

July 8, 2019

The annual reorganization meeting and regular monthly business meeting of the Port Jefferson School District Board of Education was held on July 8, 2019 at Edna Louise Spear Elementary School. Present at the 6:02 p.m. call to order were Board Members Tracy Zamek, Ellen Boehm, David Keegan, Rene Tidwell, Ryan Walker, Ryan Biedenkapp and Randi DeWitt, Superintendent of Schools Paul Casciano, Deputy Superintendent Sean Leister, and Assistant Superintendent of Curriculum and Instruction Jessica Schmettan.

Motion was made by Mr. Keegan, seconded by Mr. Biedenkapp and carried 7-0 that the Board enter into executive session to discuss legal and personnel matters.

At 7:14 p.m. reentered general session.

The District Clerk administered the Oath of Office to Randi DeWitt and Ellen Boehm.

The District Clerk opened nominations for the office of President.

Tracy Zamek nominated Ellen Boehm. There were no other nominations; nominations closed. Mrs. Tidwell initiated discussion regarding the order of items to be discussed when in executive session. The Board voted 7-0 in favor of Ellen Boehm as Board President.

The District Clerk opened nominations for the office of Vice President.

Ryan Biedenkapp nominated Tracy Zamek. There were no other nominations; nominations were closed. 7-0 in favor of Tracy Zamek as Board Vice President.

The District Clerk administered the Oath of Office to Ellen Boehm and Tracy Zamek.

The meeting was turned over to Ellen Boehm.

Motion was made by Tracy Zamek, seconded by Rene Tidwell and carried 7-0 that the Board approve resolutions 6-8 on the July 8, 2019 Annual Reorganization Agenda.

6. Appointment of District Clerk

RECOMMENDATION: That the Board approve the appointment of Kathleen Hanley as District Clerk for the 2019-2020 school year, at the rate of \$10,000.00 per annum.

7. Appointment of District Treasurer

RECOMMENDATION: That the Board approve the appointment of Lisa Van Middeltem as District Treasurer for the 2019-2020 school year.

8. Appointment of Claims Auditor

RECOMMENDATION: That the Board approve the appointment of Berger, MacDonald, Rand, CPAs, LLP, as Claims Auditor for the 2019-2020 school year.

Ellen Boehm administered the Oath of Office to the District Clerk.

Motion was made by Mrs. Zamek, seconded by Mr. Keegan and carried 7-0 that as recommended by the Superintendent of Schools, the Board approves resolutions numbered 10 - 49 on the July 8, 2019 Annual Reorganization Agenda. Mrs. Tidwell initiated discussion regarding when and how the services of an architect and others who provide professional services can be sought.

10. Employee Theft Policy

RECOMMENDATION - That all district employees each be covered by the Employee Theft Policy for the 2019-2020 school year, and that the amount of coverage be set at \$1,000,000.00 per employee.

11. Appointment of School Attorney

RECOMMENDATION - That the Board approve the appointment of the law firm of Ingerman, Smith, LLP, as labor and Board counsel for the 2019-2020.

12. Appointment of Financial Advisors

RECOMMENDATION - That the Board approve the appointment of Munistat Services, Inc., as financial advisors for the 2019-2020 school year.

13. Appointment of Bond Counsel

RECOMMENDATION - That the Board approve the appointment of Hawkins, Delafield & Wood, as bond counsel for the 2019-2020 school year.

14. Appointment of 403b Compliance Consultants

RECOMMENDATION - That the Board approve the appointment of OMNI Financial Group as the District's third party administrator for compliance and remitting services for the District's 403(b) plans for the 2019-2020 school year.

15. Appointment of School Physician

RECOMMENDATION - That the Board approve the appointment of Dr. John Gil, as the regular school district physician, and the school physician member on the District's Committee on Special Education for the 2019-2020 school year.

16. Appointment of Architect

RECOMMENDATION – That the Board approve the appointment of JAG Architects as district architect for the 2019-2020 school year.

17. Appointment of Accountant

RECOMMENDATION – That the Board approve the appointment of Cullen & Danowski, LLP, as school district accountant for the 2019-2020 school year.

18. Appointment of Internal Auditor

RECOMMENDATION - That the Board approve the appointment of Nawrocki Smith, LLP as Internal Auditor for the 2019-2020 school year.

19. Appointment of External Auditor

RECOMMENDATION - That the Board approve the appointment of R.S. Abrams & Co. LLP, as External Auditor for the 2019-2020 school year.

20. Appointment of Insurance Agents / Carriers

RECOMMENDATION -

- a) That the Board approve JJ Stanis and Company as agent and third party administrator for the district's Excess Major Medical, Vision, Life, and Dental Self Insurance Plan for the 2019-2020 school year.
- b) That the Board approve PMA as agent and third party administrator for the district's Self Insured Workers Compensation Plan for the 2019-2020 school year.
- c) That the Board approve BK International as the agent for the district's student accident insurance and excess employer's liability insurance for the 2019-2020 school year.
- d) That the Board approve New York State Insurance Reciprocal as the district's carrier for general non-medical insurance, including but not limited to school board liability, excess catastrophic liability, commercial automotive, and special school liability insurance for the 2019-2020 school year.
- e) That the Board approve Eugene Donohue Associates as agent for the district administrators' life insurance plans for the 2019-2020 school year.

21. Appointment of Environmental Consultants

RECOMMENDATION - That the Board approve the appointment of Envirosience Consultants, Inc. as environmental consultants for the 2019-2020 school year.

22. Appointment of Accounting Records Custodian, Payroll Certification Officer & Bid Opening; Advertising & Purchasing Officer

RECOMMENDATION: That the Deputy Superintendent be designated as Custodian of the District's accounting records; and that the Claims Auditor be designated as Payroll Certification Officer; and that the Deputy Superintendent, Sean Leister, perform the duties of the Bid Opening, and Purchasing Officer of the school district; and that the District Clerk be responsible for advertising notices.

23. Appointment of Investment Officer & Continuance of Board Policy

RECOMMENDATION: That the District Treasurer and the Deputy Superintendent be appointed investment officers and that these duties include the negotiation of short term loans, Tax Anticipation Notes, and the investment of surplus funds in Certificates of Deposit, and other authorized instruments; and further, the Board agrees to continue Board Policy 6240, Investments (attached).

24. Appointment of Records Access Officer

RECOMMENDATION: That the Deputy Superintendent be appointed as Records Access Officer for the school district.

25. Appointment of AHERA Compliance Officer

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as Compliance Officer under the Asbestos Hazard Emergency Recovery Act, and that he be made save harmless in the performance of his duties. These duties shall include but not be limited to status review, asbestos assessment study, management plan, employee training and management place review update.

26. Appointment of EPA Program-use Compliance Officer

RECOMMENDATION - That the Board approve the appointment of the Director of Facilities as EPA Program-use Compliance Officer and be made save harmless.

27. Appointment of Title IX Compliance Officer

RECOMMENDATION: That the Board approve the appointment of the Director of Special Education as the Title IX Compliance Officer for the 2019-2020 school year.

28. Appointment of Substitute Treasurer

RECOMMENDATION - That the Board approve the appointment of the Superintendent of Schools as Substitute District Treasurer should these services be required any time during the 2019-2020 school year.

29. Appointment of Publication

RECOMMENDATION - That the Port Times-Record newspaper and/or Newsday be designated as the official publications of the District for the 2019-2020 school year; and further, that Times-Record newspaper and/or Newsday be designated the official publication for advertising competitive bids.

30. Appointment of Health & Safety Committee

RECOMMENDATION – That the Board approve the appointment of a Health & Safety Committee for the 2019-2020 school year in accordance with Board Policy 8112 (attached).

31. District Accounts / Designation of Depository

RECOMMENDATION - That the following bank accounts be approved:

- General Fund - Checking - Capital One 6755
- General Fund – Money Market – Capital One 5930
- Federal - Checking - Capital One 6805
- Capital - Checking - Capital One 6813
- Capital – Money Market - Capital One 6821
- Trust & Agency - Checking - Capital One 6789

Payroll - Capital One 6763
Royal Education Foundation - Checking - Capital One 6839
Trust & Agency Scholarship - Checking - Capital One 6797
School Lunch - Checking - Capital One 6847
Trust & Agency - Payroll - Capital One 6771

and further that the following banks be designated as the depository for all district funds:
Capital One, People’s United Bank, MBIA-CLASS, Bank of America, J.P. Morgan Chase, Citibank, State Bank of Long Island, Commerce Bank, HSBC

32. Authorization of Facsimile Signatures

RECOMMENDATION - That the District Treasurer and substitute District Treasurer be authorized to resort to an electronic signature, and be it further resolved that the District Treasurer and substitute District Treasurer maintain control of these signatures.

33. Purchasing Policy

RECOMMENDATION - That the Board review Purchasing Policy 6700 (attached), as required by General Municipal Law Section 104-b(4).

34. Charge Cards

RECOMMENDATION - That the Board authorize the use of the Home Depot and Wright Express credit cards for the 2019-2020 school year.

35. Designation of Extra-Classroom Activities Fund Officers

RECOMMENDATION - That the Board approve the following officers for the Extra-Classroom (Student Organization) Funds for the 2019-2020 school year:

- Elementary - Lucy Arnone, Treasurer
- Principal
- Superintendent of Schools
- Middle School - Rosalie Loizos, Treasurer
- Principal
- Superintendent of Schools
- Senior High - Stephanie Miazga, Treasurer
- Principal
- Superintendent of Schools

36. Designation of Petty Cash Funds & Fund Custodians

RECOMMENDATION - That the Board approve the establishment of petty cash funds and custodians of the funds for the 2019-2020 school year as follows:

<u>Fund</u>	<u>Amount</u>	
District	\$100.00	Superintendent / Kathleen Hanley
Elementary School	\$100.00	Principal / Lucy Arnone
Middle School	\$100.00	Principal / Rosalie Loizos

High School	\$100.00	Principal / Stephanie Miazga
Business Office	\$100.00	Deputy Superintendent / Natalie Pego
Curriculum Office	\$100.00	Assistant Superintendent / Traci McGlynn

37. Reimbursement for Authorized Use of Vehicles

RECOMMENDATION - That the rate of reimbursement for the authorized use of privately owned vehicles in the performance of District business be established at the IRS rate per mile for the 2019-2020 school year.

38. Reimbursement for Conferences

RECOMMENDATION - That the rate of reimbursement for authorized conferences, contests and events for lodging, meals and incidental expenses will not exceed the maximum IRS rate limits. Exceptions may be granted when approved conferences are held at a participating hotel or there is an approved written justification for special circumstances.

39. Rate per Hour - Home Instruction Fee

RECOMMENDATION - That the rate per hour for home instruction fees provided by any agency other than Port Jefferson Teachers' Association be \$40.00.

40. Non-Resident Tuition

RECOMMENDATION - That the Board establish the non-resident tuition rate for the 2019-2020 school year pursuant to the required State Education Formula for establishing non-resident student tuition rate, as follows:

Kindergarten - Grade 6	\$25,970 per year
Grades 7 - 12	\$27,869 per year
Special Education: Kindergarten - Gr.6	\$66,776 per year
Special Education: Grades 7- 12	\$68,675 per year

Said rates to be revised when they become finalized by the State Education Department.

41. Appointment of District Committee on Special Education

RECOMMENDATION - That the Board approve the appointment of the following as District Committee on Special Education for the 2019-2020 school year:

Chairpersons - Director of Special Education, School Psychologist

Special Education Teacher, Teacher Member

Classroom Teacher, Teacher Member

Director of Special Education, School Psychologist

Physician Member (as requested)

John Steiner, Lorraine Steiner, Lorraine Guzzetta, Parent Members (as requested)

42. Appointment of Sub-Committee on Special Education

RECOMMENDATION -That the Board approve the following composition of the Sub-Committee on Special Education for the 2019-2020 school year:

Chairpersons –Director of Special Education, School Psychologist

School Psychologist, Classroom Teacher, Teacher Member

Special Education Teacher, Teacher Member

43. Appointment of Committee on Preschool Special Education

RECOMMENDATION - That the Board appoint the following to the Committee on Preschool Special Education for the 2019-2020 school year:

Chairpersons - Director of Special Education, School Psychologist

Teacher Member

Special Education Teacher Member

Suffolk County Representative, County Representative

Evaluator, a professional who participated in the evaluation of the child for whom services are sought

John Steiner, Lorraine Steiner, Lorraine Guzzetta - Parent Members (as requested)

44. IDEA and 504 Impartial Hearing Officers

RECOMMENDATION - As per Part 200.5(j)(3)(i), appointment from the impartial hearing list must be made in accordance with the rotational selection process established in Section 200.2(e)(1) of the Part 200 Regulations of the commissioner and the administrative procedures established by the Board of Education pursuant to Section 200.2(b)(9).

45. Appointment of Surrogate Parents

RECOMMENDATION - That the Board approve the appointment of the following as Surrogate Parent(s) for the Committee on Special Education for the 2019-2020 school year:

Father Frank Pizzarelli

46. Appointment of District-wide DASA Coordinator

RECOMMENDATION: That the Board appoint the Director of Special Education, as District-wide DASA Coordinator for the 2019-2020 school year.

47. Annual Budget Hearing, Annual Meeting/District Vote

RECOMMENDATION: That the Annual Budget Hearing be held on May 12, 2020, 7:00 pm; and, the Annual Meeting/District Vote be held on May 19, 2020, 6:00 am-9:00 pm.

48. Designation of Regular Board of Education Meeting Dates

RECOMMENDATION: That the Board designate the following as dates for regular monthly business meetings of the Board of Education for the 2019-2020 school year:

August 13, 2019	December 10, 2019	April 21, 2020
September 10, 2019	January 14, 2020	May 12, 2020
October 15, 2019	February 11, 2020	June 9, 2020
November 12, 2019	March 10, 2020	

49. Designation of Board Work Session Meeting Dates

RECOMMENDATION: That the Board designate the following as dates for work sessions of the Board of Education for the 2019-2020 school year:

September 24, 2019	January 28, 2020	March 24, 2020
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Tentative Work Session Dates:

August 29, 2019

October 29, 2019

February 25, 2020

May 26, 2020

ESTABLISHMENT OF BOARD COMMITTEES

The following committees were presented for the 2019-2020 school year. Ellen Boehm asked Board Members to e-mail their interest in serving on a specific committee and interest in chairing a committee for the establishment of committees at the August meeting.

Audit Committee

Curriculum Committee

Facilities Committee

Finance Committee

Policy Committee

ADJOURNMENT

At 7:35 p.m., motion was made by Tracy Zamek, seconded by David Keegan and carried 7-0 to adjourn the Reorganization meeting.

At 7:36 p.m., Mrs. Boehm called the business meeting to order.

Motion was made by Mr. Keegan, seconded by Mrs. Zamek and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held June 11, 2019

Special Meeting held June 20, 2019

PUBLIC COMMENT

Mrs. Boehm opened the public comment forum. There were no comments.

REPORTS

The report from the Superintendent of Schools included:

- Armed Forces Tribute Dedication Ceremonies
- NYS designated ELVHS as a Recognition School
- High School Graduation Ceremony
- Key leadership changes in Administrative Roles

COMMITTEES

Mrs. Boehm reported on the NYS Comptroller's Audit Report

BOARD CONSENT AGENDA

Mrs. Boehm read into the record Personnel Resolution A30. Mr. Walker asked to vote on Personnel Resolution A3 separately. Motion was made by Mr. Keegan, seconded by Mrs. Zamek that as recommended by the Superintendent of Schools, the Board approve Personnel Resolutions numbered A1 & A2 and A4-A30 appearing on the July 8, 2019 consent agenda. Motion carried 7-0.

Motion was made by Mr. Walker to table resolution A3, seconded by Mrs. Tidwell, motion failed 2-5 (Mr. Biedenkapp, Mr. Keegan, Mrs. Zamek, Mrs. Boehm, Mrs. DeWitt opposed). Mrs. Tidwell initiated discussion as to whether the district has a policy of having parents as coaches. Motion to approve Personnel Resolution A3 was made by Dave Keegan, seconded by Ryan Biedenkapp, motion carried 5-2 (Mr. Walker and Mrs. Tidwell opposed).

Motion was made by Mrs. Zamek, seconded by Mr. Keegan and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance Resolutions numbered B1-B9 appearing on the July 8, 2019 consent agenda.

Motion was made by Mrs. Zamek, seconded by Mr. Biedenkapp and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Facilities and Operations Resolutions numbered C1 & C2 appearing on the July 8, 2019 consent agenda.

Mrs. Boehm read into the record Education Resolution D9. Motion was made by Mr. Keegan, seconded by Mr. Biedenkapp and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education Resolutions numbered D1-D9 appearing on the July 8, 2019 consent agenda.

OLD BUSINESS

Motion was made by Mrs. Zamek, seconded by Mr. Biedenkapp and carried 7-0 that the following policy be accepted for second reading and adoption:

Policy 5300, ~~Homeless Children~~ Code of Conduct

PUBLIC COMMENT

Mrs. Austen, High School Principal, introduced Ann MacIntyre as the LOTE leave replacement teacher for the 2019-2020 school year.

ADJOURNMENT

At 8:03 p.m., motion was made by Mrs. Zamek, seconded by Mr. Biedenkapp and carried 7-0 to adjourn.

CONSENT AGENDA

A. Personnel

1. Appointment – Fitness Center Instructors

The Board approves the following Fitness Center Instructors, for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Michael Maletta – Fall and Spring Fitness Center Instructor
James Mimnaugh – Winter Fitness Center Instructor
Adam Sherrard – Substitute Fitness Center Instructor

2. Appointment – Community Fitness Center Instructors

The Board approves the following Community Fitness Instructors for the 2019-2020 school year at the rate of \$20.00 per hour, contingent upon First Aid and CPR certifications:

Traci McGlynn
Kristin Laudicina
Adam Sherrard (substitute)

3. Appointment – Coaches

The Board approves the following appointments of coaches, for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association, contingent upon First Aid, CPR and Temporary Coaching Licenses.

SPORTS

Boys' Varsity Winter Track
Boys' Varsity Winter Track Assistant
Girls' Varsity Winter Track
Girls' Varsity Winter Track Assistant
Girls' Volleyball Middle School
Wrestling Varsity
Varsity Boys' Basketball Coach
Middle School Wrestling
Middle School Boys' Basketball
Boys' JV Basketball
Middle School Girls' Basketball
Boys' JV Football Assistant
Middle School Cheerleading Winter
Varsity Cheerleading Winter

COACH

Roderick Cawley
Andrew Cosci
Brian Snow
Michael Augello
Taylor Forstell
Michael Maletta
Jayson Williams
James Sinclair
Charles Ruoff
Ryan McCormick
Rochelle Provenzano
Anthony Filippi
Pauline Spiller
Jamie Schlateger

4. Appointment – School Health Aide

The Board approves the appointment of Amy Stumpf, as a School Health Aide to assist with summer 2019 sports physicals, at the rate of \$12.25 not to exceed 6 hours.

5. Curriculum Projects

The Board approves the following teachers for Curriculum Projects for 2019-2020 in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

MS Wellness: Monica Consalvo- 10 hours
MS 6th grade Coding: Charles Ruoff -15 hours
MS 6th grade Extra Math Class- Melissa Corey & Megan Ryan
(20 hours shared)
ES Technology Class Revisions: Darlene Wells & Dana St. Pierre
(20 hours shared)

6. Appointment – Interpreters/Translators

The Board approves the following as Interpreters/Translators for the 2019-2020 school year, in accordance with NYSED CR Part 154 and the negotiated agreement with the Port Jefferson Teachers Association:

Robert Farenga – Spanish
Irma Ana Wolber – Spanish
Celiana Gandolfo – Spanish and Italian
Willians Corona- Spanish
Ann MacIntyre – Spanish
Jennifer Mezzatesta – Spanish
Sonia Pinero – Spanish

7. Appointment - PSAT/SAT/ACT Coordinator

The Board approves the appointment of Kristine Vaccaro as PSAT/SAT/ACT Coordinator for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

8. Appointment – Mentor Coordinator

The Board approves the appointment of Melissa Corey as Mentor Coordinator for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers Association

9. Appointment – Volunteer Coach

The Board approves the following as a volunteer coach for the following 2019-20 school year:

David Okst Boys Varsity Fall Cross Country
David Okst Boys Varsity Winter Track

10. Appointment – Part-time School Psychologist

The Board approves Laura Ametrano, as .4FTE school psychologist, for the 2019-2020 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

11. Summer CSE Committee

The Board approves the following staff, as needed, for the Summer 2019 Committee on Special Education from July 1, 2019 to August 31, 2019, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Teachers
Christine Bokina
Jacqueline Gandolfo
Steven Orłowski

12. Leave of Absence – Meagan Bellantuono

The Board approves the request of Meagan Bellantuono, teacher of Special Education, for a leave of absence from on or about August 28, 2019 until on or about November 22, 2019, in accordance with Article IX.F.5 of the negotiated agreement with the Port Jefferson Teachers' Association.

13. Leave of Absence – Melissa Garcia

The Board approves the request of Melissa Garcia, teacher of Science, for a leave of absence from on or about September 23, 2019 until on or about November 15, 2019, in accordance with Article IX.F.5 of the negotiated agreement with the Port Jefferson Teachers' Association.

14. Appointment – Substitutes

The Board approves the following substitute appointments for the 2019-2020 school year:

Teacher Aide

Antoinette Famiano

Teaching Assistant

Antoinette Famiano

Teacher

Camille Doherty

Linda Moran

Custodial Worker I

Kevin Barrett, pending fingerprint clearance by NYSED

15. Appointment – Elementary School Co-curricular

The Board approves the following co-curricular appointments for the 2019-2020 school year, pending minimum enrollment requirements, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

Art Club – Meghan Mc Carthy

Chess/Scrabble Club (Grades 3-5) – Francoise Schachner

Instrumental Music – Concerts – Mark Abbonizio/Vanessa Salzman, Ed.D.

Vocal Music – Concerts – Christian Neubert /Lisa Scrom

Greenhouse Club Co-Advisors – Brian Kendrick and Richard Lautato

Homework Club – Kari Costanzo

Grades 3, 4 & 5 Intramurals – Francoise Schachner, Benjamin Bajus and Kevin Rowett

Student Government Co-Advisors – Michele Smith / Dana St. Pierre

Select Choir - Lisa Scrom/Jeffrey Trelewicz

16. Appointment – Lifeguards

The Board approves the following Lifeguards for the 2019-2020 school year, for Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$13.00, contingent upon First Aid, CPR, Lifeguard certifications, and fingerprint clearance by NYSED:

Natalie Buck
Alyssa Dark
Andrew Johs

17. Appointment – Senior Lifeguards

The Board approves the following Senior Lifeguards for the 2019-2020 school year, for Community Swim at Edna Louise Spear Elementary School pool, at the rate of \$21.00, contingent upon First Aid, CPR and Lifeguard certifications:

Michele Aponte
Eve Collier

18. Employment Agreement – Athletic Trainer

The Board approves the Employment Agreement of Eric Fells, Athletic Trainer, dated July 8, 2019, the Board having reviewed same; and further, the Board authorizes the President of the Board of Education to execute said agreement on behalf of the Board.

19. Resignation – Custodial Worker I

The Board accepts the resignation of Paul Scalcione, Jr., as a Custodial Worker I, effective July 1, 2019.

20. Substitute – Head Custodian

The Board approves Joan Lyons as a Head Custodian substitute, as needed for transition, at the hourly salary of \$41.37, effective August 1, 2019, for the remainder of the 2019-2020 school year.

21. Memorandum of Agreement – PJ Facility & Technology Supervisors' Assoc.

The Board approves a certain Memorandum of Agreement, dated July 8, 2019, between the Port Jefferson Facility and Technology Supervisors' Association and the Port Jefferson Union Free School District, pertaining to the Head Custodian position.

22. Leave Replacement – Teacher of Music

The Board approves the appointment of Jeffrey Trelewicz, as a teacher of Music (for Jessica Pastor), on a substitute basis from on or about August 28, 2019 to on or about October 16, 2019; and on a leave replacement basis, from on or about October 17, 2019 to on or about June 26, 2020, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

23. Appointment – Teacher of Art

The Board approves the appointment of Christina Ceccarelli as a teacher of Art, on a part-time (.25 FTE) basis effective August 28, 2019 at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

24. Appointment – Equipment Manager

The Board approves the appointment of Nicole Poulianos as Equipment Manager, for the 2019-2020 school year, at the rate of \$15.40 per hour.

25. Leave Replacement – Teacher of LOTE

The Board approves the appointment of Ann MacIntyre as a teacher of LOTE (for Dawn DeLeonardis), on a substitute basis from on or about August 28, 2019 to on or about October 16, 2019; and on a leave replacement basis, from on or about October 17, 2019 to on or about June 26, 2020, at Level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

26. Appointment – Teacher of Science

The Board approves the appointment of Joan Longo as a teacher of Science, on a part-time (.6 FTE) basis effective August 28, 2019 at Level MA Step 6, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

27. Leave of Absence – Teacher of English Language Arts

The Board approves the request of Kayleen Everitt, teacher of English Language Arts, for a leave of absence from on or about August 28, 2019 until on or about November 8, 2019, in accordance with Article IX.F.5 of the negotiated agreement with the Port Jefferson Teachers' Association.

28. Notary

The Board approves the Notary stipend for the following office staff for the 2019-2020 school year, in accordance with the negotiated agreement with Port Jefferson Office Staff Association:

Carri-Ann Bardram
Judith Hallisey
Stephanie Miazga

29. Appointment – Teacher of Art

The Board approves the appointment of Meghan McCarthy as a teacher of Art, on a probationary basis effective August 28, 2019 at Level MA Step 3, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

30. Level III Grievance – Port Jefferson Teachers' Association Involuntary Reassignment

WHEREAS, the Port Jefferson Teachers' Association ("PJTA") filed a grievance on June 3, 2019 regarding an involuntary reassignment pursuant to Article VI (M); and,

WHEREAS, the Unit presented the grievance to the Board of Education pursuant to Level III of the grievance procedure contained in the applicable collective bargaining agreement; and

NOW, BE IT RESOLVED that the Board of Education, upon deliberating on the grievance, hereby grants the grievance; and

BE IT FURTHER RESOLVED that the Superintendent of Schools, is directed to notify the grievant of the Board's determination.

B. Finance

1. Financial Reports - The Board approves the following financial reports:

Claims Audit Report - Month of May
Cash Flow Analysis - Month of May
Fund Balance Projection
New Budget Transfers
May Warrants & Treasurer Reports

<u>Fund Name</u>	<u>Warrant #</u>
General Fund	65-66, 68-70
School Lunch Fund	9-10
Federal Fund	29-31, 33
Capital Fund	23-24
Trust & Agency	12-14
Payroll	28-29
Scholarship Fund	2, 4
Scholarship Fund	No Warrants
CD Investment	No Warrants

Trial Balance - July 2018 – May 31, 2019
Revenue Budget Status - July 2018-June 2019
Appropriation Status Report - July 2018-June 2019
Budget Transfers - Month of May
Approved Fundraisers

2. Project Proposal – Managed Print Services

The Board approves the Managed Print Services proposal from Carr Business Systems for the support, servicing, and supplies of all district printers.

3. Extension of Bid Award – Vigliotti Great Gardens

The Board awards a bid extension to Vigliotti Great Gardens (Vigliotti Landscape Service Center) for the Grounds Maintenance Supplies bid for the 2019-2020 school year.

4. Change Order – All Service Electric, Inc.

The Board approves Change Order Number 1 with All Service Electric, Inc., in the amount of \$9,100.00.

5. Agreement – Jim’s Cornerstone Driving School, Inc.

The Board extends the Drivers Education Program with Jim’s Cornerstone Driving School, Inc. for the provision of driver education for the 2019-2020 school year, which includes the summer, fall, and spring sessions.

6. Affordable Care Act

The Board approves the appointment of Seneca Consulting Group to work with the District on the Affordable Care Act Administration; and further, the Board approves the Extension and Amendment of Benefit Consulting Agreement between Seneca Consulting Group and the Port Jefferson Union Free School District for assistance with Employer Mandate obligations under the Affordable Care Act.

7. Parking Agreement – Business Improvement District

The Board approves the Agreement with the Business Improvement District for the summer of 2019, for the purpose of providing additional parking for the Business Improvement District employees.

8. Approval of Services

The Board approves the following musical production services for the 2019-2020 school year:

Jeanette Cooper	Rehearsal Pianist	\$1,300.00
Amy Tyler/John Worrell	Co-Choreographers	\$1,200.00
Steve Martino	Orchestra Musician (Drums)	\$ 400.00
Bob Dalpiaz	Orchestra Musician (Reeds)	\$ 400.00
Lee Dash	Substitute Orchestra Musician (Reeds)	

9. Approval of Services

The Board approves the following piano accompanists for the 2019-2020 winter and spring concert seasons at a rate of \$80.00 per hour not to exceed 18 hours:

Xin Ben Yu
 AnnMarie Disibio (substitute)
 Arlene Russell (substitute)
 Jeanette Cooper (substitute)
 Daniel Ragone (substitute)
 Wil Dannenberg (substitute)

C. Facilities & Operations

1. Surplus

The Board declares the Dynavox V Augmentative Communication device as surplus property; and, authorizes the Deputy Superintendent to dispose of item in the best interest of the district.

2. The Board approves the After School and Community Swim hours at the Elementary School pool commencing on September 23, 2019 with the last day on May 20, 2020 as follows:

Community Swim
Student After School Swim

Monday and Wednesday, 6:30-8:30 p.m.
Wednesdays – 3:30-4:30 p.m.

D. Education

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education for meetings held:

May 3, 8, 10, 14, 16, 17, 20, 21, 22, 23, 29, 30, 2019
June 4, 5, 6, 10, 12, 13, 14, 17, 20, 2019

2. Columbia University Teachers College

The Board approves participation in the Columbia University, Teachers College, Reading and Writing Project (TCRWP) for staff development for the 2019-2020 school year.

3. Agreement – Guest Speaker

The Board approves the agreement between Massai Good Salvage Outreach Organization and the Port Jefferson Union Free School District as a guest speaker for students on October 3, 2019.

4. Special Education Services

The Board approves a cross contract with the Middle Country School District for the placement of two special education students for the 2019-2020 school year.

5. Driver Education Instructors

The Board approves the following services for the Driver Education program for the 2019-2020 school year:

Kenneth George - Instructor
Elke Moeller - Instructor
Nicole Moeller - Instructor
James V. Peretta – Instructor

6. Special Education Providers

The Board approves the following special education providers for the 2019-2020 school year:

Achieve Beyond
Anderson Center for Autism
Benanti, Christine
Burkhard, Dr. Karin
Career and Employment Options
Comsewogue School District
Chiquitcto, Aliza Dianne
Complete Rehabilitation
Consulting That Makes A Difference

Middle Country Central School District
Mistretta, Lorene
New York Therapy
O'Neill, Nicole
PBS Consulting
Reyes-Viri, Rhodora H.
Rocky Point Medical Group (Dr. John Gil)
Russell, Monique
Seyfert, David

Creative Tutoring	Smithtown School District
DaVinci Education and Research	Solomon, Dr. Ilene
East End Psychological Services, PC	South Huntington School District
Gayle E. Kligman Therapeutic Resources	St. Charles Hospital
Hilary Gomes-Neuropsychological	St. James Tutoring/Education at Mather
Horizon Healthcare	Stony Brook Hospital
iTutor	Syosset Tutoring
Interim Health Care	The Community Programs Ctr. of Long Island
Islip Tutoring	Three Village School District
Learning Ally	UCP of Suffolk
Little Flower Union Free SD	Willis, Joanne
Marra and Glick Applied Behavior Analysts	
Metro Therapy	

7. Concussion Management

The Board approves the following Chief School Medical Officer Concussion Management service appointments for the 2019-2020 school year, at no cost to the district:

Orthopedics Associates of Long Island (OALI)
St. Charles Hospital's Think Smart Concussion Management Program

8. Services – Individual Care Nurse

The Board approves the appointment of Rhodora H. Reyes-Viri, as an Individual Care Nurse, effective on or about July 8, 2019.

9. Approval – Stipulation of Agreement

The Board approves the stipulation agreement between the district and the parents of a student for the provision of reading services through the DaVinci Center for the extended school year portion of the 2019-2020 school year, from July 1, 2019 through August 9, 2019.