

October 23, 2012

A work session meeting of the Port Jefferson School District Board of Education was held on October 23, 2012 at Earl L. Vandermeulen High School. Present at the 6:40 p.m. call to order by President Kathleen Brennan were Vice-President Robert Ramus, Board Members Mark Doyle, Dennis Kahn, James Laffey, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley.

Motion was made by Mr. Laffey, seconded by Mr. Ramus and carried 6-0 that the Board enter executive session.

At 7:00 p.m., the Board reentered general session.

Mrs. Brennan read a statement regarding the passing of Board Member Isak Prohovnik.

Dr. Bossert indicated that the purpose of the work session was a presentation of proposed goals for the 2012-2013 school year. Dr. Bossert explained the attached goals and measurements for success. Discussion ensued. Cohort tracking will be added as a measurement of success for Student Achievement. Dr. Bossert referenced the respective goals document prepared by each administrator. Discussion ensued. A mid-year update will be provided to the Board in February and an end-of-year report will be provided in June. Dr. Bossert advised that the attached goals, as modified, will appear on the November 13, 2012 Board Meeting Agenda for approval, then posted on the district website as 2012-2013 Board of Education Goals.

At 7:23 p.m., motion was made by Dr. Doyle, seconded by Dr. Kahn and carried 6-0 that the Board enter executive session to discuss matters related to personnel and pending litigation. The District Clerk left the meeting and Mrs. Brennan acted as Clerk pro tem.

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At 7:52 p.m., the Board reentered general session. Motion was made by Dr. Doyle, seconded by Mr. Laffey, and carried 6-0 to adjourn.

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## **Superintendent's Goals 2012-2013**

### **Student Achievement**

Maximize student achievement through a data informed instruction that is designed to meet the varied needs of all learners and maintain the level of excellence that has Port Jefferson Schools identified as NYSED Reward Schools. This will include the successful integration of the new Common Core Standards.

*Success will be measured through: New York State Report Card, Grades 3-8 Assessment results, classification rates, and student retention rates.*

### **Fiscal Responsibility**

Govern in a fiscally responsible way reflective of the uncertain economic climate, identifying ways to maximize efficiencies while maintaining instructional integrity.

*Success will be measured through: budget development, maximizing efficiencies, examples of shared sacrifice, and identifying reductions that will allow for maintaining program.*

### **Implement Annual Professional Performance Review (APPR)**

Implement new APPR for teachers and principals in accordance with negotiated plan and NYSED regulations.

*Success will be measured through: pre-assessments, classroom observation, NYSED reporting, post-assessment, SLO (Student Learning Objectives) outcomes, and review of artifacts.*

### **DASA (Dignity for All Students Act) Implementation**

Address all required mandates associated with new DASA regulations. Focus attention on establishing programs, procedures and protocol for maintaining a safe, healthy, environment of respect for all students and staff.

*Success will be measured by number of student referrals, completion of student/staff training, results of senior survey, and community awareness.*

October 9, 2012

The regular monthly business meeting of the Board of Education of Port Jefferson Union Free School District was held on October 9, 2012 at Edna Louise Spear Elementary School. Present at the 6:10 p.m. call to order by President Kathleen Brennan, were Board Members, Mark Doyle, Dennis Kahn, James Laffey, Isak Prohovnik, and Vincent Ruggiero, Superintendent of Schools Kenneth Bossert, Assistant Superintendent for Business Sean Leister, and District Clerk Janice Baisley. Board Vice-President Robert Ramus arrived at 6:20 p.m.

Motion was made by Dr. Kahn, seconded by Mr. Laffey and carried 6-0 that the Board enter executive session to discuss matters relating to personnel and pending legal matters.

At 7:35 p.m. the Board entered general session.

#### STUDENT RECOGNITION

Elementary student, Paige Miller, and High School senior, Zachary Graziano, were recognized.

#### MINUTES

Motion was made by Dr. Prohovnik, seconded by Mr. Ramus, and carried 7-0 that the Board approve the minutes of the following meetings:

Regular Meeting held September 11, 2012

Special Meeting held October 1, 2012

#### PUBLIC COMMENT

Mrs. Brennan prefaced public comment by reporting that the Board has agreed to enter into negotiations with Village counsel to enter into an agreement to share the cost of an economic impact study regarding the repowering of the Port Jefferson Power Plant.

B. Miller – LIPA / Economic Impact Study

M. Mason – LIPA / Economic Impact Study

D. O'Sullivan – LIPA / Economic Impact Study

V. Capon – LIPA / Economic Impact Study

#### REPORTS

Student Representative, Gregory Klesaris, reported on high school activities and upcoming events.

The report from the Superintendent was a presentation on New York State Assessment Results by Executive Director of Curriculum and Instruction Maureen Hull. Discussion followed.

The report from the Board President included budget scenarios, Inter-Municipal Agreement with the Village/Economic Impact Study, meeting with Governor Cuomo's staff, LIPA trustees' meeting, and homecoming events.

Committee reports were given by:

Dr. Doyle – Finance

Dr. Kahn/Mr. Leister – Audit

Dr. Prohovnik - Curriculum

PTSA Representative, Carla Sciara, reported PTSA activities.

#### CONSENT AGENDA

Motion was made by Mr. Ruggiero, seconded by Dr. Doyle, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Personnel resolutions numbered 1-18 on the October 9, 2012 consent agenda.

Motion was made by Dr. Doyle, seconded by Dr. Prohovnik, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Finance resolutions numbered 1-6 on the October 9, 2012 consent agenda. Mrs. Brennan requested that thank you letters be sent for the donations, resolutions 2, 3 and 6.

Motion was made by Mr. Laffey, seconded by Dr. Prohovnik, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Facilities & Operations resolution numbered 1 on the October 9, 2012 consent agenda.

Motion was made by Dr. Prohovnik, seconded by Dr. Kahn, and carried 7-0 that as recommended by the Superintendent of Schools, the Board approve Education resolutions numbered 1-5 on the October 9, 2012 consent agenda.

#### OLD BUSINESS

Motion was made by Mr. Ramus, seconded by Mr. Laffey and carried 7-0 that the Board accept for a second reading and adopt the revision to Policy 6700, Purchasing.

#### NEW BUSINESS

New Business item, Agenda Structure, was tabled.

#### PUBLIC COMMENT

Mrs. Brennan opened the second public comment portion of the meeting. There were no comments.

#### ADJOURNMENT

At 9:15 p.m., motion was made by Mr. Ruggiero, seconded by Dr. Prohovnik and carried 7-0 to adjourn.

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**A. Personnel**

1. Appointment – Substitutes

The Board approves the following substitute appointments for the 2012-2013 school year:

- Teachers Tara Jones  
Kaitlin Kolb  
Noelle Policastro  
Gloria Ruppert  
Irma Ana Wolber  
Ann Schwartz  
Kathleen Renner  
Danielle Rufrano
- Teaching Assistants Amanda Jacobellis  
Kaitlin Kolb  
Kimberly Scott (not to exceed 40 days)  
Rene Sowers (not to exceed 40 days)
- Teacher Aides Caroline Bachmore  
Kaitlin Kolb  
Nancy Starr
- Clerical Bob Hidalgo  
Kimberly Scott  
Rene Sowers  
Geri Marie Raso  
Angela Virgilio
- School Psychologist Stephanie Rubino

2. Appointment – Athletics

The Board approves the following athletic appointments for the 2012-2013 school year:

- Tammy Serabian Community Swim Lifeguard at the rate of \$12.00/hour
- Melanie Dambeck Community Swim Lifeguard at the rate of \$12.00/hour

3. Appointment – Coaches

The Board approves the following coaching appointments for the 2012-2013 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

- Varsity Girls Basketball Allyson Wolff
- Assistant Varsity/JV Girls Basketball Deborah Edgar-Brown

Varsity Boys Basketball	Keith Buehler*
Assistant Varsity/JV Boys Basketball	John Serignese
Assistant Varsity Girls Winter Track	Brian Snow
Varsity Girls Winter Track	Donald Slingerland
Assistant Varsity Boys Winter Track	Andrew Cosci
Assistant Varsity Boys Spring Track	Andrew Cosci
Assistant Varsity/JV Wrestling	Ian McEwen
7/8 Boys Basketball (co-coaches)	Chuck Ruoff & Jesse Rosen
7/8 Girls Volleyball-early winter	Jaclyn O'Connor
7/8 Girls Basketball-late winter	Jaclyn O'Connor
<i>*pending CPR, First Aid and Fingerprint Clearance from NYSED</i>	

4. Appointment – Co-Curricular

The Board approves the following co-curricular appointments for the 2012-13 school year in accordance with the negotiated agreement with the Port Jefferson Teachers Association:

Title I Coordinator (pro-rated)	Lynne Pellegrino
Elementary:	
Chess/Scrabble	Francoise Schachner
Concerts	Mark Abbonizio
	Andrew Frey
	Christine Klimek
	Jessica Pastor
	Vanessa Salzman
Drama	Andrew Frey
Greenhouse Club (co-advisors)	Brian Kendrick & Nancy Randazzo
Homework Club	Jacqueline Gandolfo
Intramurals (co-advisors)	Lorraine Novellino & Francoise Schachner
Student Government (co-advisors)	Michele Smith & Dana St. Pierre
Yearbook	Allison Coppi
High School:	
Freshman Class (co-advisors)	Kelly Cusumano & Taylor Forstell
Yearbook (co-advisor)	Richard Olson

5. Step Adjustment

The Board approves the adjustment in step for the following teachers due to the negotiated Memorandum of Agreement between the Port Jefferson School District and the Port Jefferson Teachers Association:

Kayleen Moran	BA15	Step 2
Linda Moran	MA	Step 11
Christian Neubert	BA	Step 2
Kristen Poulos	MA30	Step 6
Stacia Schoen	MA	Step 1

6. Mentor Appointment

The Board approves the appointment of Laurie McMillen as teacher mentor for the 2012-13 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association:

7. After-School Library Supervision

The Board approves the appointment of Susan Kempe as a substitute for Middle School/High School after-school library supervision for the 2012-2013 school year, at the rate of \$15.15 per hour:

8. Appointment – Guard

The Board approves the appointment of Ronald Elten as Guard, on a probationary basis effective October 10, 2012, at an annual base salary of \$19,285, in accordance with the negotiated agreement with the Port Jefferson Custodial Workers Unit.

9. Leave Replacement Appointment – English Teacher

The Board approves the appointment of Danielle Rufrano as a teacher of English, on a leave replacement basis, for the period January 4, 2013 – February 7, 2013, at level BA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

10. Leave Replacement Appointment – Reading Teacher

The Board approves the appointment of Kathleen Renner as a teacher of Reading, on a leave replacement basis, for the period December 4, 2012 – January 18, 2013, at level MA Step 1, in accordance with the negotiated agreement with the Port Jefferson Teachers Association.

11. Appointment – Facility Use Monitors

The Board approves the following Facility Use Monitor appointments for the 2012-2013 school year at the rate of \$20.00 per hour:

Ronald Elten	Michael Stiles	Regina Booker
Taylor Forstell	Traci McGlynn	Lorraine Serabian
Thomas Serabian	Stephanie Miazga	

12. Volunteer Mentor

The Board approves the volunteer services of James McCaffrey as an administrator mentor for the 2012-2013 school year.

13. Rescission of Position Abolishment & Teacher Aide Excess

The Board rescinds the abolishment of one full-time Teacher Aide position for the 2012-2013 school year; and further, the Board rescinds the excessing of Karen Harvey, Teacher Aide, effective November 2, 2012.

14. Rescission of Substitute Appointments

The Board rescinds the appointments of Bob Hidalgo and Geri Marie Raso as substitute Teacher Aides for the 2012-2013 school year.

15. Establishment of Position – Part-time Communications Aide

The Board approves the establishment of the position, part-time School Communications Aide, at the rate \$16.00 per hour, not to exceed 20 hours per week.

16. Extra Class Assignment

The Board approves the extra class assignment for Margaret Moore to teach an extra Resource Room class one time per week through the remainder of the 2012-2013 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

17. Extra Class Assignment

The Board approves the extra class assignment for Jacqueline Gandolfo Moore to teach an extra Resource Room class two times per week through the remainder of the 2012-2013 school year, in accordance with the negotiated agreement with the Port Jefferson Teachers' Association.

18. Grievance 2012-3

The Board denies Grievance 2012-3 heard at Level 3.

**B. Finance**

1. Financial Reports

The Board approves the financial reports.

2. Acceptance of Donation

The Board gratefully accepts the donation of \$50.00 from the Incorporated Village of Belle Terre for the Andrew Golub Scholarship Fund.



3. Acceptance of Donation

The Board gratefully accepts the donation of two (2) benches from ACE Hardware, Setauket store, to be used as part of the Butterfly Science Project in the elementary school courtyard.

4. Acceptance of Financial Statements

The Board accepts the audited 2011-2012 Financial Statements from external auditor, R.S. Abrams, for the fiscal year ended June 30, 2012.

5. Approval of Services – Financial Aid Workshop

The Board approves the services of Dr. Jacquelyn Nealon as guest speaker for the November 19, 2012 Financial Aid Workshop, at a cost of \$600.00.

6. Acceptance of Donation

The Board gratefully accepts the donation of five pieces of fitness equipment from Island Sports Physical Therapy to be used for physical education classes, interscholastic athletic training and community fitness training.

**C. Facilities and Operation**

1. Surplus Property

The Board declares the items on the attached list (Appendix A) as surplus property; and, authorizes the Assistant Superintendent for Business to dispose of same in the best interest of the district.

**D. Education**

1. CSE Recommendations

The Board accepts the recommendations of the Committees on Special Education.

2. College Board Test Coordinator

The Board approves Antonio Santana as the Test Center Coordinator for the Port Jefferson School District, for the 2012-2013 school year, in accordance with the College Board, at no cost to the District.

3. Instructional Service Agreement

The Board approves the Instructional Service Agreement between the district and Shoreham-Wading River School District for the provision of special education programs and services for the 2012-2013 school year.

4. Instructional Service Agreement

The Board approves the Instructional Service Agreement between the district and South Huntington School District for the provision of special education programs and services for the 2011-2012 and 2012-2013 school years.

5. Instructional Service Agreement

The Board approves the Instructional Service Agreement between the district and Mount Sinai School District for the provision of special education programs and services for the 2012-2013 school year.

## APPENDIX A

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Gateway M460	CPU_Laptop	0036073253	012674
Gateway M460	CPU_Laptop	0036073245	012911
Gateway M460	CPU_Laptop	0036073244	012910
Gateway M460	CPU_Laptop	0036073242	012912
Gateway M460	CPU_Laptop	0036073262	012908
Gateway M460	CPU_Laptop	0036073238	012907
Gateway M460	CPU_Laptop	0036073259	012906
Gateway M460	CPU_Laptop	0036073264	012905
Gateway M460	CPU_Laptop	0036073243	012904
Gateway M460	CPU_Laptop	0036073240	012903
Gateway M460	CPU_Laptop	0036073254	012902
Gateway M460	CPU_Laptop	0036073255	012901
Gateway M460	CPU_Laptop	0036073257	012919
Gateway M460	CPU_Laptop	0036073248	012924
Gateway M460	CPU_Laptop	0036073263	012923
Gateway M460	CPU_Laptop	0036073249	012922
Gateway M460	CPU_Laptop	0036073246	012921

ModelNumber	AssetCategoryID	SerialNumber	BarcodeNumber
Gateway M460	CPU_Laptop	0036073247	012920
Gateway M460	CPU_Laptop	0036073260	012925
Gateway M460	CPU_Laptop	0036073261	012918
Gateway M460	CPU_Laptop	0036073251	012917
Gateway M460	CPU_Laptop	0036073239	012916
Gateway M460	CPU_Laptop	0036073241	012915
Gateway M460	CPU_Laptop	0036073256	012913
Gateway M460	CPU_Laptop	0036073258	012926
Gateway M460	CPU_Laptop	0035599791	012719
Gateway M460	CPU_Laptop	0036073250	012914
Gateway M465	CPU_Laptop	0036809547	013386
Gateway M465	CPU_Laptop	0036809549	015771
Gateway M465	CPU_Laptop	0036809557	015784
Gateway M465	CPU_Laptop	0036809552	015783
Gateway M465	CPU_Laptop	0036809556	015782
Gateway M465	CPU_Laptop	0036795784	015781
Gateway M465	CPU_Laptop	0036809558	015780
Gateway M465	CPU_Laptop	0036809554	015779
Gateway M465	CPU_Laptop	0036809551	015772
Gateway M465	CPU_Laptop	0036809555	015777
Gateway M465	CPU_Laptop	0036809546	015776
Gateway M465	CPU_Laptop	0036809553	015775
Gateway M465	CPU_Laptop	0036809548	015774
Gateway M465	CPU_Laptop	0036809545	015773
Gateway M465	CPU_Laptop	0036809544	015778
Gateway M465	CPU_Laptop	0036809550	013384
Gateway M465	CPU_Laptop	0039216991	016100
Gateway M465	CPU_Laptop	0039216994	016102
Gateway M465	CPU_Laptop	0039217000	016065
Gateway M465	CPU_Laptop	0039216996	016059
Gateway M465	CPU_Laptop	0039217007	016071
Gateway M465	CPU_Laptop	0039217012	016069
Gateway M465	CPU_Laptop	0039217027	016067
Gateway M465	CPU_Laptop	0039217032	016066
Gateway M465	CPU_Laptop	0039217026	016064
Gateway M465	CPU_Laptop	0039217010	016063
Gateway M465	CPU_Laptop	0039217006	016062
Gateway M465	CPU_Laptop	0039217019	016060
Gateway M465	CPU_Laptop	0039216992	016058
Gateway M465	CPU_Laptop	0039217031	016070
Gateway M465	CPU_Laptop	0039216993	016061
Gateway M465	CPU_Laptop	0039217040	016082
Gateway M465	CPU_Laptop	0039216999	016068
Gateway M465	CPU_Laptop	0039217008	016080
Gateway M465	CPU_Laptop	0039217018	016083
Gateway M465	CPU_Laptop	003921021	016076



ModelNumber	AssetCategoryID	SerialNumber	BarcodeNumber
Gateway M465	CPU_Laptop	0039217016	016084
Gateway M465	CPU_Laptop	0039217030	016085
Gateway M465	CPU_Laptop	0039217004	016078
Gateway M465	CPU_Laptop	0039217002	016079
Gateway M465	CPU_Laptop	0039217035	016072
Gateway M465	CPU_Laptop	0039217034	016073
Gateway M465	CPU_Laptop	0039217025	016074
Gateway M465	CPU_Laptop	0039217023	016077
Gateway M465	CPU_Laptop	0039217037	016081
Gateway M465	CPU_Laptop	0039216998	016075
Gateway M465	CPU_Laptop	0039217011	016087
Gateway M465	CPU_Laptop	0039217001	016093
Gateway M465	CPU_Laptop	0039217017	016091
Gateway M465	CPU_Laptop	0039217039	016092
Gateway M465	CPU_Laptop	0039217005	016090
Gateway M465	CPU_Laptop	0039217038	016088
Gateway M465	CPU_Laptop	0039217020	016094
Gateway M465	CPU_Laptop	0039217013	016089
Gateway M465	CPU_Laptop	0039217003	016095
Gateway M465	CPU_Laptop	0039217029	016096
Gateway M465	CPU_Laptop	0039216995	016097
Gateway M465	CPU_Laptop	0039217033	016098
Gateway M465	CPU_Laptop	0039217022	016086
Gateway M465	CPU_Laptop	0039217009	016346
Gateway M465	CPU_Laptop	0039216997	013408
Gateway M465	CPU_Laptop	0039217015	016099
Gateway M465	CPU_Laptop	0039217014	016101
Gateway M465	CPU_Laptop	0039217028	013399
Gateway M465	CPU_Laptop	003917024	016046
Gateway M465	CPU_Laptop	0039217036	013398
DL380 - G3	CPU_Server	EBT8KJNZ2W	012839
DL380 - G3	CPU_Server	D327LDN1H083	012599
DL380 - G3	CPU_Server	D327LDN1H080	012588
DL380 - G3	CPU_Server	D327LDN1H082	012587
DL380 - G3	CPU_Server	EBTAKJNZ2W	012672
DL380 - G3	CPU_Server	D327LDN1H081	012598
DL380 - G3	CPU_Server	EBT9KJNZ2W	012549
DL380 - G4	CPU_Server	USE524A5LB	011591
DL380 - G4	CPU_Server	USE525A6JM	011593
DL380 - G4	CPU_Server	USE525A6JP	011592
DL380 - G4	CPU_Server	USE525A6JN	011590
DL380 - G5	CPU_Server	USE722N8FR	016323
DL380 - G5	CPU_Server	USE722N8FT	016320
DL380 - G5	CPU_Server	USE722N8FV	016321
DL380 - G5	CPU_Server	USE722N8FS	016322
APC Rack	Misc H/W	n/a	

ModelNumber	AssetCategoryID	SerialNumber	BarcodeNumber
APC Rack	Misc H/W	n/a	
Promethian	Whiteboard	B0810090346	n/a
RP503	Microfilm Reader	1617084	n/a
HP	Printer_PC	USMB366393	2304
HP	Printer_PC	USMB221872	005942
HP	Printer_PC	USMC076979	005589
HP	Printer_PC	USGNH11282	010786
HP	Printer_PC	USMB362855	011297
HP	Printer_PC	USEF119489	005487
HP	Printer_PC	USMB366393	013819
HP	Printer_PC	USMB221379	006203
HP	Printer_PC	USMC118608	006236
HP	Printer_PC	USMB221823	006481
HP	Printer_PC	USEF166521	006175
HP	Printer_PC	USMB227317	005941
HP	Printer_PC	USEB026278	005601
HP	Printer_PC	USMB221827	013823
HP	Printer_PC	USMB227100	005588
HP	Printer_PC	USEF166515	010719
HP	Printer_PC	USEF166511	006211
RCA	TV	27" TV	005914
Zenith	TV	27" TV	010568
RCA	TV	27" TV	006398
RCA	TV	27" TV	006117
RCA	TV	27" TV	010605