

February 14, 2017

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on February 14, 2017 at Edna Louise Spear Elementary School. The meeting was called to order at 6:05 p.m. by President Kathleen Brennan, present were Vice-President Mark Doyle, Board Members, Ellen Boehm, Adam DeWitt, Robert Ramus, Vincent Ruggiero, and Tracy Zamek, and Superintendent of Schools Paul Casciano. Assistant Superintendent for Business Sean Leister, and Executive Director of Curriculum and Instruction Jessica Schmettan arrived at 6:17 p.m.

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 7-0 that the Board enter executive session to discuss matters of personnel and litigation.

At 7:32 p.m. the Board moved to the large group room for the business meeting.

RECOGNITION

Recognition was given to two student athletes.

MINUTES

Motion was made by Dr. Doyle, seconded by Mr. Ruggiero and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held January 10, 2017

Work Session held January 24, 2017

PUBLIC COMMENT

Mrs. Brennan opened the Public Comment portion of the meeting. There were no comments.

REPORTS

Student Representative Kyra Becker reported on student accomplishments and school events.

The report from the Superintendent of Schools included a presentation on Technology by Mr. Bernier, Mr. Sandak and Mrs. Smith and members of the Technology Committee. Discussion followed.

The Board President announced that she, Mrs. Zamek, and Dr. Casciano will be attending a BOCES Executive Briefing on February 15, 2017.

Committee Reports:

Mrs. Boehm – Audit Committee meeting held January 12, 2017

Mr. Ramus – Policy Committee held January 23, 2017

Dr. Doyle – Finance Committee held February 13, 2017

Mr. Ruggiero – Facilities Committee held January 19, 2017

Mr. DeWitt – Curriculum meeting held January 24, 2017

BOARD CONSENT AGENDA

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-12 appearing on the February 14, 2017 consent agenda.

Motion was made by Mrs. Zamek, seconded by Dr. Doyle and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-6 appearing on the February 14, 2017 consent agenda. Mrs. Brennan acknowledged the donations received (resolutions B.2., B.3., B.4., B.5.).

Motion was made by Mr. Ruggiero, seconded by Mrs. Boehm and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations resolution numbered 1 appearing on the February 14, 2017 consent agenda.

Motion was made by Mr. Ramus, seconded by Mrs. Boehm and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the February 14, 2017 consent agenda.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

A.Lustig – school district ranking, Secretary of Education, gun-free schools, civics classes, posting conferences on the website

ADJOURNMENT

At 8:48 p.m., motion was made by Dr. Doyle, seconded by Mrs. Boehm and carried 7-0 to adjourn.

CONSENT AGENDA

February 14, 2017

A. Personnel

1. Substitutes

The Board approves the following substitute appointments for the 2016-2017 school year:

Teacher	Elizabeth Cavanaugh
Teaching Assistant	Elizabeth Cavanaugh
Teacher Aide	Antoinette Famiano

2. Coaching Positions

The Board approves the following coaching positions for the 2016-2017 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Middle School Girls Gymnastics	Dennis Jones, pending CPR
Junior Varsity Girls' Lacrosse	Rachael Cohen
Junior Varsity Baseball	Ian Schneider
Varsity Softball	Deborah Edgar-Brown
Junior Varsity Softball	Nancy Gallagher, pending CPR & TCL
Volunteer Varsity Girls' Basketball Assistant	Keith Buehler, pending CPR

3. Lifeguard Positions

The Board approves the following Lifeguard positions for the 2016-2017 school year, for Community Swim at Edna Louise Spear Elementary School pool:

Appoint - Isabella Nelin as Lifeguard, at the rate of \$12.00 per hour, pending CPR & TCL and fingerprint clearance by NYSED

Appoint - Victoria Raso as Lifeguard, at the rate of \$12.00 per hour, pending fingerprint clearance by NYSED

Appoint - William Sadler as Lifeguard, at the rate of \$12.00 per hour

Rescind - Anique Schachner as Head Lifeguard

4. Request for Leave – Elementary Teacher

The Board approves the request of Gina Santini, teacher of Elementary Education, for a leave of absence from on or about May 15, 2017 to on or about June 30, 2017, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

5. Request for Leave – ELA Teacher

The Board approves the request of Kristyn Anumolu, teacher of English Language Arts, for a leave of absence from on or about April 18, 2017 to on or about June 30, 2017, in accordance with Board Policy 9520.2 Family and Medical Leave and Article IX.B.9 and IX.F. of the negotiated agreement with the Port Jefferson Teachers' Association.

6. Request for Leave – Teaching Assistant

The Board approves the request of Jennifer Guerrazzi, Teaching Assistant, for a leave of absence from on or about January 27, 2017 to on or about March 31, 2017.

7. Interim Appointment – Elementary Teacher

The Board approves the interim appointment of Jennifer Guerrazzi, as a teacher of Elementary Education from on or about January 27, 2017 to on or about March 31, 2017, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

8. Resignation – Custodial Worker I

The Board accepts the resignation of Gina Deptola-Coryell as a Custodial Worker I, effective January 20, 2016.

9. Appointment – Custodial Worker III

The Board approves the appointment of Dannie Holland as Custodial Worker III, effective February 20, 2017 in accordance with Suffolk County Department of Civil Service and the negotiated agreement with the Port Jefferson Facility and Technology Supervisors' Association, at a base salary of \$47,217 (prorated).

10. Extra Class Assignment

The Board approves the following extra class assignment for the 2016-2017 school year Spring Semester in accordance with the negotiated agreement with the Port Jefferson Teachers Association:
Taylor Forstell - .1 FTE HS/Integrated Co-Teaching Science (B,D,F days),

11. Curriculum Project

The Board approves the following teachers for curriculum projects for the 2016-2017 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Gina Fedler & Taylor Forstell - HS Special Education 8:1:1 Home and Communities (20 hours shared)

12. Approval of Services – ENL Workshops

The Board approves the services of Jennifer Walling, Mary Lyons and Regina Paquette, 12 hours each, and Kristin Britt and Christina Marino, 6 hours each, to conduct workshops for ENL families for the 2016-1017 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

- Claims Audit Report - Month of December
- Cash Flow Analysis - Month of December
- Fund Balance Projection
- New Budget Transfers
- December Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	39, 41,43,46
School Lunch Fund	5
Federal Fund	13-15
Capital Fund	11-12
Trust & Agency	No Warrants
Payroll	13-14, 17
Royal Fund	No Warrants
Scholarship Fund	No Warrants

- Trial Balance - July 2016 – December 31, 2016
- Revenue Budget Status - July 2016-June 2017
- Appropriation Status Report - July 2016-June 2017
- Budget Transfers - Month of December
- Approved Fundraisers
- HS Extra Classroom Quarterly Report

2. Scholarship Donation

The Board gratefully accepts the scholarship donation from the Ruggiero Family in the amount of \$100.00 to the John F. O'Neill Scholarship Fund to be awarded to a graduating Earl. L. Vandermeulen High School student entering into a military program.

3. Scholarship Donation

The Board gratefully accepts the donation from Finite Wisdom in the amount of \$250.00 to the Andrew Golub Scholarship Fund.

4. Budget 2016-2017

The Board approves the following resolution: BE IT RESOLVED, that as a result of the recent \$2,100 the district received in donation from the Port Jefferson Class of 2017 and Sukie and Steve Crandall, the Board of Education hereby increases the 2016-2017 budget in the amount of \$2,100.

5. Donation

The Board gratefully accepts the donation from Port Jefferson Class of 2017 in the amount of \$2,000.00 for the purpose of purchasing and installing a filtered water fountain to be installed on the third floor of the High School.

6. Health Services Contracts

The Board approves the health services contracts with each of the following districts for children attending Our Lady of Wisdom School for the 2016-2017 school year:

Comsewogue CSD
Longwood CSD
Mount Sinai UFSD
Middle Country CSD
Miller Place UFSD
Rocky Point UFSD
Smithtown CSD
Shoreham-Wading River CSD
Three Village CSD
William Floyd UFSD

C. Facilities & Operations

1. School Calendar

The Board approves the proposed calendar for the 2017-2018 school year.

D. Education

1. Committees on Special Education

The Board accepts the recommendations of the Committees on Special Education for the following meetings: December 19, 2016, January 4, 10, 17, 18, 20 and 31, 2017

2. Summer Music Camp

The Board approves the Summer Music Camp to take place at Port Jefferson Middle School from July 10 – 27, 2017.

3. STEM Instructor

The Board approves the services of Ms. Zuzuna Zachar as instructor of the SUNY Stony Brook STEM Program for the 2016-2017 school year.

PORT JEFFERSON SCHOOL DISTRICT Proposed 2017-2018 School Calendar

July 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2017				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	{30}	{31}	

30-31 First Day for Teachers/Staff
Conference Day

September 2017				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

4 - Labor Day
5 - First Day for Students
21-22 - Rosh Hashanah

October 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

9 - Columbus Day
(21)

November 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

10 - Veterans' Day
22-24 - Thanksgiving Recess
(18)

January 2018				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

1 - New Year's Day
15 - Martin Luther King, Jr. Day
(21)

February 2018				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

19 -23 - Mid Winter Recess
19 - Presidents' Day
(15)

March 2018				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	{29}	30

10 - Veterans' Day
22-24 - Thanksgiving Recess
(20+1)

May 2018				
M	T	W	T	F
		1	2	3
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

1 - New Year's Day
15 - Martin Luther King, Jr. Day
(22)

June 2018				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22L
25	26	27	28	29

TBD - Regents Testing
22 - Last Day School
(16)

30 - Good Friday
31 - First Day of Passover

Key: = Schools Closed
{ } = Conference Day/No School for Students

28 - Memorial Day
If 0 emergency days used, no school May 25, May 29
If 1 emergency day used, no school May 25
If 2 emergency days used, calendar unchanged
If 3 emergency days used, school open March 29
If 4 emergency days used, school open March 29 and April 6

2-6 - Spring Recess
(16)

182+3=185

February 28, 2017

A work session of the Port Jefferson School District Board of Education was held on February 28, 2017 at Edna Louise Spear Elementary School. Present at the 7:09 p.m. call to order by Superintendent of Schools Paul Casciano, were Board Members Ellen Boehm, Adam DeWitt, Vincent Ruggiero, and Tracy Zamek, Assistant Superintendent for Business Sean Leister, Director of Facilities Fred Koelbel, and District Clerk Janice Baisley. Board President Kathleen Brennan, Vice President Mark Doyle, and Board Member Robert Ramus were absent.

WORK SESSION

Dr. Casciano explained that the purpose of the work session was to determine parameters for the total cost of projects to be included in a potential bond. Mr. Leister reviewed the proposed bond projects presented at the November 29, 2016 work session related to necessary health, safety and security improvements, as well as additional projects for consideration. Discussion ensued regarding the projects, timeline, how to educate the community, and total bond amount. Board consensus was to prepare a bond at a cost not to exceed \$30 million.

ADJOURNMENT

At 8:00 p.m., motion was made by Mrs. Zamek, seconded by Mr. Ruggiero, and carried 4-0 to adjourn.
