATION - That the Board approve the appointment of the following as District Committee on Special Education for the 2013-2014 school year:

Assistant Superintendent for Pupil Personnel Services, School Psychologist, Special Education Teacher - Chairpersons

Special Education Teacher, Teacher Member

Classroom Teacher, Teacher member

Assistant Superintendent for Pupil Personnel Services, School Psychologist

Physician Member

John Steiner, Lorraine Steiner, Lorraine Guzzetta - Parent Members

41. Appointment of Sub-Committee on Special Education -

RECOMMENDATION - That the Board approve the following composition of the Sub-Committee on Special Education for the 2013-2014 school year:

Assistant Superintendent for Pupil Personnel Services, School Psychologist, Special Education Teacher - Chairpersons

School Psychologist, Classroom Teacher, Teacher Member

Special Education Teacher, Teacher Member

42. Appointment of Committee on Preschool Special Education -

RECOMMENDATION - That the Board appoint the following to the Committee on Preschool Special Education for the 2013-2014 school year:

Assistant Superintendent for Pupil Personnel Services, School Psychologist, Special Education Teacher - Chairpersons
Teacher Member
Special Education Teacher Member
Suffolk County Representative, County Representative
Evaluator, a professional who participated in the evaluation of the child for whom services are sought.
John Steiner, Lorraine Steiner, Lorraine Guzzetta - Parent Members

43. IDEA and 504 Impartial Hearing Officers -

RECOMMENDATION - As per Part 200.5(j)(3)(i), appointment from the impartial hearing list must be made in accordance with the rotational selection process established in Section 200.2(e)(1) of the Part 200 Regulations of the commissioner and the administrative procedures established by the Board of Education pursuant to Section 200.2(b)(9).

44. Appointment of Surrogate Parents -

RECOMMENDATION - That the Board approve the appointment of the following as Surrogate Parent(s) for the Committee on Special Education for the 2013-2014 school year:

Father Frank Pizzarelli

45. Appointment of District-wide DASA Coordinator

RECOMMENDATION – That the Board appoint Donna Guiffre, Assistant Superintendent for Pupil Personnel Services, as District-wide DASA Coordinator for the 2013-2014 school year.

46. Annual Budget Hearing, Annual Meeting/District Vote –

RECOMMENDATION: That the Annual Budget Hearing be held on May 14, 2013, 7:00 pm; and, the Annual Meeting/District Vote be held on May 21, 2013, 6:00 am-9:00 pm.

47. Designation of Regular Board of Education Meeting Dates -

RECOMMENDATION: That the Board designate the following as dates for regular monthly business meetings of the Board of Education for the 2013-2014 school year:

	January 8, 2013
August 14, 2012	February 12, 2013
September 11, 2012	March 12, 2013
October 9, 2012	April 9, 2013
November 13, 2012	May 14, 2013
December 11, 2012	June 11, 2013

48. Designation of Board Work Session Meeting Dates-

RECOMMENDATION: That the Board designate the following as dates for work sessions of the Board of Education for the 2013-2014 school year:

October 23, 2012
November 27, 2012

January 22, 2013
April 23, 2013

ESTABLISHMENT OF BOARD COMMITTEES – A list of the 2012-2013 Board Committees and Charges were distributed. Mrs. Brennan asked Board Members to review same and inform the District Clerk their interest in serving on specific committees. Establishment of the committees will be made at the August meeting.

At 7:18 p.m., motion was made by Mr. Ruggiero, seconded by Mr. Ramus and carried 7-0 to adjourn the annual reorganization meeting and reconvene the regular monthly business meeting following cake celebrating the newly elected board members.

At 7:37 p.m., the business meeting commenced.

Motion was made by Dr. Doyle, seconded by Mr. Ramus and carried 6-0-1 (Mrs. Boehm abstained) that the Board approve the minutes of the following meetings:

- Regular Meeting held June 11, 2013
- Special Meeting held June 24, 2013

Mrs. Brennan opened the public comment forum. There were no comments.

REPORTS

Mrs. Brennan indicated that student liaison to the Board, Michael Laffey, would be joining the meetings starting in September.

The report from the Superintendent of Schools included:

- smooth school closings
- end-of-year events
- summer administrators' meetings

The Board President reported on end-of-year ceremonies and graduation.

BOARD CONSENT AGENDA

Motion was made by Dr. Doyle, seconded by Mr. DeWitt that the Board approve Personnel resolutions numbered A.1-19 appearing on the July 2, 2013 consent agenda, with the removal of Andrew Frey from resolution A.3. and A.6. Motion carried 7-0. Congratulations were extended to Christine Austen for her appointment as Assistant Principal.

Resolution numbered B.8. was added to the Finance resolutions. Motion was made by Mr. Laffey, seconded by Mr. Ramus that the Board approve Finance resolutions numbered B.1-8 appearing on the July 2, 2013 consent agenda. Motion carried 7-0.

Motion was made by Mr. Ramus, seconded by Dr. Doyle, and carried 7-0 that the Board approve Facilities and Operations resolution numbered C.1 appearing on the July 2, 2013 consent agenda. Motion carried 7-0.

Motion was made by Dr. Doyle, seconded Mr. Laffey, and carried 7-0 that the Board approve Education resolutions numbered D.1-4 appearing on the July 2, 2012 consent agenda. Motion carried 6-0-1 (Mr. Ramus abstained).

OLD BUSINESS

NEW BUSINESS

- A. Policy 4510.4, Surreptitious Audio and/or Video Recordings was presented for a first reading. Discussion ensued. It was determined that “in classrooms” be changed to “on district property”. Motion to accept the policy as revised was made by Mr. Ramus, seconded by Mr. Ruggiero and carried 7-0.
- B. Board Workshop – Discussion ensued regarding a Board Summer Workshop. Mrs. Brennan asked that Board Members inform the District Clerk of their evening availability to August 1.

PUBLIC COMMENT

Mrs. Brennan opened the second public comment forum.

A.Lustig – keeping the community informed regarding LIPA

ADJOURNMENT

At 7:59 p.m., motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 7-0 that the Board enter executive session to discuss potential litigation and a personnel matter. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

At 10:53 p.m., the Board reentered general session. Motion to adjourn was made by Mrs. Boehm, seconded by Mr. DeWitt and carried 7-0.

CONSENT AGENDA

July 2, 2013

A. Personnel

1. Curriculum Mapping

The Board approves the following teachers for Curriculum Mapping Projects for 2013-2014 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Full Year Course - Building Map, 12 hours and District Map, 3 hours

Nicole Pennino-Costa: Italian - Level I

Anne Algieri: Latin - Level I

Heather Marshak: French - Level I

Full Year Course – Shared Map, Building Map, 20 hours, and District Map, 5 hours

Robert Farenga: Spanish - Level I, Shared Map

Dawn DeLeonardis Moody: Spanish - Level I, Shared Map

Full Year Course – Shared Map, Building Map, 30 hours, and District Map, 6 hours

Matthew Garofola: Common Core Integrated Algebra, Shared Map

Kristine Vaccaro: Common Core Integrated Algebra, Shared Map

Winifred Kuemmel: Common Core Integrated Algebra, Shared Map

Kandice Brucella: Common Core Integrated Algebra, Shared Map

Half-Year Courses – Building Map 7 hours and District Map, 2 hours

Jessica Pastor: Classroom Music, Grades 3, 4, and 5

2. Curriculum Plan Writing

The Board approves the following teachers for Curriculum Plan Writing during the summer 2013, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Technology Ipad Initiative – Plan Writing, 15 hours

Melissa Martin, shared 5 hours

Darlene Wells, shared 5 hours

Deirdre Filippi, shared 5 hours

3. Substitute Appointments

The Board approves the following substitute appointments for the 2013-2014 school year:

Teacher	Kimberly Berg
	Andrew Frey
	Christian Neubert
	Alycia Petitto
	Nancy Randazzo

4. Appointment – Special Education Teacher

The Board appoints Taylor Forstell as a teacher of Special Education, on a probationary basis effective September 3, 2013, at Level MA Step 2, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Retirement

The Board accepts the resignation of Patricia Dowden as a teaching assistant, for the purpose of retirement, effective January 7, 2014.

6. Part-time Teaching Appointments

The Board approves the following part-time teaching appointments for the 2013-2014 school year:

Berg, Kimberly	.7 FTE	Elementary
Frey, Andrew	.5 FTE	Music
Neubert, Christian	.6 FTE	Music
Petitto, Alycia	.5 FTE	Physical Education
Nancy Randazzo	.8 FTE	Art

7. Part-time Guard

The Board approves the appointment of Robin Sacco as part time Guard, for the 2013-2014 school year, at the rate of \$20 per hour, 17.5 hours per week.

8. Part-time School Communications Aide

The Board approves the appointment of Thomas Serabian as part time School Communications Aide for the 2013-2014 school year, at a salary of \$16 per hour, not to exceed 20 hours per week.

9. Request for Leave

The Board approves the request of Nancy Randazzo, teacher of Art, for a leave of absence from September 3, 2013 until on or about January 17, 2014, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 of the negotiated agreement with the Port Jefferson Teachers' Association.

10. Leave Replacement Appointment

The Board approves the appointment of Nina Wood (for Nancy Randazzo) as a .8 FTE teacher of Art, on a substitute basis for the period September 3, 2013 to on or about October 17, 2013; and, on a leave replacement basis, at Level MA Step 1, effective on or about October 18, 2013 to on or about January 17, 2014, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

11. Leave Replacement Appointment

The Board approves the appointment of Emily Somberg (for Jessica Peterson) as a Guidance Counselor, on a substitute basis for the period September 3, 2013 to on or about October 17, 2013; and, on a leave replacement basis, at Level MA Step 1, effective on or about October 18, 2013 to on or about December 20, 2013, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

12. Extension of Employment Agreement

The Board extends the terms of the Employment Agreement with Carmen Iannotti, as Acting Assistant Superintendent for Pupil Personnel Services, through August 30, 2013, for up to three days attendance.

13. Summer CSE

The Board approves Taylor Forstell as a substitute teacher member for the Committee on Special Education, as needed for the period July 1, 2013 to August 31, 2013.

14. Request for Leave – Library Media Specialist

The Board grants the request of Christine Austen for a leave of absence from her position as Library Media Specialist for the 2013-2014 school year, in accordance with Article IX.F.3 of the negotiated agreement with the Port Jefferson Teachers' Association.

15. Appointment-Assistant Principal

The Board approves the appointment of Christine Austen as Assistant Principal PreK-12, on a probationary basis effective July 3, 2013, at the rate of \$110,000.00 per annum, in accordance with the negotiated agreement with the Port Jefferson Administrators' Association.

16. Appointment – Dean

The Board approves the appointment of Andrew Cosci to the extra stipend position as Dean of Students for the 2013 -2014 school year, at the rate of \$14,000 per annum.

17. Appointment – Science Teacher

The Board approves the appointment of Gregory Gorniok, as a teacher of Science 7-12, on a probationary basis effective September 3, 2013, at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

18. Change in Summer Assignment

The Board rescinds the appointment of Michelle Connolly as a teaching assistant for the 2013 Special Education Extended School Year program, July 1, 2013 to August 9, 2013, Monday - Friday, 9:00 a.m. - 12:00 p.m.; and, approves the appointment of Michelle Connolly as a teacher for the 2013 Special Education Extended School Year program.

19. Appointment- Summer Program Substitute Teacher

The Board approves the appointment of Gina Fedler as a substitute teacher for the 2013 Special Education Extended School Year program from July 1, 2013 to August 9, 2013, Monday - Friday, 9:00 a.m. - 12:00 p.m.

B. Finance

1. Tax Anticipation Notes

The Board approves the attached resolution authorizing the issuance of Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2014.

2. Tax Shelter Annuity Companies

The Board approves the following tax shelter annuity companies for the 2012-2013 school year:

Ameriprise Financial Services, Inc.	MetLife
AXA Equitable Life Insurance Company	Mutual, Inc.
Employee Benefit Account (Legend)	ING National Trust
GWN Marketing/Employee Deposit Account	
Oppenheimer Shared Holder Services	

3. Acceptance of Donation

The Board gratefully accepts the donation of \$500 from the Suffolk Association of School Business Officials for the purpose of a scholarship to be awarded to graduating student(s).

4. Interscholastic Competitions

The Board approves the attendance by qualifying teams/individuals at the following interscholastic competitions held beyond the Long Island area, for the 2013-2014 school year:

Boys and Girls Track and Cross Country:
Rhode Island Classic, Providence, RI
Yale Invitational, Yale University, CT
Penn Relays, University of Pennsylvania, PA
Eddy Games, Union College, Schenectady, NY
VVS Invitational, Oneida, NY
Disney Cross Country Classis, Orlando, FL
National Track & Field Championships, Greensboro, NC

5. Student Residency Investigator

The Board approves the appointment of Clifford S. Trotter Associates, Inc., as the District's student residency investigator for the 2013-2014 school at the hourly rate of \$65.00, with the option to renew on a yearly basis.

6. Professional Development Facilitator

The Board of Education approves payment to Jerry Figgiani, of Shorin Ryu Karatedo International, in the amount of \$175.00 as a facilitator of a DASA-related professional development workshop for Teachers and Paraprofessionals on June 21, 2013.

7. Retainer Agreement

The Board approves the retainer agreement for labor matters between Ingerman, Smith, LLP and Port Jefferson School District, for the 2013-2014 school year, at a cost of \$35,000.

8. Uniform Notice of Claim Act

The Board approves the attached resolution pertaining to the Uniform Notice of Claim Act.

C. Facilities & Operations

1. Surplus Textbooks

The Board declares the following textbooks as surplus property and directs the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (35) Calculus Brief 2nd Edition, 1984, Howard and Anton
- (27) New York Math A Semesters 1 & 2 (red), 2001, Merv Edwards
- (23) New York Math A Semester 3 (blue), 1999, Merv Edwards
- (30) Dollars and Sense Problem Solving Strategies in Consumer Mathematics, 1989, Gerver:SGROI
- (18) Integrated Mathematics 3rd Edition Course II, 1999
- (25) Intermediate Algebra, 1992, Larson Hostetler
- (12) Amsco's Preparing for the Regents Examination Mathematics B, 2003
- (156) Amsco's Mathematics B (red), 2002, Keenan/Gantert/Dressler
- (116) Amsco's Mathematics A (blue), 2002, Dressler/Kennan
- (4) Teachers Manual Amsco's Mathematics A, 2002
- (6) Teachers Manual Amsco's Mathematics B, 2002

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.

2. Mediation Agreement

The Board approves the Mediation Agreement between Port Jefferson UFSD and the parents of a student with a disability.

3. Agreement and Release

The Board approves the following: BE IT RESOLVED, that the President of the Board of Education is authorized to enter into an agreement resolving a special education matter involving student JC.

4. Special Education Service Providers

The Board approves the following special education service providers for the 2013-2014 school year:

Complete Rehabilitation Inc.
Dr. Michael Mennella
St. Charles Hospital
Islip Tutoring
Interim Healthcare
Gayle Kligman Therapeutic Resources

Consulting That Makes a Difference
Developmental Disabilities Institute
St. James Tutoring
Creative Tutoring
Learning Ally
Dr. John Gil

Metro Therapy
AHRC
Summit School
Three Village School District
Nicole O'Neill
Empowering Minds
Achieve Beyond
Amy Berk, Nurse
Career & Employment Options
Stony Brook Hospital
Education, Inc.
Naviance
The Community Programs Center of Long Island
Myra Allen
Behavior Consultant
Smithtown School District

Out East Therapy
Anderson School
Comsewogue School District
South Country School District
Dave Seyfert
Sivic Management
Horizon HealthCare
Dr. Karin Burkhard
Monique Russell, Nurse
Dr. Ilene Solomon
Top Grade Tutoring
Joanne Willis, nurse
MaryHaven Center of Hope
Acoustic Achievement
South Huntington School District
Centris Group

TAX ANTICIPATION NOTE RESOLUTION OF PORT JEFFERSON UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JULY 2, 2013, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$12,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2014

RESOLVED BY THE BOARD OF EDUCATION OF PORT JEFFERSON UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Port Jefferson Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$12,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013 and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

WHEREAS, the New York State Senate has passed, and the New York State Governor has signed into effect, the Uniform Notice of Claim Act (hereinafter the "Act"); and

WHEREAS, Section 6 of the Act amends the General Municipal Law by adding a new Section 53, effective June 15, 2013; and

WHEREAS, New York General Municipal Law Section 53(2) requires that all public corporations, who are entitled to service of a Notice of Claim as a condition precedent to commencement of an action or proceeding shall file a Certificate with the Secretary of State designating the Secretary of State as agent for service of a Notice of Claim;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby directs and empowers the District Clerk to submit to the New York State Secretary of State a Certificate pursuant to General Municipal Law Section 53, designating the Secretary of State as agent for service of a Notice of Claim as described above; and

BE IT FURTHER RESOLVED, that the Board of Education hereby designates the District Clerk as the individual to whom the Secretary of State will forward any notices of claim; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the District Clerk to take any and all other actions required to carry out the provisions of this Resolution.