

**BOARD OF EDUCATION  
AGENDA  
February 10, 2015  
Elementary School LGR**

**R**

6:00 p.m. Call to Order/Executive Session (ES Library)  
7:30 p.m. General Session Business Meeting

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL OF BOARD MEMBERS

III. RECOGNITION

IV. MINUTES

**The Board approves the minutes of the following meeting:**  
Regular Meeting held January 13, 2015

V. PUBLIC COMMENT *(limited to 15 minutes - priority given to Agenda related items)*

VI. REPORTS

- A. Student Representative
- B. Superintendent of Schools
  - Budget 2015-2016 – *Mr. Leister*
  - Part 154 Regulations – *Mrs. Hull & Dr. Scheffer*
- C. Board President
- D. Committees
- E. Other

VII. BOARD CONSENT AGENDA

**As recommended by the Superintendent of Schools, the Board approves the following resolutions appearing on the February 10, 2015 consent agenda:**

- A. Personnel - resolutions numbered 1-13
- B. Finance - resolutions numbered 1 - 10
- C. Facilities and Operations – resolutions numbered 1-2
- D. Education - resolutions numbered 1-8

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Board Policy 4770, Graduation Requirements – revisions presented for a first reading and adoption.

X. PUBLIC COMMENT

XI. ADJOURNMENT

## CONSENT AGENDA

February 10, 2015

### A. Personnel

#### 1. Extension of Leave – Elementary Teacher

The Board approves the request of Kimberly Berg, teacher of Elementary Education, for an extension of her current leave of absence from March 17, 2015 to on or about June 30, 2015.

#### 2. Request for Leave – Elementary Teacher

The Board approves the request of Miegan Rowett, teacher of Elementary Education, for a leave of absence from on or about March 17, 2015 through the remainder of the 2014-2015 school year, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

#### 3. Request for Leave – Teaching Assistant

The Board approves the request of Kathleen English, Teaching Assistant, for an unpaid leave of absence from January 21, 2015 through the remainder of the 2014-2015 school year, in accordance with Article XI.10 of the negotiated agreement with the Port Jefferson Paraprofessionals Association.

#### 4. Request for Leave – Science Teacher

The Board approves the request of Robert Morgan, Science teacher, for a leave of absence from December 8, 2014 through the remainder of the 2014-2015 school year, in accordance with Board Policy 9520.2 Family and Medical Leave and the negotiated agreement with the Port Jefferson Teachers Association.

#### 5. Resignation – Guard

The Board accepts the resignation of Randolph Burgos, as a Guard, effective January 20, 2015.

#### 6. Retirement – Teaching Assistant

The Board accepts the resignation of Loraine Serabian, as a Teaching Assistant, for the purpose of retirement, effective June 30, 2015.

7. Retirement – Teaching Assistant

The Board accepts the resignation of Vicky Herman, as a Teaching Assistant, for the purpose of retirement, effective June 30, 2015.

8. Appointment – Guard

The Board approves the appointment of Jeff Rubin, as Guard, on a probationary basis effective February 11, 2015, at an annual salary of \$20,693, prorated for the period February 11, 2015 to June 30, 2015, in accordance with the negotiated agreement with the Port Jefferson Custodial Workers Unit, contingent upon fingerprint clearance by the New York State Education Department.

9. Leave Replacement Appointment – Teaching Assistant

The Board approves the appointment of Katherine Butera as a Teaching Assistant, on a leave replacement basis (for Kathleen English), effective January 21, 2015 through the remainder of the 2014-2015 school year, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

10. Leave Replace Appointment – Elementary Teacher

The Board extends the leave replacement appointment of Janelle Bellotti (for Kimberly Berg), teacher of Elementary Education, to on or about June 30, 2015.

11. Appointment – Lifeguards

The Board approves the following lifeguard appointments for the 2014-2015 school year for Community Swim at Edna Louise Spear Elementary School:

Amy Goldstein	Head Lifeguard at the rate of \$15.00 per hour
Jeanie Goldstein	Lifeguard at the rate of \$12.00 per hour

12. Appointment - Substitutes

The Board approves the following substitute appointments for the 2014-2015 school year:

Laurie McMillen	Teacher
Heather Rosen	Teacher
Amy Stumpf	Teacher Aide
Paul Scalcione, Jr.	Custodian
Cory Whitman	Custodian

13. Extra Class Assignment

The Board approves the following extra class assignment for the 2014-2015 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Taylor Forstell, AIS HS English, .1 FTE, Spring Semester

**B. Finance**

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of December

Cash Flow Analysis - Month of December

New Budget Transfers

December Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	29, 31-33, 35
School Lunch Fund	7
Federal Fund	8-9
Capital Fund	12
Trust & Agency	4
Payroll	13-14
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2014 – December 31, 2014

Revenue Budget Status - July 2014-June 2015

Appropriation Status Report - July 2014-June 2015

Budget Transfers - Month of December

2. SEQRA

The Board adopts the following resolution:

WHEREAS, the Board of Education of the Port Jefferson UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Project as follows: Roof Replacement & Exterior Masonry Reconstruction

@ Earl L. Vandermeulen High School

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The project mentioned above is now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, this project falls under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5( c)(1): Maintenance or repair involving no substantial change to an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5( c)(2): Replacement or rehabilitation or reconstruction of a structure of facility, in kind, on the same site, unless the work exceeds a threshold for a Type I action in 6NYCRR§617.4.

THEREFORE, as the lead agency for the SEQRA determination, the above referenced project falls under Categories “A” and “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action” under 6NYCRR§617.5( a).

### 3. Municipal Resolution

The Board adopts the following resolution authorizing the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

WHEREAS, Port Jefferson Union Free School District herein called the “Municipality” after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, in in the public interest and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education

- 1) That Fred Koelbel, Director of Facilities, or such person’s successor in office, is the representative authorized to act in behalf of the Municipality’s governing body in all matters related to State assistance with ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality’s governing body in all matters related to the Project and to State assistance;
- 2) That the municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project’s field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
- 3) That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation;
- 4) That this Resolution take effect immediately.

### 4. Benefit Consulting Agreement

The Board approves the Benefit Consulting Agreement, dated February 10, 2015, between Seneca Consulting Group and the Port Jefferson Union Free School District, in regard to Employer Mandate obligations under the Affordable Care Act.

5. Intermunicipal Cooperative Services Agreement

The Board approves the Intermunicipal Cooperative Services Agreement, dated February 10, 2015, between the Incorporated Village of Port Jefferson and the Port Jefferson Union Free School District.

6. Corrective Action Response

As recommended by the Audit Committee, the Board accepts the corrective action response to the external auditor's management letter for the fiscal year ending June 30, 2014; and further, the Assistant Superintendent for Business is authorized to submit the management letter and action plan to the New York State Comptroller's office.

7. Scholarship

The Board gratefully accepts the award of the Michael Lewis Fallacaro Scholarship in the amount of \$300.00 to a high school senior pursuing a college or university degree in music.

8. Scholarship

The Board gratefully accepts the scholarship donation to the Ruggiero Family Scholarship Fund from the Ruggiero family in the amount of \$250.00 to be awarded to a graduating Earl L. Vandermeulen High School student pursuing a Bachelor's Degree in Education.

9. Scholarship

The Board gratefully accepts the award of the Andrew Golub Memorial Scholarship in the amount of \$500.00 to a seventh or eighth grade music/art student pursuing musical/artistic study throughout the summer.

10. Scholarship

The Board gratefully accepts the donation from Finite Wisdom in the amount of \$250.00 to the Andrew Golub Scholarship Fund.

**C. Facilities and Operations**

1. Surplus Property

The Board declares the attached list of textbooks as surplus property and directs the Assistant Superintendent for Business to dispose of same in the best interest of the district.

2. School Calendar

The Board adopts the attached calendar for the 2015-2016 school year.

**D. Education**

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education:

Meetings held January 5, January 8, January 14, January 21, 2015

2. Textbook Adoption

The Board of Education approves the adoption of the textbook, *Introduction to Anatomy and Physiology*, by Donald C. Rizzo, published by Delar, Cenage Learning, for Anatomy and Physiology, as a high school science elective.

3. Summer Music Camp

The Board approves the Summer Music Camp to take place at Port Jefferson Middle School from July 6 – July 23, 2015.

4. New Courses

The Board approves the following course offerings to be added to the high school course catalog effective with the 2015-2016 school year:

Introduction to Computer Science  
Research and Public Speaking

5. Mandated Field Testing

The Board approves the attached resolution regarding Mandated Field Testing, as amended.

6. Agreement

The Board approves the Agreement between Port Jefferson Union Free School District and Ministry for Hope, Inc., d/b/a Our Lady of Peace Academy at Montfort Therapeutic Residence, dated January 2015.

7. Professional Development Contract

The Board approves the contractual agreement between Multisensory Teaching and Port Jefferson School District for the purpose of providing educational training during the 2014-2015 school year.

8. Neuropsychological Evaluator

The Board approves the services of Philip Eisenberg, Ph.D., Clinical Neuropsychologist, to conduct neuropsychological evaluations, as stipulated in a specific letter dated January 14, 2015.



TITLE	ISBN	# OF BOOKS
Prentice Hall Literature Common Core Vol. 1 & 2	0-13-319631-3	1 each
Prentice Hall Literature British Tradition	0-13-319558-9	1
Prentice Hall Literature Common Core Adventures in Appreciation	0-13-319555-4	1
Insights 3rd Edition	-	2
Theater	0-07-009859-X	
Literature & The Language ARTS	0-673-133656	1
Literature (yellow level)	0-8219-2194-0	2
Reading Literature	0-88343-269-2	1
Grammar for Writing	0-8123-5428-1	1
Elements of Literature	0-8215-0309-X	3
Question & Form in Literature	0-03-094423-6	1
Pedagogy of the Oppressed	0-673-129330-0	1
Element of Literature 5th Course	0-8264-0045-7	1
A People's History of the United States	0-03-096833-X	1
The Language of Literature	0-06-096833-X	2
The Language of Literature	0-395-73703-6	1
American Literature	0-395-73702-8	1
Webster's New Dictionary of Synonyms	0-663-42199-3	1
The Language of Literature	0-8779-241-0	1
Literature	0-618-13661-4	2
AP Edition Literature	0-618-94440-0	1
Literature (Glencoe) 4th Course	1-111-83696-5	1
Literature (Glencoe) 5th Course	978-007-877978	7
NY Literature	978-0-07-877978	2
English Composition & Grammar 3rd Course	0-618-94429-X	
The Writers Craft	0-15311733-8	1
Literature & The Language Arts	0-395-86387-2	2
Writing with a Purpose	0-8219-2651-9	1
The Periodic Table	-	1
50 Essays	0-8052-39294	
Models of Writers	0-312-45402-3	1
Grammar & Composition Handbook	978-0-312-45404-3	1
Shakespeare's 5 Plays	0-07-825118-4	1
Of Mice and Men	03-008290-0	2
World Mythology	0-553-13100-1	5
Modern Theatre Practice	0-8442-5544-0	1
The Bedford Anthology of World Literature		1
	0-312-41389-0	1

# PORT JEFFERSON SCHOOL DISTRICT DRAFT 2015-2016 SCHOOL CALENDAR

July 2015					
M	T	W	T	F	F
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

August 2015					
M	T	W	T	F	F
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

September 2015					
M	T	W	T	F	F
	1	{2}	{3}	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30			

October 2015					
M	T	W	T	F	F
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

(21)  
12 - Columbus Day

(14+2)  
28-3 First Days for Teachers  
7 Labor Day  
8 First Day for Students  
14-15 Rosh Hashanah  
23 Yom Kippur

November 2015					
M	T	W	T	F	F
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

(18)  
11 Veterans' Day  
26-27- Thanksgiving Recess

December 2015					
M	T	W	T	F	F
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

(17)  
24-31 Winter Recess

January 2016					
M	T	W	T	F	F
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

(19)  
1 Winter Recess  
18 Martin Luther King, Jr. Day  
26-29 Regents Exams

February 2016					
M	T	W	T	F	F
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29					

(16)  
15-19 Mid Winter Recess  
15 Presidents' Day

March 2016					
M	T	W	T	F	F
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

(21)  
24-25 Easter Recess

April 2016					
M	T	W	T	F	F
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	{22}	
25	26	27	28	29	

(15+1)  
5-7 Grades 3-8 ELA testing  
13-15 Grades 3-8 Math testing  
25-29 Spring Recess

May 2016					
M	T	W	T	F	F
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

(21)

June 2016					
M	T	W	T	F	F
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24L	
27	28	29	30		

(18)  
14-22 Regents Exams  
24 Last Day School

**Key:**  = Schools Closed  
{ } = Conference Day No School for Students

180 + 3 = 183  
If days are needed to make up snow days, the days will be used in the following order:  
April 22, April 29, April 28

If days are needed to make up snow days, the days will be used in the following order:

**MANDATORY STATE EDUCATION DEPARTMENT FIELD TESTING RESOLUTION**

**WHEREAS**, mandatory New York State assessment tests in ELA and math are given to New York students in grades 3 through 8 during April of each school year which is the beginning of the fourth quarter of the school year. In Addition, New York State Regents examinations are given at the high school level in both January and June of each year. The Port Jefferson Union Free School District Board of Education believes that while these assessments have value and serve a purpose, the presence of additional field testing requirements is contrary to best instructional practices for students;

~~**WHEREAS**, the Board of Education believes the quality of instruction of all students in grades 3-8 is lowered by mandatory testing practices of the State Education Department resulting in the reduction of students' learning opportunities;~~

**WHEREAS**, mandatory tests are developed, in part, through the administration of additional "field tests" used by testing companies to develop appropriate questions for future tests;

**WHEREAS**, the Board of Education believes the testing companies realize a commercial profit by using children and taxpayer resources to advance their business plans;

**WHEREAS**, in the past, a district's participation in these "field tests" was on a voluntary basis;

**WHEREAS**, the State Education Department has proposed amending certain Regulations of the Commissioner of Education such that New York school districts would be required to administer the "field tests". The Board of Education believes this will result in the use of more instructional time for the purpose of advancing a mandatory testing system. ~~organized and based, in part, on APPR, not on the basis of what is best for children;~~

**WHEREAS**, the Regents are considering the proposal of the State Education Department to make the administration of these "field tests" mandatory;

**WHEREAS**, the Board of Education believes additional mandatory testing will force children and districts to, in effect, subsidize the profit-making work of testing companies thus using public resources and private families for the purpose of advancing a private business plan.

**NOW THEREFORE BE IT RESOLVED**, the Port Jefferson Union Free School District Board of Education disagrees strongly with any additional mandatory testing and urges the Regents to reject the State Education Department's proposal to make "field tests" mandatory. ~~and to reconsider its approach to assessing student learning and teacher and/or principal effectiveness.~~ The Board of Education believes that a decision to increase mandatory field testing would negatively impact the instructional program. ~~and abuse the public trust by subsidizing private enterprise without public discussion.~~

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## GRADUATION REQUIREMENTS

In order to graduate from Port Jefferson Union Free School District, a student must complete the requirements set forth in Part 100 of the Commissioner's Regulations and in addition, earn 0.5 credit of ~~Public Speaking~~ **Research and Public Speaking** and complete 32 hours of community service. Community service is prorated based on the year the student enters the high school. Each student is required to perform eight hours of community service per year.

Cross-ref:

4334.1, High School Credit for College Courses  
4771, Early Graduation  
4770-R, Graduation Regulations

Ref: 8 NYCRR §§100.1-100.7  
Matter of O'Neill, 29 EDR 297 (1990)

Revisions presented for:

1<sup>st</sup> reading – 11/12/13

2<sup>nd</sup> reading and adoption – 12/16/13

Revision presented for:

1<sup>st</sup> reading and adoption – 2/10/15

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