

November 12, 2013

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on November 12, 2013 at Edna Louise Spear Elementary School. Present at the 5:37 p.m. call to order by President Kathleen Brennan, were Vice-President James Laffey, Board Members, Adam DeWitt, Mark Doyle, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board members Ellen Boehm and Robert Ramus were absent.

Motion was made by Mr. Ruggiero, seconded by Mr. DeWitt and carried 5-0 that the Board enter executive session to discuss personnel matters.

At 7:32 p.m. the Board reentered general session.

RECOGNITION

In honor of New York State School Board Recognition Week, Board Members were recognized for their service.

MINUTES

Motion was made by Dr. Doyle, seconded by Mr. Laffey and carried 5-0 that the Board approve the minutes of the following meetings:

Regular Meeting held October 8, 2013

Work Session Meeting held October 22, 2013

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

Student Representative, Michael Laffey, reported on school activities.

The report from the Superintendent included a DASA Update presentation by Dr. Lisa Scheffer, Executive Director of Pupil Personnel Services. Discussion followed.

In addition, Dr. Bossert reported as follows:

- Cancellation of November 26, 2013 Work Session in order to attend Common Core forum with Commissioner King
- Upcoming drama production, The Laramie Project
- Upcoming PTSA sponsored Common Core Conversation re: Math Modules

Mrs. Brennan reported that she attended Port Jefferson Village's Go Green Celebration.

Mr. Leister reported on behalf of the Audit Committee.

Dr. Doyle reported on behalf of the Finance Committee and Audit Committee.
Mr. Laffey reported on behalf of the Facilities Committee.
Mr. Ruggiero reported on behalf of the Curriculum Committee.

Jennifer Abbonizio, PTSA representative, reported on PTSA activities.

Charmaine Famularo, reported on Prom Committee activities.

CONSENT AGENDA

Personnel resolution numbered 15 required a date change and was pulled for a separate vote. Motion was made by Mr. DeWitt, seconded by Mr. Laffey, and carried 5-0, that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-14 and 16 on the November 12, 2013 consent agenda. Motion was made by Mr. DeWitt, seconded by Mr. Laffey and carried 5-0, that the Board approve Personnel resolution number 15 with the change in effective date from November 29, 2013 to December 6, 2013.

Motion was made by Mr. Laffey, seconded by Dr. Doyle, that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-5 on the November 12, 2013 consent agenda. Mrs. Brennan acknowledged the donations accepted in resolutions B. 2, 3 and 4.

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 5-0, that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-4 on the November 12, 2013 consent agenda.

OLD BUSINESS

Motion was made by Dr. Doyle, seconded by Mr. Laffey and carried 5-0 that:

- A) Board Policy 8505, Meal Charge, presented for a second reading and adoption be accepted and adopted.
- B) the attached goals for the 2013-2014 school year be adopted.

NEW BUSINESS

Dr. Bossert explained that Board Policy 5100, Attendance Monitoring, is being pulled for further review.

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero, and carried 5-0 that Policy 5100 be tabled.

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero, and carried 5-0 that the following policies be accepted as presented:

Board Policy 4770, Graduation Requirements – revisions presented for a first reading

~~Board Policy 5100, Attendance Monitoring – revisions presented for a first reading~~ *tabled*

Board Policy 4321, Programs for Students with Disabilities under the IDEA and New York’s Education Law Article 89 – revisions presented for a first reading

Board Policy 4773, Individualized Education Program Diplomas – presented for deletion in its entirety

Board Policy 6710, Purchasing Authority – presented for reading and adoption

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

D. Okst – bonfire cancellation, upcoming HS drama production

A.Lustig – tax cap, LIPA, retiree income, food banks

ADJOURNMENT

At 8:45 p.m., motion was made by Mr. Laffey, seconded by Dr. Doyle, and carried 5-0 that the Board enter executive session to discuss a personnel matter. The District Clerk left the meeting and Dr. Bossert acted as Clerk pro tem.

At 9: 12 p.m., the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mr. Laffey, and carried 5-0 to adjourn.

CONSENT AGENDA

November 12, 2013

A. Personnel

1. Appointment - PSAT/SAT Proctor

The Board approves the following PSAT /SAT Proctor appointment for the 2013-2014 school year at the rate of \$37.63 per hour, on an as needed basis:

Paige McLeod

2. Request for Leave Extension

The Board approves the request of Jessica Peterson, Guidance Counselor, for an extension of her current leave of absence to on or about March 3, 2014.

3. Extension of Leave Replacement Appointment

The Board approves the extension of the leave replacement appointment of Emily Somberg (for Jessica Peterson) from on or about December 11, 2013 to on or about March 5, 2014.

4. Appointment – Student Intern I

The Board approves the appointment of Jonathan Famularo as a Student Intern I, at the rate of \$10.00 per hour, for the 2013-2014 school year.

5. Appointment – Facility Use Monitor

The Board approves the appointment of Bernadine Devlin as a Facility Use Monitor for the 2013-2014 school year, at the rate of \$20.00 per hour.

6. Appointment - Substitutes

The Board approves the following substitute appointments for the 2013-2014 school year:

Teacher	Heather Holecek Carla Sutherland
Teaching Assistant	Bob Hidalgo (not to exceed 40 days)
Clerical	Bob Hidalgo

7. Appointment – Co-Curricular

The Board approves the appointment of Robert Dunlop as Middle School STEM (Science Technology Engineering Math) Club Advisor, at the rate of \$2,678 for the 2013-2014 school year.

8. Appointment – Part-time Guard

The Board approves the appointment of Geraldo Delvalle as a part-time Guard, for the 2013-2014 school year, at the rate of \$20.00 per hour, 17.5 hours per week, pending fingerprint clearance from the New York State Education Department and security guard license from the New York State Division of Licensing Services.

9. Appointment – Coaches

The Board approves the following coaching appointments for the 2013-2014 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

7/8 Girls Basketball	Paige Macleod (pending First Aid & CPR)
Volunteer Wrestling (unpaid)	Matteo DeVincenzo (pending First Aid and CPR)
Volunteer Basketball (unpaid)	Christopher Blohm (pending First Aid, CPR and NYSED temporary coaching license)

10. Appointment – Teaching Assistant

The Board approves the appointment of Sheila Albinson as a Teaching Assistant, on a probationary basis effective November 13, 2013, for a specific student as recommended by the Committee on Special Education, in accordance with the negotiated agreement with the Port Jefferson Paraprofessionals Association.

11. Appointment – Curriculum Projects

The Board approves the following Curriculum Project appointments for the 2013-2014 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

English, Grades 9-12, Alignment of Literature Guidelines with the Common Core Standards for ELA and the NYSED Common Core Text List, not to exceed 16 hours -	Allison Anziano Paige Macleod Matthew Sefick
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Title I/AIS Program-Data Preparation for Funding and Programs, not to exceed 20 hours -	Lynne Pellegrino
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12. Resignation – Custodial Worker I

The Board accepts the resignation of Steven Metzler as a Custodial Worker I, effective October 29, 2013.

13. Creation/Appointment - STEM Initiative Advisor

The Board approves the creation of STEM Initiative Advisor, at the negotiated rate of \$6,000 (pro-rated) for the 2013-2014 school year; and further, the Board appoints Peter Burawa and Jonathan Maletta as STEM Initiative Co-Advisors for the 2013-2014 school year.

14. Appointment – MS Intramurals

The Board approves the following co-curricular appointments for the 2013-2014 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

MS Girls Volleyball Intramurals	Dinarae Camarda Elizabeth Manly (pending First Aid and CPR) James Mimnaugh
MS Boys Basketball Intramural	Jesse Rosen Charles Ruoff

15. Resignation – Senior Office Applications Specialist

The Board accepts the resignation of Gayle Tullo as Senior Office Applications Specialist, effective November 29, 2013.

16. Request for Leave – English Teacher

The Board approves the request of Kristyn Johnson, teacher of English, for a leave of absence from on or about January 17, 2014 until on or about April 29, 2014, in accordance with Board Policy 9510.2 Family and Medical Leave Act and Article IX.B.9 of the negotiated agreement with the Port Jefferson Teachers' Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of September
Cash Flow Analysis - Month of September
New Budget Transfers – Current month - November
September Warrants -

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	17 - 20
School Lunch Fund	3 & 4
Federal Fund	4 - 6
Capital Fund	1
Trust & Agency	1

Payroll	6 & 7
Royal Fund	None
Scholarship Fund	None

Trial Balance - July 2013 – September 2013

Revenue Budget Status - July 2013-June 2014

Appropriation Status Report - July 2013-June 2014

Budget Transfers - Month of September

Extra Classroom Activity- July 2013 – September 2013

2. Acceptance of Donation

The Board gratefully accepts the donation of fourteen (14) Dell Computers from the CREATE program, through the New York State Education Department, to be used for instructional purposes.

3. Acceptance of Donation

The Board gratefully accepts the donation from the Incorporated Village of Belle Terre, in the amount of \$50.00, to the Andrew Golub Scholarship Fund.

4. Acceptance of Donation

The Board gratefully accepts the donation from the Port Jefferson Village Lacrosse Association in the amount of \$12,000 to support the continued implementation of our middle school and high school lacrosse teams.

5. Award of Bid – Fuel Oil

The Board awards the Fuel Oil bid to the lowest responsible bidder, Swezey Fuel Company.

C. Facilities & Operations

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for the period September 18, 2013 through October 24, 2013.

2. Special Services Agreement

The Board approves the Agreement with FREE-Family Residences and Essential Enterprises for the 2013-2014 school year.

3. Textbook Adoption

The Board approves the adoption of the textbook, World History and Geography, by Spielvogel, published by McGraw Hill, for Global History, Grades 9 and 10, Honors level.

4. Approval of Services

The Board of Education approves the services of Educational Vistas, Inc. (EVI) for scoring of the NYS assessments for grades 3-8 ELA & Math, and grades 4 and 8 Science, for April - June of 2014.