

December 11, 2018

The regular monthly business meeting of the Port Jefferson School District Board of Education was held on December 11, 2018 at Edna Louise Spear Elementary School. Present at the 6:05 p.m. call to order by President Kathleen Brennan, were Vice-President Tracy Zamek, Board Members, Ellen Boehm, Rene Tidwell and Ryan Walker, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Assistant Superintendent of Curriculum and Instruction Jessica Schmettan. Board Member Ryan Biedenkapp arrived at 7:40 p.m. Board Member David Keegan was absent.

Motion was made by Mrs. Boehm, seconded by Mrs. Tidwell and carried 5-0 that the Board enter executive session to discuss personnel matters.

At 7:20 p.m., the Board reentered general session. High School music students performed holiday music. The Business meeting commenced at 7:40 p.m.

RECOGNITION

Music students were recognized for their holiday performance.

MINUTES

Motion was made by Mrs. Boehm, seconded by Mr. Walker, and carried 6-0 that the Board approve the minutes of the following meetings:

Regular Meeting held November 13, 2018

Work Session Meeting held November 27, 2018

PUBLIC COMMENT

Mrs. Brennan opened the first public comment portion of the meeting. There were no comments.

REPORTS

The report from the Superintendent of Schools included:

- Community input for Superintendent search
- Armed Forces Tribute update
- A presentation by Mrs. Schmettan on 2017-2018 Achievement Data and May 2018 AP Results

The report from the Board President included:

- High School drama production
- Dickens Festival student performers

Committees:

Mrs. Brennan – Curriculum Committee meeting held December 5, 2018

Mrs. Zamek – Policy Committee meeting held December 5, 2018

Mrs. Boehm – Audit Committee no meeting

Mrs. Boehm – Facilities Committee meeting held December 10, 2018

Mrs. Boehm – Finance Committee meeting held December 10, 2018

SEPTA President, Karen Sullivan, reported on SEPTA activities.

BOARD CONSENT AGENDA

Mrs. Brennan read into the record the removal of Pauline Spiller as Varsity Assistant Coach/Early Winter Season from resolution A.13, the addition of Megan Lavin and Greg Gorniok to resolution A.16, and the addition of resolution A.17. Motion was made by Mrs. Zamek, seconded by Mrs. Tidwell and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-17 with noted changes, appearing on the December 11, 2018 consent agenda.

Motion was made by Mr. Biedenkapp, seconded by Mrs. Zamek and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-3 appearing on the December 11, 2018 consent agenda. Mrs. Brennan acknowledged the donations, resolution B.2.

Motion was made by Mrs. Boehm, seconded by Mr. Walker and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations resolution numbered 1 appearing on the December 11, 2018 consent agenda.

Motion was made by Mrs. Zamek, seconded by Mr. Biedenkapp and carried 6-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-3 appearing on the December 11, 2018 consent agenda.

NEW BUSINESS

Mrs. Brennan announced the following:

- Community survey for input on a Superintendent
- Looking into opening up school messenger to the community

PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting.

A.Lustig – commented on the following: surplus iPads, AP teachers, Civics program, LIPA, superintendent search community meeting/survey results, NYS retirement system, budget meeting for retired community members

ADJOURNMENT

Mrs. Brennan extended holiday wishes on behalf of the Board.

At 9:03 p.m., motion was made by Mrs. Zamek, seconded by Mrs. Tidwell, and carried 6-0 to adjourn.

CONSENT AGENDA

December 11, 2018

A. Personnel

1. Leave Extension – Music Teacher

The Board approves the request of Lisa Scrom, teacher of Music, for an extension of her present leave of absence from on or about January 1, 2019 to on or about June 30, 2019, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

2. Leave Replacement Extension – Music Teacher

The Board extends the leave replacement appointment of Danielle Post, as a teacher of Music (for Lisa Scrom), from on or about January 1, 2019 to on or about June 30, 2019, at Level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

3. Resignation – Teaching Assistant

The Board accepts the resignation of Kathleen Thrash, as a Teaching Assistant, effective November 27, 2018.

4. Leave Replacement Extension – Teaching Assistant

The Board extends the leave replacement appointment of Serkan Karasu, as a Teaching Assistant, from on or about December 3, 2018 to on or about January 18, 2019, in accordance with the negotiated agreement with the United Paraprofessionals Association of Port Jefferson.

5. Leave Extension – Math Teacher

The Board approves the request of Winifred Kuemmel, teacher of Mathematics, for an extension of her present leave of absence from on or about January 1, 2019 to on or about June 30, 2019, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

6. Leave Replacement Extension – Math Teacher

The Board extends the leave replacement appointment of Camille Doherty, as a teacher of Mathematics (for Winifred Kuemmel), from on or about January 1, 2019 to on or about June 30, 2019, at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

7. Change in Title – Senior Office Assistant

The Board approves the change in title for Merrill Dona from Clerk Typist to Senior Office Assistant, effective December 12, 2018, in accordance with the

Suffolk County Civil Service Department and the negotiated agreement with the Port Jefferson Office Staff Association.

8. Increase in Rate of Pay

The Board approves the increase in rate of pay for the position of Student Intern I from \$11.00 per hour to \$12.00 per hour effective January 1, 2019.

9. Increase in Salary/Employment Agreement

The Board approves an increase in salary for Regina Booker in the amount of \$1,840.00 retroactive to July 1, 2018; and, appoints Regina Booker to the promotional position of Personnel Assistant pursuant to the terms and conditions of an Employment Agreement dated December 11, 2018, the Board having reviewed same; and further, the Board authorizes the President of the Board of Education to execute said agreement on behalf of the Board.

10. Increase in Salary

The Board approves an increase in salary for Natalie Pego in the amount of \$1,868.00 retroactive to July 1, 2018.

11. Increase in Salary

The Board approves an increase in salary for Janice Baisley in the amount of \$431.00 retroactive to July 1, 2018.

12. Appointment – Lifeguard

The Board approves the appointment of Natalie Buck as a Lifeguard for the 2018-2019 school year, for Community Swim at Edna Louis Spear Elementary School pool, at the rate of \$13.00 per hour.

13. Appointment - Coaches

The Board approves the appointment of the following coaches for the 2018-2019 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association, contingent upon possession of Temporary Coaching License, First Aid and CPR certifications:

Dylan Gaches	MS Boys Lacrosse Head Coach
Pauline Spiller	MS Cheerleading Head Coach/Early Winter Season
Pauline Spiller	Varsity Assistant Coach/Early Winter Season
Douglas Van Bargaen	Girls Varsity Lacrosse Head Coach
Amy Serr	Substitute Varsity Cheerleading Coach
Amy Serr	Substitute MS Cheerleading Coach
Amy Serr	Girls JV Lacrosse Head Coach

14. Rescission of Coaching Appointment

The Board rescinds the appointment of Michael Weaver as JV Softball Coach for the 2018-2019 school year.

15. Extra Class Assignment

The Board approves the following extra class assignment for the 2018-2019 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Michael Augello – English (Broadcasting), Daily effective December 3, 2018

16. Regents Exam Preparation

The Board approves the services of the following teachers for a 2 hour Regents exam preparation session after-school during January 2019, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Kristin Riordan	Algebra I
Christina Morgan	Algebra II
Sarah Ogden	Geometry
Donna Levine	U.S. History
Megan Lavin	ELA
Greg Gorniok	Living Environment

17. Appointment - .6 FTE LOTE Teacher

The board approves the appointment of Carmela Taliercio-Cohn, as a .6 FTE teacher of LOTE (for Celiana Gandolfo) on a leave replacement basis, from on or about December 12, 2018 to on or about March 11, 2019, at Level MA Step 7, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

B. Finance

1. Financial Reports

The Board approves the following financial reports:

Claims Audit Report - Month of October

Cash Flow Analysis - Month of October

New Budget Transfers

October Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	17-20, 22, 23
School Lunch Fund	3
Federal Fund	4-6
Capital Fund	7, 9-10
Trust & Agency	2
Payroll	9-10

Scholarship Fund No Warrants
EPC Escrow No Warrants
Trial Balance - July 2018 – October 31, 2018
Revenue Budget Status - July 2018-June 2019
Appropriation Status Report - July 2018-June 2019
Budget Transfers - Month of October
Approved Fundraisers

2. Donation

The Board gratefully accepts the following donations to the Andrew Golub Scholarship Fund:

Eleanore & Arthur Klepper	\$ 10.00
Choice Collision Care, Inc.	\$100.00

3. Inter-Municipal Agreement

The Board approves entering into an Inter-Municipal Agreement with the Town of Brookhaven for the performance of highway work pursuant to Sections § 142-b, 42-c and 142-d of Highway Law.

C. Facilities & Operations

1. Surplus Property

The Board declares the attached list of Digital White Boards and iPads as surplus property; and, authorizes the Deputy Superintendent to dispose of same in the best interest of the district.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held: Oct. 29, Nov. 1, 6, 7, 8, 19, 20, 2018

2. Driver Education Program

The Board approves the following services for the 2018-2019 school year Driver Education program: William Potts – Driver Education Lecture Teacher

3. Course Approval

The Board approves the addition of the following new course offering to the high school course catalogue effective with the 2019-2020 school year: Jewelry Design