

May 10, 2016

The annual budget hearing and regular monthly business meeting of the Port Jefferson School District Board of Education was held on May 10, 2016 at Earl L. Vandermeulen High School. Present at the 5:59 p.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Vincent Ruggiero and Tracy Zamek, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Members Adam DeWitt and Robert Ramus were absent.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm, and carried 5-0 that the Board enter executive session to discuss personnel matters. Attending executive session was school district attorney, Neil Block.

At 7:00 p.m., the Board entered general session to commence the Annual Budget Hearing.

The District Clerk reviewed the following:

QUALIFICATIONS OF A VOTER

- 1) a citizen of the United States
- 2) eighteen years of age or older
- 3) a resident within the school district for a period of 30 days next preceding the meeting at which the individual is to vote

PROCEDURES FOR VOTING

- Voting will be by machine on Tuesday, May 17, 2016 from 6:00 a.m. to 9:00 p.m., in the cafeteria at Earl L. Vandermeulen High School.
- Applications for absentee ballots are available from the District Clerk.
- No electioneering will be permitted within 100 feet of the polling place.

PROPOSITION

Proposition 1 - Shall the annual budget of the Port Jefferson School District for the school year 2015-2016 in the sum of \$41,400,492; as proposed by the Board of Education with the requisite portion thereof to be raised by taxation on the taxable property of the District, as required by law, be adopted?

BOARD OF EDUCATION

Two vacancies are to be filled on the Board of Education, each for a three year term, July 1, 2016 - June 30, 2019

The following will appear on the May 17 ballot:

Ellen Boehm

Kathleen Brennan

PRESENTATION

Mr. Leister presented the 2016-2017 proposed budget.

PUBLIC COMMENT

C. Brach – voting machines cost, Business Office administrator, cost per pupil, employee portion of health insurance

ADJOURNMENT

At 7:27 p.m., motion was made by Dr. Doyle, seconded by Mrs. Boehm and carried 5-0 to adjourn the Budget Hearing.

BUSINESS MEETING

At 7:30 p.m., Mrs. Brennan called the business meeting to order.

RECOGNITION

Members of the High School Robotics Team were recognized.

MINUTES

Motion was made by Mrs. Zamek, seconded by Mr. Ruggiero and carried 5-0 that the Board approve the minutes of the following meetings:

Special Meeting held April 5, 2016

Regular Meeting held April 12, 2016

Special Meeting held April 19, 2016

PUBLIC COMMENT

Mrs. Brennan opened the public comment portion of the meeting. There were no comments.

REPORTS

The Superintendent of Schools reported on upcoming end-of-year events.

Committee Reports:

Mr. Ruggiero – Facilities Committee

Dr. Doyle – Policy Committee

Dr. Doyle – Curriculum Committee

Mrs. Boehm – Audit Committee

Mrs. Brennan read a report provided by the PTA.

BOARD CONSENT AGENDA

The District Clerk read into the record personnel resolution numbered 18.

Motion was made by Mr. Ruggiero, seconded by Mrs. Zamek, and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions

numbered 1-18, appearing on the May 10, 2016 consent agenda. Mrs. Brennan acknowledged those receiving tenure, resolutions A.16 and 17.

Motion was made by Dr. Doyle, seconded by Mrs. Boehm, and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-4 appearing on the May 10, 2016 consent agenda.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm, and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations resolutions numbered 1-2 appearing on the May 10, 2016 consent agenda.

Motion was made by Dr. Doyle, seconded by Mrs. Zamek, and carried 5-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-2 appearing on the May 10, 2016 consent agenda.

NEW BUSINESS

Policies -

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero, and carried 5-0 that the Board approve for a first reading the following policies appearing on the May 10, 2016 consent agenda:

- Policy 1230, Public Participation at Board Meetings
- Policy 6900, Disposal of District Property
- Policy 8112, Health and Safety Committee – Mr. Ruggiero inquired about the role of the Facilities Committee as it relates to the Health and Safety Committee

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

ADJOURNMENT

At 7:55 p.m., motion was made by Mr. Ruggiero, seconded by Mrs. Zamek and carried 5-0 that the Board enter executive session to discuss matters of personnel. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

Mr. Leister left executive session at 8:08 p.m. Dr. Bossert left executive session at 8:21 p.m.

At 8:45 p.m, the Board reentered general session. Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 5-0 to adjourn.

A. Personnel

1. Appointment – Substitutes

The Board approves the following substitute appointments for the 2015-2016 school year:

Custodial Worker II	Gene Holland
Teacher Aide	Georgia Poulianos

2. Appointment – Substitutes

The Board approves the following substitute appointments for the 2016-2017 school year:

Custodial Worker II	Gene Holland
	Peter Colen

3. Appointment – Summer Custodial/Grounds

The Board approves the following substitute custodial/grounds appointment for the summer 2016, at the rate of \$13.50 per hour, not to exceed 90 days of employment:

Erik Esposito
 Zachary Keck
 Kelsey Lyons
 Bryan Morris
 Patrick Rubenbauer, contingent upon fingerprint clearance by the NYSED

4. Appointment – P/T Guard

The Board approves the appointment of Patrick McCormick as a part-time Guard, for the 2015-2016 school year, contingent upon fingerprint clearance by the New York State Education Department, at the rate of \$21.25 per hour.

5. Appointment - .4 FTE Psychologist

The Board approves the appointment of Laura Ametrano, as a .4 FTE School Psychologist, effective May 11, 2016, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers’ Association.

6. Leave Replacement Appointment – LOTE Teacher

The Board approves the appointment of Thea Panebianco, as a .6 FTE LOTE teacher (Spanish), on a substitute basis from on or about May 2, 2016 to on or about June 13, 2016; and on a leave replacement basis (for Celiana Gandolfo) from on or about June 14, 2016 until on or about June 24, 2016, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers’ Association.

7. Resignation – Science Teacher

The Board accepts the resignation of Michael Alvarez as a teacher of Science, effective June 30, 2016.

8. Resignation – Custodial Worker I

The Board accepts the resignation of Jose Lopez-Diaz as a Custodial Worker I, effective April 15, 2016.

9. Resignation – Teaching Assistant

The Board accepts the resignation of Elizabeth Cavanagh as a Teaching Assistant, effective May 2, 2016.

10. Appointment – Teaching Assistant

The Board approves the appointment of Amy Stumpf as a Teaching Assistant, on a probationary basis, effective May 3, 2016, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

11. Request for Leave – Leave Replacement Reading Teacher

The Board approves the request of Kristine Porretta, leave replacement Reading Teacher, for a leave of absence from on or about June 10, 2016 until June 24, 2016, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers Association.

12. Increase in Compensation – Substitute Employees

The Board approves the increase in compensation for substitute employees as follows, effective May 16, 2016:

Clerical	\$11.50 per hour
Custodial Worker I	\$11.50 per hour
Custodial Worker II	\$13.50 per hour
Summer Custodial Worker I	\$11.50 per hour
Summer Custodial Worker I	\$13.50 per hour (2 nd year or more)
Long Term Substitute Custodial Worker I	\$125.00 per day
Teacher Aides	\$11.50 per hour
Teaching Assistants	\$13.00 per hour

13. Extra Class Assignment

The Board approves the following extra class assignment for the 2015-2016 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Nicole Pennino-Costa - .4 FTE HS Italian 2 & Italian 3, effective April 25, 2016 (daily)

14. Employment Agreement – Confidential Secretary to the Superintendent

The Board approves the Employment Agreement dated May 10, 2016 between the Board of Education of Port Jefferson UFSD and Janice Baisley, Confidential Secretary to the Superintendent.

15. Amendment to Employment Agreement – Consultant/Mentor

The Board approves the amendment to the employment agreement, dated May 10, 2016 between the Board of Education of Port Jefferson UFSD and Edward Cinelli.

16. Tenure – Teacher of Science

The Board grants tenure to Gregory Gorniok, as a teacher of Science, effective September 3, 2016.

17. Tenure – Teaching Assistants

The Board grants tenure to the following Teaching Assistants:

Geri Marie Raso – Teaching Assistant, effective September 3, 2016

Sonia Pinero – Teaching Assistant, effective October 8, 2016

18. Request for Leave – Social Studies Teacher

The Board approves the request of Lauren Trelewicz, teacher of Social Studies, for a leave of absence from on or about May 27, 2016 until June 24, 2016, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers’ Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of March

Cash Flow Analysis - Month of March

Fund Balance Projection

New Budget Transfers

March Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	48-50, 52-53
School Lunch Fund	9-11
Federal Fund	10-12
Capital Fund	5, 7
Trust & Agency	8
Payroll	20-21
Royal Fund	No Warrants
Scholarship Fund	No Warrants

Trial Balance - July 2015 – March 31, 2016

Revenue Budget Status - July 2015-June 2016

Appropriation Status Report - July 2015-June 2016

Budget Transfers - Month of March

2. Special Services Contracts

That the Board of Education approves the Special Education Service Contracts with each of the following districts for parentally-placed out of district students receiving special education services; and further authorizes the Board President to execute said agreements.

Comsewogue CSD
Longwood CSD
Mount Sinai UFSD
Rock Point UFSD
Smithtown CSD

3. Award of Bid – HS Elevator

The Board of Education awards the Capital Improvement Project, High School Elevator, to the lowest responsible bidder; ACL Construction Corp.

4. SEQUA – Carbon Monoxide Detectors

The Board approves the following resolution:

WHEREAS, the Board of Education of the Port Jefferson UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

CARBON MONOXIDE DETECTION @ PORT JEFFERSON U.F.S.D.
EARL L VANDERMEULEN HIGH SCHOOL SED #58-02-06-02-0-001-018
EDNA LOUISE SPEAR ELEMENTARY SCHOOL SED #58-02-06-02-0-002-018

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Maintenance or repair involving no substantial changes in an existing structure of facility;
- B. Replacement, Rehabilitation or Reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of this Part;

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories "A" or "B" above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is ""No Additional Required Action under 6NYCRR§617.5(a).

C. Facilities & Operations

1. Use of Herbicide

The Board authorizes the emergency use of the herbicide Roundup® for the purpose of weed removal at the High School track and tennis courts site between May 15, 2016 and August 30, 2016, when the track is not in use.

2. Surplus Property

The Board declares the High Jump Pads at Earl L. Vandermeulen High School as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

D. Education

1. Committees on Special Education

The Board approves the following recommendations of the Committees on Special Education: March 29, 31, April 1, 4, 5, 7, 8, 11, 12, 13, 14, 19 and 21, 2016

2. 4220 Educational Initiative Plan – Foundations

The Board approves the 4220 Educational Initiative Plan for the Foundations® phonics program, as a supplement to the core literacy program, for Edna Louise Spear Elementary School.

May 14, 2016

A special meeting of the Port Jefferson School District Board of Education was held on May 14, 2016 at the District Office. Present at the 9:03 a.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Vincent Ruggiero, and Tracy Zamek. Board Member Robert Ramus was absent. Mrs. Brennan acted as Clerk pro tem. Mr. Ray Fell of Eastern Suffolk BOCES was present at the meeting. Mr. Fell left the meeting at 9:28 a.m.

At 9:29 a.m., motion was made by Mrs. Boehm, seconded by Dr. Doyle, and carried 6-0 that the Board enter executive session to discuss a personnel matter.

At 9:46 a.m., the Board reentered general session. Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 6-0 to adjourn.

May 17, 2016

A special meeting of the Port Jefferson School District Board of Education was held on May 17, 2016 at Earl L. Vandermeulen High School. Present at the 8:01 p.m. call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Vincent Ruggiero and Tracy Zamek. Board Member Robert Ramus was absent. The District Clerk was tending to the budget vote and trustee election. Mrs. Brennan acted as Clerk pro tem.

Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero, and carried 6-0 that the Board enter executive session to discuss personnel matters.

ADJOURNMENT

At 8:16 p.m., the Board reentered general session. Motion was made by Mrs. Boehm, seconded by Mr. Ruggiero, and carried 6-0 to adjourn.

BOARD BUSINESS

At 9:20 p.m., the Board convened in the high school cafeteria to accept the tabulation of votes for the budget vote and trustee election. Present at the call to order by President Kathleen Brennan, were Vice-President Mark Doyle, Board Members Ellen Boehm, Adam DeWitt, Vincent Ruggiero and Tracy Zamek, Assistant Superintendent for Business, Sean Leister, and District Clerk Janice Baisley. Board Member Robert Ramus was absent.

Motion was made by Dr. Doyle, seconded by Mr. DeWitt, and carried 6-0 that the Board accept the tabulation of votes as certified by the inspectors of election and the District Clerk at the Budget Vote and Election of Board Members held on May 17, 2016; the results of such tabulations are as follows:

Proposition #1	Yes: 353	No: 55
Ellen Boehm	347	
Kathleen Brennan	348	

ADJOURNMENT

At 9:21 p.m., motion was made by Dr. Doyle, seconded by Mr. Zamek, and carried 6-0 to adjourn.

May 31, 2016

A special meeting of the Port Jefferson School District Board of Education was held on May 31, 2016 at the District Office. Present at the 4:45 p.m. call to order by President Kathleen Brennan, were Board Members Ellen Boehm, Adam DeWitt, Vincent Ruggiero, and Tracy Zamek. Board Members Mark Doyle and Robert Ramus were absent. Mrs. Brennan acted as Clerk pro tem.

Motion was made by Mrs. Boehm, seconded by Mr. DeWitt, and carried 5-0 that the Board enter executive session to discuss a personnel matter. At 4:50 pm, Dr. Ronald Smith joined the Board in executive session. Dr. Smith exited executive session at 5:20 pm. Dr. Paul Casciano joined the Board in executive session at 5:22 pm. Dr. Casciano exited executive session at 5:50 pm.

At 6:25 p.m., the Board reentered general session. Motion was made by Mrs. Boehm, seconded by Mr. DeWitt, and carried 5-0 to adjourn.
