

May 23, 2011

A special meeting of the Board of Education of Port Jefferson School District was held on May 23, 2011 at Earl L. Vandermeulen High School. Present at the 7:00 p.m. call to order by Vice-President Mark Doyle, were Board Members Kathleen Brennan, Dennis Kahn, Robert Ramus and Elisa Scott. Board Member Lauren Hubbard arrived at 7:30 p.m. Board Member Robert Frey was absent.

Tenure candidate, Kristen Wendel, was presented.

Recognition was given to the following retirees:

Frank Sirabella  
Margaret White  
Nancy Matura  
Sandra Mellon  
Lucy Maiella  
Maria Llorens

The following teacher tenure candidates were presented:

Lauren Trelewicz  
Kimberly Petrone  
Kerri Neligon  
Winifred Lento  
Jacqueline Gandolfo

Motion was made by Dr. Kahn, seconded by Mrs. Brennan that the Board grant tenure to the following teachers:

Jacqueline Gandolfo, teacher of Special Education, effective September 2, 2011 - motion carried 6-0  
Winifred Lento, teacher of Mathematics 7-12, effective September 2, 2011 – motion carried 6-0  
Kerri Neligon, Guidance Counselor, effective September 2, 2011 – motion carried 6-0  
Kimberly Petrone, teacher of Languages other than English , effective September 2, 2011 – motion carried 6-0  
Lauren Trelewicz, teacher of Social Studies 7-12, effective October 6, 2011 – motion carried 6-0  
Kristin Wendel, School Psychologist, effective November 3, 2011 - motion carried 6-0

Congratulations and best wishes were extended.

Dr. Doyle invited everyone to stay for refreshments.

At 7:47 p.m., motion was made by Dr. Kahn, seconded by Mr. Ramus and carried 6-0 that the Board enter executive session to discuss personnel matters and potential litigation.

The district clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

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At 9:37 p.m., the Board reentered general session. Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 6-0 to adjourn.

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May 10, 2011

The annual budget hearing and regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on May 10, 2011 at Edna Louise Spear Elementary School. Present at the 7:10 p.m. call to order by Vice-President Mark Doyle, were Board Members Kathleen Brennan, Lauren Hubbard, Dennis Kahn and Robert Ramus, Superintendent of Schools, Max Riley, and District Clerk Janice Baisley. Board President Robert Frey and Board Member Elisa Scott were absent.

The District Clerk reviewed the following:

**Voter Qualifications:**

- 1) a citizen of the United States
- 2) eighteen years of age or older
- 3) a resident within the school district for a period of 30 days next preceding the meeting at which the individual is to vote

**Voting Procedures:**

- Voting will be by machine on Tuesday, May 17, 2011 from 6:00 a.m. to 9:00 p.m., in the cafeteria at Earl L. Vandermeulen High School.
- Applications for absentee ballots are available from the District Clerk.
- No electioneering will be permitted within 100 feet of the polling place.

**Ballot Information:**

Proposition 1: Shall the annual budget of the Port Jefferson School District for the school year 2011-2012 in the sum of \$37,354,521; as proposed by the Board of Education with the requisite portion thereof to be raised by taxation on the taxable property of the District, as required by law, be adopted?

Board Candidates: Two seats are to be filled, each for 3 year terms, July 1, 2011- June 30, 2014. There are three candidates running. The candidates as they will appear on the ballot from left to right are:

Isak Prohovnik

Robert J. Ramus

James Laffey

Assistant Superintendent for Business reviewed the 2011-2012 proposed budget. A question and answer period followed.

At 7:40 p.m., motion was made by Mrs. Brennan, seconded by Dr. Hubbard and carried 5-0 to adjourn the budget hearing and commence the regular monthly business meeting.

Motion was by Mrs. Brennan, seconded by Dr. Hubbard, and carried 5-0 that the Board approve the minutes of the following meetings:

Special Meeting Work Session held April 5, 2011

Regular Meeting held April 12, 2011

Special Meeting held April 14, 2011

Special Meeting held April 15, 2011

Special Meeting Work Session held April 26, 2011

Special Meeting held April 27, 2011

Dr. Doyle announced the open forum.

F. Feinstein

- Elementary School Spanish Program
- AP scores senior year
- survey to college freshmen

L. Steiner

- prom insurance
- requested results of investigation of \$60,000

S. Rescia

- Latin competition

N. Abelson

- college survey

## REPORTS

Student representative, Matthew Strauss, reported on high school/middle school activities.

Vice-President, Mark Doyle, extended best wishes to Dr. Riley on his retirement.

The following committee reports were given:

Dr. Kahn – LIPA update

Mr. Ramus – Budget Advisory to meet regarding 3-5 year financial planning

Dr. Hubbard – Facilities: A proposed administrative regulation and fee schedule for use of facilities was distributed. Discussion ensued. It was concluded that feedback from organizations using the facilities should be acquired; and, that the categories listed needed to be more defined. Dr. Hubbard asked if the Facilities Committee should look into the recent filing by the Commissioner on busing. Discussion ensued regarding number of students using buses. Motion was made by Dr. Hubbard, carried by Mr. Ramus and carried 5-0 that the Director of Transportation prepare a report on bus usage district-wide.

Dr. Doyle reminded committee chairs that end-of-the-year committee reports are due at the June meeting and they should include recommendations for the next year.

## CONSENT AGENDA

Personnel resolutions numbered 1-8 on the May 10, 2011 Consent Agenda were presented. Mrs. Brennan asked the resolutions numbered 4 and 7 be moved to executive session for discussion. Dr. Doyle advised of the correct name spelling in resolution 3. Motion was made by Dr. Hubbard, seconded by Mrs. Brennan, and carried 5-0 that the Board approve Personnel resolutions numbered 1, 2, 3, 5, 6 and 8.

Finance resolutions numbered 1-4 on the May 10, 2011 Consent Agenda were presented. Motion was made by Mrs. Brennan, seconded by Mr. Ramus and carried 5-0 that the Board approve Finance resolutions numbered 1-4.

Education resolution numbered 1 on the May 10, 2011 Consent Agenda was presented. Motion was made by Dr. Hubbard, seconded by Mr. Ramus and carried 5-0 that the Board approve Education resolution numbered 1.

## NEW BUSINESS

Policy 9210.2, Non-Administrative Confidential Employees, revisions were presented for a first reading. Discussion. Motion was made by Dr. Hubbard, seconded by Mr. Ramus and carried 5-0 that the proposed revisions were contingent upon executive session discussion of personnel resolutions numbered 4 and 7.

Policy 8130.1, Disaster Recovery Plan, was presented for a first reading. Motion was made by Dr. Hubbard, seconded by Mrs. Brennan and carried 5-0 to accept the policy as a first reading.

Dr. Doyle announced the second open forum.

C. Famularo

- use of facilities fee schedule

K. Sullivan

- use of facilities fee schedule

C. Sciarra

- art program

At 9:03 p.m., motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 5-0 to enter executive session to discuss potential litigation and personnel matters.

Dr. Doyle suggested that Dr. Bossert join the Board in executive session. Motion was made by Mr. Ramus, seconded by Dr. Hubbard and carried 5-0 in favor of Dr. Bossert attending executive session.

The district clerk left the meeting and Dr. Doyle acted as Clerk pro tem.

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Dr. Hubbard left the meeting at 10:00 p.m.

At 11:44 p.m., the Board reentered general session.

Motion was made by Dr. Kahn, seconded by Mrs. Brennan and carried 4-0 that personnel resolutions numbered 4 and 7 be tabled to the June meeting.

Motion was made by Mr. Ramus, seconded by Mrs. Brennan and carried 4-0 that policy 9210.2, presented for a first reading, be tabled.

At 11:47 p.m., motion was made by Mrs. Brennan, seconded by Dr. Kahn and carried 4-0 to adjourn.

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**CONSENT AGENDA**

**May 10, 2011**

**A. Personnel**

1. Appointment – Substitutes

The Board approves the appointment of the following substitute for the 2010-2011 school year:

Patricia Bennett-Leute            Teaching Assistant, Teacher Aide

2. Summer Music Camp.

The Board approves the appointment of the following staff for the 2011 Summer Music Camp, in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Kate Bernius  
Nicole Bleistein  
George Gilkosas

3. Volunteer Coach

The Board approves the following coaching appointment for the 2010-2011 school year:

David Okst                            Volunteer Assistant Track Coach

4. District Treasurer Position

The Board abolishes the full-time position of District Treasurer effective June 1, 2011; and designates same as a stipend position in the amount of \$8,500 per annum, with no additional benefits.

5. Rescission of Appointment – Substitute Treasurer

The Board rescinds the appointment of the Superintendent of Schools Max Riley as Substitute Treasurer for the 2010-2011 school year, effective May 11, 2011 through May 31, 2011.

6. Appointment – Substitute Treasurer

The Board appoints Sandra Mellon as Substitute Treasurer for the period May 11, 2011 through June 15, 2011, at the rate of \$23.53 per hour, not to exceed 60 hours.

7. Appointment – District Treasurer

The Board appoints Lorraine Dunkel as District Treasurer effective June 1, 2011 through the remainder of the 2010-2011 school year, in the amount of \$8,500 per annum, pro-rated for the period June 1, 2011 through June 30, 2011.

8. Appointment – Substitute Treasurer

The Board appoints Superintendent of Schools Kenneth Bossert as Substitute Treasurer effective June 1, 2011 through the remainder of the 2010-2011 school year.

**B. Finance**

1. Financial Reports

The Board approves the financial reports.

2. Acceptance of Scholarship Donation

The Board accepts the scholarship donation of \$1,000 from Suffolk Transportation Service, Inc., to be awarded to a graduating student(s) aspiring to continue to higher education.

3. Acceptance of Donation

The Board accepts the donation of \$5,000.00 from Port Jefferson Village Lacrosse for the establishment of Boy's Middle School Lacrosse for the 2010-2011 school year.

4. Inter-municipal Agreement

The Board approves the Inter-municipal Agreement between the Suffolk County Department of Public Works and the Port Jefferson School District for participation in the Suffolk County Natural Gas Request for Bid.

**C. Facilities & Operations**

**D. Education**

1. Committees on Special Education

The Board approves the recommendations of the Committees on Special Education.