

**BOARD OF EDUCATION**  
**AGENDA**  
**August 12, 2014**  
**Elementary School LGR**

*Revised*

6:00 p.m. Call to Order/Executive Session (ES Library)  
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

**The Board approves the minutes of the following meetings:**

Reorganization & Regular Meeting held July 1, 2014

Special Meeting held July 23, 2014

V. PUBLIC COMMENT (*limited to 15 minutes - priority given to Agenda related items*)

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
  - Construction Update
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

**As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the August 12, 2014 consent agenda:**

- A. Personnel - resolutions numbered 1- 17
- B. Finance - resolutions numbered 1- 8
- C. Facilities and Operations – resolution numbered 1
- D. Education - resolutions numbered 1- 4

VIII. OLD BUSINESS

- A. Board Committees

IX. NEW BUSINESS

X. PUBLIC COMMENT

XI. ADJOURNMENT

**CONSENT AGENDA**

**August 12, 2014**

**A. Personnel**

1. Extension of Leave

The Board approves the request of Kimberly Berg, teacher of Elementary Education, for an extension of her current leave of absence from August 27, 2014 until on or about March 16, 2015.

2. Leave Replacement Appointment

The Board approves the appointment of Janelle Bellotti as a .7FTE teacher of Elementary Education, on a leave replacement basis (for Kimberly Berg) effective August 27, 2014 through on or about March 16, 2015, at Level MA30 Step 7, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

3. Leave Replacement Appointment

The Board approves the appointment of Camille Doherty as a teacher of Mathematics, on a leave replacement basis (for Winifred Kuemmel), on a substitute basis from August 27, 2014 to on or about October 14, 2014; and, on a leave replacement basis, at Level MA Step 1, effective on or about October 14, 2014 through January 31, 2015, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

4. Appointment - .4 FTE Physics Teacher

The Board approves the appointment of Thomas Tomaszewski as a .3 FTE Physics teacher (Semester 1), and .5 FTE Physics teacher (Semester 2), effective August 27, 2014, at level MA60 Step 7 (prorated), for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

5. Appointment – Coaches

The Board approves the appointment of the following coaches for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Fall

Field Hockey 7/8

Nancy Gallagher

Field Hockey JV

Emily Fleckenstein

Soccer JV Girls

Michelle Aponte, pending CPR & FA

Soccer 7/8 Boys

Peter J. Esposito, pending TCL

Independent Varsity Swimming (Boys/Girls) Mary Fleckenstein

Winter

Winter Track Varsity Boys	Rod Cawley
Winter Track Varsity Boys Assistant	Andrew Cosci
Wrestling Varsity	Michael Maletta
Basketball 7/8 Boys	Charles Ruoff
Basketball 7/8 Girls	Paige Macleod
Volleyball 7/8 Girls	Elizabeth Manly

Spring

Spring Track Varsity Boys	Rod Cawley
Spring Track Varsity Boys Assistant	Andrew Cosci
Spring Track Varsity Girls	Dinarae Camarda
Tennis Varsity Boys	Dennis Christofor
Baseball Varsity	Jesse Rosen
Spring Track 7/8 Boys	Keith Beuhler
Lacrosse 7/8 Girls	Elizabeth Manly

6. Reclassification

The Board approves the reclassification of the appointment of Bernadine Devlin from Teaching Assistant to Teacher Aide, effective August 27, 2014, in accordance with the Suffolk County Department of Civil Service and the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

7. Amended Employment Agreement – Executive Director of Pupil Personnel Services

The Board approves the amended Employment Agreement for the Executive Director of Pupil Personnel Services, dated August 12, 2014; and further, the Board authorizes the President of the Board of Education to execute said agreement on behalf of the Board.

8. Resignation – Teaching Assistant

The Board accepts the resignation of Michelle Lautato as a Teaching Assistant effective July 9, 2014.

9. Extra Class Assignment

The Board approves the following extra class assignments for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

- Robert Farenga - Foreign Language Grade 6, .2 FTE full year
- Michel Krivosta – AP Physics, .2 FTE full year

## 10. Curriculum Project

The Board approves the following teacher and Curriculum Project for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Regina Paquette – Title III and Part 154-Data Preparation for Funding and Programs (not to exceed 10 hours)

## 11. Curriculum Mapping

The Board approves the following teachers and Curriculum Mapping for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Full-Year Course - Building Map 16 hours and District Map 4 hours, total of 20 hours shared: Kelly Spencer and Taylor Forstell– Self-Contained Special Ed. Class - English Grades 9 & 10

Full-Year Course - Building Map 16 hours and District Map 4 hours, total of 20 hours shared: Melissa Zinger and Taylor Forstell– Self-Contained Special Ed. Class – Social Studies Grades 9 & 10

Full Year Course - Building Map 16 hours and District Map 4 hours, total of 20 hours shared: Kandice Brucella and Winifred Kuemmel - Concepts in Geometry

Half Year Course – 8 hours Gina Fedler - Self-Contained Special Ed. Lab Class for Living Environment

## 12. Co-Curricular Appointments

The Board approves the following co-curricular appointments for the 2014-2015 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

### Elementary School

Art Club – Richard Anderson

Chess/Scrabble Club – Francoise Schachner

Instrumental Music – Concerts – Vanessa Salzman, Mark Abbonizio

Vocal Music – Concerts – Jessica Pastor, Lisa Scrom

Greenhouse Club – Richard Lautato and Brian Kendrick (co-advisors)

Homework Club – Laura Wickel

Grade 3 Intramurals – Benjamin Bajus and Kevin Rowett

Grades 4/5 Intramurals – Lorraine Novellino (pending FA & CPR) and

Francoise Schachner (pending FA & CPR)

Student Government – Dana St. Pierre and Michele Smith (co-advisors)

Yearbook Club – Allison Coppi

### Middle School

Art Club – Stacey Schuman  
Band Concert Grade Six – Christine Creighton  
Band Concert Grades Seven/Eight – Edward Pisano  
Chorus Concert Grade Six – Katie Bernius  
Chorus Concert Grades Seven/Eight – Katie Bernius  
Strings Concert Grade Six – Vanessa Salzman  
Strings Concert Grades Seven/Eight – Christian Neubert  
Drama Club – Mary LaSita & Loraine Serabian (co-advisors)  
Detention Supervision – Robert Farenga and Nancy Bachety  
Environmental Club – Peter Burawa  
Frost Valley Trip Coordinator – Peter Burawa and Melissa Corey  
Grade 6 Intramurals – Peter Burawa (pending FA & CPR) and Melissa Corey (pending FA)  
Mathletes – Matthew Garofola and Megan Ryan (co-advisors)  
National Junior Honor Society – Michelle Landetta  
Newspaper – Allison Giannusa  
Science Olympiad – Adam Bouchard  
STEM Club – Robert Dunlop  
Student Council – Allison Giannusa  
Yearbook – Allison Giannusa

### High School

Academic Team - Michel Krivosta  
Chamber Choir - Katie Bernius  
Community Service - Gina Fedler and Jesse Rosen (co-advisors)  
Concerts Instrumental - Christine Creighton  
Concerts Strings - Michael Caravello  
Concerts Vocal - Katie Bernius  
CSI - Adam Bouchard  
Detention Supervision - Susan Federico and Caroline Morgan  
Drama Club - Anthony Butera  
Freshman Class Advisor - Nicole Pennino-Costa and Heather Pisano (co-advisors)  
Gay-Straight Alliance - Kristin Britt and Dinaræ Camarda (co-advisors)  
Investment Club - Robert Farenga  
Junior Class Advisor - Taylor Forstell and Kelly Spencer (co-advisors)  
Latin Club - Anne Algieri  
Leo Club - Kristine Vaccaro and Brian Chalmers (co-advisors)  
LISEC - Jonathan Maletta and Dawn DeLeonardis-Moody (co-advisors)  
MAST - Matthew Sefick  
Mathletes - Dennis Christofor  
Musical Productions - Jeanette Cooper and Anthony Butera (co-advisors)  
National Honor Society - Gregory Gorniok and Michel Krivosta (co-advisors)  
Robotics Club - Robert Dunlop and Brian Chalmers (co-advisors)  
Rotary-Interact Club - Deirdre Filippi  
SCIMATECH (Science Olympiad) - Michel Krivosta and Adam Bouchard (co-advisors)  
Senior Class Advisor - Christina Carlson and Melissa Zinger (co-advisors)  
Sophomore Class Advisor - Celiana Gandolfo

STEM - Pete Burawa and Jonathan Maletta (co-advisors)  
Student Council - Sarah Ogden  
Technical Director - Edward John Worrell  
Tri-M Honor Society - Christine Creighton  
Yearbook - Caroline Morgan and Lynne Edsall (co-advisors)

13. Appointment – Facility Use Monitors

The Board approves the following Facility Use Monitor appointments, for service as needed, for the 2014-2015 school year, at the rate of \$20.00 per hour:

Johanna O'Hara	Stephanie Miazga
Bonnie Kelsch	Traci McGlynn
Stephen Iturrino	Regina Booker
Loraine Serabian	Lynn Scofield
Bernie Devlin	Karen Harvey
Thomas Serabian	Mary Kay Butera
Hope Post	Constance Bermel
Maureen Colon	Rosemary Griffen

14. Appointment – Deans

The Board approves the appointments of Andrew Cosci and Dinarae Camarda to the extra stipend positions of Dean of Students-Secondary Grades 6-12, for the 2014-2015 school year, at the rate of \$14,000 per annum.

15. Appointment – Substitutes

The Board approves the attached list of substitute appointments for the 2014-2015 school year.

16. Request for Extension of Unpaid Leave

The Board approves the request of Carla Greco for an extension of her unpaid leave of absence for the 2014-2015 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

17. Appointment – Part-Time Clerk Typist

The Board approves the appointment of Sandra Mellon as a part-time Clerk Typist, effective August 25, 2014, at the rate of \$24.71 per hour, not to exceed 17.5 hours per week, in accordance with Suffolk County Department of Civil Service.

**B. Finance**

1. Financial Reports –

The Board approves the following financial reports:

Claims Audit Report - Month of June

Cash Flow Analysis - Month of June

Fund Balance Projected

New Budget Transfers

June Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	68-70, 73-81
School Lunch Fund	21, 22, 24
Federal Fund	27-31
Capital Fund	6-8
Trust & Agency	6-10
Payroll	26-30
Royal Fund	7
Scholarship Fund	3

Trial Balance - July 2013 – June 2014

Revenue Budget Status - July 2013-June 2014

Appropriation Status Report - July 2013-June 2014

Budget Transfers - Month of June

ExtraClassroom Activity Quarterly Report Ending June 2014

2. Transfer of Reserves

The Board approves the following resolution:

WHEREAS, by action of the Board of Education, the Port Jefferson Union Free School District has previously established certain reserves having the following balances as of the fiscal year ending June 30, 2013:

<i>Reserves</i>	<i>Fiscal Year Ending 6/30/13</i>
Workers' Compensation	1,530,711
Unemployment	1,342,002
Compensated Absences	2,228,730
Employees' Retirement	1,971,976
Debt Service	2,802,040
Deferred Revenue	1,018,501
<b>Total Reserves</b>	<b>10,893,960</b>

And, WHEREAS, the Port Jefferson Board of Education wishes to utilize and or contribute additional funds where appropriate,

NOW BE IT RESOLVED that the Port Jefferson Board of Education hereby authorizes transfers of 2013-14 fund balance to any of the properly established reserves not exceed:

<i>Reserves</i>	<i>Transfers Not to Exceed</i>
Workers' Compensation	250,000
Unemployment	250,000
Compensated Absences	500,000
Employees' Retirement	1,000,000
Deferred Revenue	0
<b>Total Reserves</b>	<b>2,000,000</b>

3. Free and Reduced Price Meal Policy Statement

The Board approves the Free and Reduced Meal Policy Statement, including the Family Income Eligibility Criteria, for the 2014-2015 school year.

4. Award of Bid – Food Service Program

The Board awards the Food Service Program bid for the 2014-2015 school year to the lowest bidder, Aramark Education Services, LLC.

5. Lunch Prices

The Board approves the lunch prices for the 2014-2015 school year at the following rates:

Elementary School Lunch	\$2.70
Secondary School Lunch	\$2.95
Elementary Milk	\$ .45
Secondary Milk	\$ .45
2 <sup>nd</sup> Tier Meal	\$3.00

6. Acceptance of Donation

The Board gratefully accepts the donation of 36 Dell computers from the CREATE program through the State Education Department to be used for instructional purposes.

7. Membership Renewal – NYSSBA

The Board approves renewal of membership to the New York State School Boards Association at a cost of approximately \$13,000.00 for the 2014-2015 school year.



8. Approval of Services

The Board approves the services of Daniel Ragone, as piano accompanist for the 2014-2015 winter and spring concert seasons, at a rate of \$80.00 per hour not to exceed 10 hours.

**C. Facilities & Operations**

1. Surplus Property

The Board declares the following items as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district:

- (1) Large Scale Photoraphy Enlarger (Meteorite) – PJ Tag 013737
- (1) Upright Miniature Piano – PJ Tag 1245

**D. Education**

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education: Annual review meetings for the period 5/29-6/24/14 and initial eligibility meetings/requested review for the following dates: 6/9/14, 6/11/14, 6/18/14, 6/20/14, 6/23/14, 7/18/14, 7/25/14

2. Textbook Approval

The Board approves the adoption of the textbook, ¡Avancemos! Level 4, from McDougall Littell for LOTE – Spanish IV.

3. Staff Development

The Board approves participation in the Columbia University, Teachers College, Reading and Writing Project (TCRWP), for staff development in writing for the 2014-2015 school year.

4. Approval of Services

The Board of Education approves the services of Educational Vistas, Inc. (EVI) for scoring of the NYS assessments for grades 3-8 ELA & Math, and grade 4 Science for April - June of 2015.